

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
730 MASSACHUSETTS AVENUE  
ARLINGTON, MA 02476



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## ARTICLE 2

## STATE OF THE TOWN ADDRESS

**VOTED:**

**UNANIMOUSLY**

**A true copy of the vote under  
Article 2 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 3

## REPORTS OF COMMITTEES

**VOTED:**

**UNANIMOUSLY**

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Article 3 of the Warrant for the  
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## ARTICLE 4

## APPOINTMENT OF MEASURER OF WOOD AND BARK

### VOTED:

### UNANIMOUSLY

That John L. Worden, III, 27 Jason Street, having been nominated by Greg Christiana, Moderator, be and hereby is re-elected as Measurer of Wood and Bark until the next Annual Town Meeting.

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## ARTICLE 5 ELECTION OF ASSISTANT TOWN MODERATOR

**VOTED: UNANIMOUSLY**

Adam Auster, Precinct 3, was nominated by Eric Helmuth, Precinct 12.  
Mr. Auster was elected.

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## ARTICLE 6 BYLAW AMENDMENT/UPDATING HUMAN RIGHTS COMMISSION BYLAW

VOTED: YES – 234, NO – 7

That Title II, Article 9 of the Town Bylaws (“Human Rights Commission”) be and hereby is amended for the purposes of updating the substance and language of its mission, definitions, organization, policy and processes as follows:

FIRST, that Section 1 (“Preamble”) be stricken in its entirety and replaced with a simplified statement reflecting the origins of the Commission so to read as follows:

### *Section 1. Preamble*

~~*The Town of Arlington has formed Vision 2020, a long range planning vehicle; and Vision 2020 has established the Diversity Task Group; and the goal statement of the Diversity Task Group provides:*~~

~~*"We value the diversity of our population. Our Town's mix of race, color, race, ethnic, religious` and cultural backgrounds, as well as economic and personal circumstances, enriches us all. We will be known for the warm welcome and respect we extend to all;"*~~

~~*One of the Diversity Task Group's recommendations is the formation of a Human Rights Commission;*~~

~~*The Vision 2020 Standing Committee, the Fair Housing Advisory Committee, the Affirmative Action Advisory Committee, and others support the creation of such a Commission to foster the policies described in Section 2 below;*~~

~~*The Town of Arlington does hereby create a Human Rights Commission as provided for in this Bylaw.*~~

*Growing out of the original Vision 2020 effort and the Diversity Task Group's vision, the Town of Arlington created a Human Rights Commission as provided for in this Bylaw.*

SECOND, that Section 2 (“Policy of the Town of Arlington”) be amended to update and clarify terms by substituting the words “equal” with “equitable” throughout, clarifying the bylaw applies to all persons in Arlington, and making further administrative changes so as to read as follows:

## ***Section 2. Policy of the Town of Arlington***

***A. It is the intention of the Town of Arlington ("Town") to establish a Commission to advance issues related to the fair and equal-equitable treatment of individuals, and to create a mechanism for addressing complaints arising out of these issues.***

***B. It is the policy of the Town to protect every individual in the enjoyment and exercise of their human and civil rights and to encourage and bring about mutual understanding and respect among all people who live, work, visit, and travel within the Town.***

***C. It is the intention of this Bylaw that all persons be treated fairly and equally. The purpose of this Bylaw is to bring about the elimination of prejudice, intolerance, bigotry, bias, unlawful discrimination, threats, coercion or intimidation based upon an individual's race, color religious views, national origin, sex, gender identity or expression, citizenship, age, ancestry, family/marital status, sexual orientation, disability, source of income, or military or veteran status., and the disorder occasioned thereby. ~~Nothing in this Bylaw shall be construed as supporting or advocating any particular religious or political view or lifestyle.~~***

***D. It shall be considered an unlawful practice under this Bylaw for any person to withhold, deny, interfere with, threaten or subject an individual to coercion or intimidation concerning equal-equitable access to and/or discrimination in employment, housing, education, recreation, services, public access and accommodation and public areas where such denial, interference, threats, coercion, intimidation or unlawful discrimination against a person is based upon race, color, religious views, national origin, sex, gender identity or expression, citizenship, age, ancestry, family/marital status, sexual orientation, disability, source of income, ~~or~~ military or veteran status.***

**THIRD, that Section 3 ("Establishment of a Human Rights Commission") be amended to clarify the Commission's ability to self-initiate programs and investigations of incidents, add diversifying Town staff to its goals, and making further administrative changes so as to read as follows:**

## ***Section 3. Establishment of a Human Rights Commission***

***A. Scope: There is hereby established a Town board to be known as the Arlington Human Rights Commission ("Commission") which may implement the policy of this Bylaw by:***

- 1. Improving the life of the Town by developing on its own and enlisting community based groups in educational programs and campaigns to increase mutual respect, harmonious intergroup relations and the peaceful enjoyment of life in our community by all;***
- 2. Working with Town Government, the School Department, Town Commissions and Boards to increase diversity in the Town and among those employed by the Town, as well as awareness and sensitivity to those human and civil rights issues which may arise within our Town ~~while Town employees fulfill the duties of their positions~~;***

3. *Responding to incidents and complaints by persons in the Town who believe that their human or civil rights, as defined in this Bylaw or in state or federal law, have been violated in the Town;*
4. *Initiating investigations into circumstances which appear to the Commission to be the result of unlawful discrimination against any person(s) in the Town.*

#### ***B. Appointment & Terms of Office of Commission Members***

1. *The Commission shall consist of thirteen (13) members, five of whom will be appointed by the sSchool eCommittee, four by the Town Manager subject to the approval of the Select Board and four by the Town Moderator. The term of office shall be for three years. ~~except two of the initial appointments of the school committee shall be for a term of one year, one of the initial appointments of the Manager and Moderator respectively shall be for one year, two of the initial appointments of the School Committee shall be for two years, one of the appointments of the Manager and Moderator respectively shall be for two years.~~*

*The members shall be sworn to the faithful performance of their duties, and shall serve until their successors are appointed and sworn. There may be an Executive Director, who may also be known as the Diversity, Equity and Inclusion Director, if determined necessary by the Commission, appointed by the Town Manager with consultation by the Commission.*

2. *The Commission shall include among its membership individuals publicly solicited by the appointing authorities ~~and be~~ and representative of the diversity of the Town.*
3. *If a member shall fail to attend three or more consecutive meetings of the eCommission, the eCommission by vote, may so advise the appropriate appointing authority, who may remove such member, and appoint a successor for the unexpired term of the member so removed.*

***C. Residency Requirement:*** *All members of the Commission shall be residents of the Town at the time of their appointment and throughout their tenure. A Commissioner who is no longer a resident of the Town shall promptly notify the Chair(s) of the Commission who shall then notify the appointing authority.*

***D. Executive Director:*** *Before appointing an Executive Director, the Town Manager shall consider the recommendation of the Commission. The Executive Director shall be an employee of the Town and report to the Town Manager. The prospective Executive Director shall have demonstrable experience in human and civil rights, as well as proven ability to work cooperatively in a diverse community.*

*~~At the request~~ Subject to the direction of the Commission, the Executive Director shall be responsible for support the overall administration of the Commission's activities ~~and shall serve as its executive officer.~~ The Executive Director shall have the power and duty to initiate*

*activities designed to educate and inform the Town about the effects of prejudice, bias, intolerance, and bigotry; to receive and/or initiate complaints and investigations of discriminatory practices as defined by local, state, and federal law; to report their findings to the Commission; and to attempt mediation of any complaint alleging discrimination under applicable local, state, and federal law when there is cause for such complaint.*

***E. Officers, Quorum, and Adoption of Rules and Regulations***

- 1. The Commission shall elect a Chairperson or two from among its members at the first meeting each year in January. The Commission shall endeavor to rotate the election of a Chairperson(s) each year thereafter. The Chairperson(s) shall preside over the meetings of the Commission.*
- 2. Seven (7) members shall constitute a quorum for the purpose of conducting the business of the Commission and all decisions shall be by a majority vote of the Commission members present and voting.*
- 3. The Commission shall adopt rules and regulations consistent with this Bylaw and the laws of the Commonwealth of Massachusetts to carry out the policy and provisions of this Bylaw and the powers and duties of the Commission in connection therewith. The rules shall ensure the due process rights [as defined by state law] of all persons involved in investigations and hearings.*
- 4. Members of the Commission shall serve without compensation.*
- 5. Members of the Commission may be removed by the appointing authority for just cause [after notice and opportunity to be heard].*

**FOURTH**, amending Section 4 (“Definitions”) to amend the term “military status” in subpart “G” to add the words “or veteran” between “military” and “status,” and further to add new definitions for “incident” and “complaint” as subparts “H” and “I” so as to read in relevant parts as follows:

*G. The term "military or veteran status" refers to the actual or supposed condition being, not being, having been or not having been in the service of the military.*

*H. The term “incident” refers to as an occurrence within the Town which the reporter alleges is motivated, in whole or in part, by prejudice, bias, intolerance, and/or with the intent to threaten, harm, coerce, or intimidate. Incidents may include, but are not limited to: removal or stealing of items promoting diversity, equity and inclusion; the placement of signs or graffiti promoting prejudice, intolerance or bigotry; biased statements or slurs; acts with animus to a protected class.*

*I. The term “complaint” refers to a formal written report filed with the Commission in which the complainant seeks a formal investigation of allegation(s) over which the Commission may exercise jurisdiction.*

**FIFTH**, that Section 5 (“Functions, Powers, & Duties of the Commission) be amended to include updated definitions and terms consistent with the foregoing, clarify the Commission’s duties and ability to engage in proactive incident responses (as well as

complaints), further clarify the informal nature of Commission mediations, and remove references to the administration of oaths in testimony, so as to read as follows:

*Section 5. Functions, Powers & Duties of the Commission*

*The function of the Commission shall be to implement the policy of this Bylaw by the exercise of the following powers and duties:*

*A. To initiate activities designed to educate and inform the Town about the effects of prejudice, bias, intolerance, and bigotry through the following actions:*

- 1. To hold public hearings and public forums, make studies and surveys and to issue such publications and such results of investigations and research as, in its judgment, will tend to promote good will and minimize or eliminate discrimination because of race, color, religious views, national origin, sex, gender identity or expression, citizenship, age, ancestry, family/marital status, sexual orientation, disability, source of income, ~~or military~~ or veteran status.*
- 2. Develop and/or recommend courses of instruction for presentation in public and private schools, public libraries and other suitable places, devoted to identifying, educating, eliminating prejudice, bias, intolerance, bigotry and discrimination and showing the need for mutual respect and fair and equitable treatment in the Town ~~and the achievement of harmonious relations among various groups in the Town.~~*
- 3. Create such subcommittees from the members of the Commission as, in the Commission's judgment, will best aid in effectuating the policy ~~and goals of~~ this Bylaw.*
- 4. Enter into cooperative working agreements with federal, state and town agencies, and enlist the cooperation of the various racial, religious and ethnic groups, civic and community organizations and other groups in order to effectuate the policy and goals of this Bylaw.*
- 5. Monitor, publicize and, where necessary, act to increase the diversity on appointed Town boards and committees.*
- 6. Render each year to the Select Board, Town Manager, School Committee and Superintendent of Schools a full written report of all the Commission's activities and recommendations regarding this Bylaw for inclusion the Town Report.*

*B. To receive and investigate incidents and complaints of and to initiate its own complaints and/or investigations of any incidents as that term is defined and other violations of this Bylaw.*

*C. To attempt by informal mediation to resolve any complaint over which it has jurisdiction and to recommend to the Town Manager, the Select Board, the Superintendent of Schools or the School Committee, as appropriate, such action as it feels will resolve any such complaint.*

*D. In the case of any unresolved complaint or in the case of any investigation which would be aided thereby, to hold hearings, ~~administer oaths, take the testimony of any person under oath and,~~ in connection therewith, to require production of any evidence relating to any matter in question or under investigation before the Commission.*

SIXTH, that Section 6(D) (“Relations with Town Agencies”) be amended in relevant part to emphasize that Commission members are entitled to representation and indemnification for claims arising from the discharge of their duties:

*Section 6. Relations with Town Agencies*

*D. The Town Counsel shall provide for representation of the Commission or a Commissioner upon the Commission's request. For liability issues, Commissioners shall be considered as Town employees and not liable personally for actions undertaken in their role of Commissioner.*

SEVENTH, that Section 7. (“Complaint Resolution Procedures”) parts D and E be amended in relevant parts to add “report of an incident” as a prompt for an investigation, strike the term “Executive Director” throughout, provide for “co-chairs” of the Commission, and add the term “informal” before “mediation” where such term appears, so to read as follows:*After the report of an incident or the filing of any complaint, the Chairperson the chairs or co-chairs of the Commission shall designate the ~~Executive Director or one or more of the Commissioners~~ to oversee a prompt investigation thereof with the assistance of the staff of the Commission.*

*D. After such investigation, ~~the Executive Director or the~~ designated Commissioner(s), as the case may be, shall promptly file a report of such findings with the Commission, which shall determine whether ~~or not whether~~ to dismiss the complaint. The Commission shall, within ten working days from such determination, notify the complainant in writing of such determination...*

*The Commission and its staff shall not disclose the terms of informal mediation when the complaint has been disposed of in this manner pursuant to G.L. c.233 Section 23C unless both parties agree to the disclosure. The Commission may issue orders consistent with its findings during the mediation process...*

- 2. In the case of such a finding under Section VII.E.1., as part of the informal mediation process the Commission may issue an informal admonition to the respondent. Such a finding shall not be published or made public, pursuant to  
G.L. c.233 Section 23C.*

AND, EIGHTH, that Section 8 (“Contributions to the Commission”) be amended to explicitly authorize the Commission to apply for grants and to add the words “and goals” as set forth below to as to read as follows:

*Section 8. Contributions to the Commission*

*The Commission may apply for and accept contributions, grants, and appropriations from other governmental agencies and from civic and charitable foundations, trusts and other organizations, private or public, to effectuate the policy and goals of this Bylaw.*

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## ARTICLE 7 BYLAW AMENDMENT/YOUTH AND YOUNG ADULT ADVISORY BOARD

**VOTED: YES – 241, NO – 3**

That Title II of the Town Bylaws (“Committees and Commission”) be and hereby is amended to add a new “Article 15 ‘The Young Arlington Collaborative’” as follows:

### Article 15. The Young Arlington Collaborative

#### *Section 1. Establishment and Purpose of the Young Arlington Collaborative*

- A. The Young Arlington Collaborative shall strive to engage with all of the youth and young adults that reside, attend school, or work in Arlington with the purpose of increasing their awareness of their local government and their participation in all aspects of it. The Young Arlington Collaborative shall also act as a conduit of issues and concerns of the youth and young adult population to Town Meeting, the Select Board, the School Committee, and the Town Manager.
- B. The Young Arlington Collaborative shall be composed of a “Standing Committee” which shall serve as the coordinating and policy-making body and any number of working groups which will work with and report to the Standing Committee. The working groups, as well as any necessary ad hoc committees, may be established and disbanded by a vote of the majority of the Standing Committee members (or as consistent with Section 2 of this bylaw).

#### *Section 2. Standing Committee Membership, Quorum, Administration & Organization*

- A. The Standing Committee shall consist of up to twenty-one (21) voting members appointed pursuant to subsection (1) below and a liaison from the Select Board who is the Secretary and non-voting member.

A quorum shall consist of a majority of the current voting Standing Committee Members, and all actions shall be made pursuant to a majority vote of members in attendance. The Committee shall organize for the conduct of its affairs and shall elect its own officers.

**1. Standing Committee Membership**

- a Two (2) Standing Committee members shall be selected from among the respective residents of each of the Town's twenty-one (21) precincts**
  - i One (1) Standing Committee member from each precinct shall range in age from twelve (12) years through twenty (20) years (21 years minus 1 day). That Standing Committee member shall be recognized as the "Youth Member" for that precinct.**
  - ii One (1) Standing Committee member from each precinct shall range in age from twenty-one (21) years through thirty-nine (39) years (40 years minus 1 day). That Standing Committee member shall be recognized as the "Young Adult Member" for that precinct.**
- b The first selection of representatives from each precinct shall be conducted by lottery from all names submitted directly to the Select Board office by any youth or young adult from their respective precinct or by any Town Meeting Member on their behalf.**
- c Terms shall be for two (2) years.**
- d Within eighteen (18) months of the first meeting of the Standing Committee, a presentation will be made to the Select Board seeking its approval for the process determined by the Standing Committee for selecting its subsequent cohort of members.**
- e For one (1) year of a Standing Committee member's term that member will be designated as the alternate, and that member shall vote in the Standing Committee meeting only when the other Standing Committee from the same precinct is absent.**
- f Voting members of the Standing Committee**
  - i In odd-numbered years, the voting members for Standing Committee shall include the "Youth" representatives from precincts 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21, and the "Young Adult" representatives from precincts 2, 4, 6, 8, 10, 12, 14, 16, 18, 20.**

- i In even-numbered years, the voting members for Standing Committee shall include the “Youth” representatives from precincts 2, 4, 6, 8, 10, 12, 14, 16, 18, 20 and the “Young Adult” representatives from precincts 1, 3, 5, 7, 9, 11, 13, 15, 17, 19, 21.
  - g Only the voting members are required to attend Standing Committee meetings.
  - h The Select Board liaison, which need not be a member of the Select Board, shall be chosen by the Select Board by September 1 after the passage of this Bylaw.
  - i If Town Meeting Members of a given precinct fail to present candidates by September 1 after the passage of this Bylaw, the Secretary shall work with the Select Board staff to fill the vacancies with residents from the respective precinct(s).
  - j If no representative from a precinct attends a Standing Committee for six (6) months, the Secretary shall notify the Town Meeting Members from the respective precinct and begin the process of replacing the absent representatives with two (2) other representatives for either the rest of the term, if over one (1) year, or for two (2) years plus the remainder of the term, if under one (1) year,
2. Standing Committee Quorum A quorum requires eleven (11) representatives from eleven (11) of the twenty-one (21) precincts. Only one (1) representative from each precinct may participate in the meeting as a voting member of the Standing Committee. Both representatives may attend any Standing Committee meeting, and both may speak when called upon by the Chair.
  3. Voting at a Standing Committee meeting, each precinct shall have only one vote that is cast by the either representative of that precinct as set forth in Section 1(e) & (f) above.
  4. Chair and Vice Chair
    - a Upon convening the first meeting and on the anniversary of that meeting, thereafter, the first order of business shall be the selection of two (2) Co-Chairs.
    - b One (1) chair shall be a Youth representative, and one (1) chair shall be a Young Adult representative.

- c. The term for each Co-Chair shall be one (1) year.
- 5. Required Meetings For the first two (2) years, the Standing Committee shall meet at least six (6) times per year at the dates of its choosing.
- 6. Open Meeting Law Standing Committee Meetings shall comply with Massachusetts' Open Meeting Law

### *Section 3. Task Groups*

- A. The Standing Committee may authorize the creation of Task Groups on any subject at any time of its choosing.
- B. Tasks Groups-participants shall range in age between 12-39.
- C. Groups—participants may or may not be members of the Standing Committee and may or may not be Youth or Young Adult representatives from the precincts.
- D. One (1) Youth and one (1) Young Adult member of the Standing Committee shall function as Co-Chairs for the first three (3) meetings of a Task Group, and they shall administer the election of the first Chair or Co-Chairs of Task Group at the Task Group's fourth meeting.
- E. Eligibility of participants to vote on administrative and procedural matters shall require a minimum attendance at three (3) meetings within the previous twelve (12) months or since the inception of the task group (whichever is shorter).
- F. Task Groups function as forums for the exchange of ideas with no requirement of membership, quorums or authority to make reports or recommendations.

Nonetheless, Task Groups shall:

- 1. Post announcements of their meeting at least two (2) business days before the meeting;
- 2. Keep minutes of their meetings for presentation to the Standing Committee.
- G. Votes on non-administrative or non-procedural matters by a Task Group shall require review by the Standing Committee or an Ad Hoc Committee of the Standing Committee. Examples of such votes include endorsements of warrants articles, and letters presented by other parties.

- H. At least annually, following the election of its Co-Chairs, one or both Co-Chairs shall submit a report that includes the minutes and anything else of note to the Standing Committee. I. If a Task Group does not meet for twelve (12) consecutive months and does not submit a report to the Standing Committee, it shall be considered inactive and defunct.**

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## ARTICLE 8 BYLAW AMENDMENT/CIVILIAN POLICE ADVISORY COMMISSION

**VOTED: YES – 214, NO – 18**

That Title II of the Town Bylaws ("Committees and Commissions") be and hereby is amended by inserting a new article to provide for the creation of the Arlington Civilian Police Advisory Commission under Article 16 as follows:

### Article 16: Arlington Civilian Police Advisory Commission

#### *Section 1. Arlington Civilian Police Advisory Commission Established*

There is hereby established an Arlington Civilian Police Advisory Commission, charged with serving as a civilian resource and forum for Arlington residents and visitors and members of the public, the Arlington Police Department, and other appropriate Town personnel.

#### *Section 2. Purpose*

The purpose of the Arlington Civilian Police Advisory Commission is to provide an opportunity for increased understanding and trust between the community and the Arlington Police Department, assist members of the public as a resource in the event they have complaints, concerns, or commendations about policing in Arlington or specific police personnel, and to provide the Arlington Police Department and Town management with a public forum for feedback about police personnel, policies, procedures and data.

#### *Section 3. Commission Composition, Eligibility, Qualification & Terms*

##### **A. Appointment of the Commission**

The Commission shall consist of nine (9) members, appointed by the Town Manager. To be considered for appointment members shall be nominated by the following public bodies, persons, or community entities:

1. One (1) member nominated by the Arlington Human Rights Commission;
2. One (1) member nominated by the LGBTQIA+ Rainbow Commission;
3. One (1) member nominated by the Disability Commission;

4. One (1) member nominated by the Board of Youth Services;
5. One (1) member nominated by the Envision Arlington Diversity Task Group co-chairs with the approval of the Envision Arlington Standing Committee;
6. One (1) member nominated by the Council on Aging;
7. One (1) member nominated by the Menotomy Manor Tenants Association;  
and
8. Two (2) members nominated by the Select Board

Nominating authorities are not required to nominate a member of their own body. The Manager shall notify the above “nominating bodies” of vacancies and expiring terms. If any nominating body fails to act upon a notification from the Manager within ninety (90) days or in the event a nominating body is inactive, the Manager may request the Select Board to make a nomination in their place.

**B. Eligibility to Serve**

1. All members of the Commission shall be Arlington Residents and as a total body, shall reflect racial, ethnic, gender, sexual, age, and other forms of diversity in Arlington. Additionally, the Town Manager shall appoint at least one member respectively with experience in one or more of the following areas:
  - a. Criminal defense or civil rights relative to police searches, arrests, or detainments;
  - b. Data Analysis; and
  - c. Working with underserved communities such as, but not limited to social workers, mental health counselors, or civil forms of legal aid.
2. The following persons are not eligible to serve on the Commission:
  - a. Current compensated employees of the Town, including Arlington Police Department police officers and employees;
  - b. Current or former municipal police officers (defined herein as “peace officers” employed by a municipal police department subject to certification under Massachusetts Law, including “An Act Relative to Justice, Equity and Accountability in Law Enforcement);” and
  - c. Immediate family members of current or former Arlington Police Department employees.

**C. Qualifications for Service**

1. In addition to all other requirements for appointment on the Commission under the general laws of the Commonwealth, members must receive initial and continuing training in the following subjects:

- a. Arlington Police Department complaint and discipline procedures;
  - b. Arlington Police Department policy and operations;
  - c. Relevant State Laws regarding law enforcement accountability including “An Act Relative to Justice, Equity and Accountability in Law Enforcement;”
  - d. Filing civilian complaints and commendations about police conduct with the Commonwealth of Massachusetts and the Arlington Police Department;
  - e. Data handling and privacy;
  - f. Analysis of policing data;
  - g. Equity, cultural humility, implicit bias, and the significance of language access; and
  - h. Other topics the Commission deems relevant.
2. Commission members, as deemed appropriate by the Commission may also be required to participate in the Citizen Police Academy when offered, and participate in Arlington Police Department ride-along opportunities at intervals established by the Commission.
  3. The Commission shall affix a reasonable period of time for appointed members to complete initial and follow-up training. Failure to meet training requirements within such period shall be grounds for removal.
  4. The original Commission appointees shall be deemed qualified upon completion of requirements for all committees and commissions under the laws of the Commonwealth, and be afforded a reasonable time period to establish and complete training requirements for the Commission consistent with the foregoing.

**D. Initial & Subsequent Terms**

Member terms shall be for three (3) years, except that initial appointment terms of members shall be staggered such that three (3) initial appointees shall serve a one (1) year term; three (3) a two (2) year term; and three (3) a three (3) year term as designated by the Town Manager. Members shall serve until their successors have completed training and been sworn in to service.

**E. Removal of Members**

At the request of the Manager, members may be removed for cause by a vote of the nominating body.

#### *Section 4. Administration and Operation*

The Arlington Civilian Police Advisory Commission shall not meet or conduct business without the presence of a quorum, which shall require a majority of the members of the Commission at any given time. The Commission shall approve its actions by majority vote of the quorum, but in no event shall action be approved by fewer than 4 members.

#### *Section 5. Duties and Responsibilities*

##### **A. General Duty**

It shall be the duty of the Arlington Civilian Police Advisory Commission to serve as qualified advisors to the general public, the Arlington Police Department, and other Town staff with respect to policing in Arlington from a civilian perspective. The Commission shall serve as a technical resource for persons wishing to file specific complaints against or commendations of Arlington Police Department personnel, a forum for both positive and negative feedback about police conduct and policy in Arlington, and collaboratively engage the Arlington Police Department in its development or revision of police policies.

##### **B. Specific Responsibilities**

To fulfill its duties, the Commission shall specifically be charged with:

- 1.** Establishing a process for community members to provide information about police interactions, both positive and negative, to the commission anonymously and non-anonymously;
- 2.** Guiding community members through the civilian complaint or commendation process, including:
  - a.** Providing education to a community member about options for filing complaints and commendations about police conduct;
  - b.** Providing complaint and commendation forms to a community member;
  - c.** Connecting a community member with appropriate town officials and committees;
  - d.** Accompanying a community member to meetings
  - e.** Following up with both the APD and the community member on any resultant investigation;
  - f.** Providing periodic updates to a community member;
  - g.** Collecting information about a community member's satisfaction with complaint processes'

- h.** However, at no point in time shall Commission members individually or as a public body provide legal advice or representation, mental health counseling, or social services advocacy to community members engaging commission members for the purpose of filing complaints;
- 3.** Working with the Arlington Police Department to regularly publish and analyze data which can offer insight into the quality and effectiveness of the department, especially in its interactions with the public, including but not limited to:
  - a.** Complaints, including their nature, status and disposition;
  - b.** Police use of force incidents, including all use of firearms;
  - c.** Vehicle pursuits and traffic collisions;
  - d.** Injuries and deaths in custody;
  - e.** Stops, searches, citations and arrests, including demographic data;
  - f.** Civil lawsuits and other claims brought against the town or department
  - g.** Database of training; and
  - h.** Database of awards and commendations;
- 4.** Regularly reviewing Arlington Police Department complaint, investigation, and discipline policies and procedures, comparing them with the latest practices in other communities locally and nationally;
- 5.** Regularly reviewing other Arlington Police Department policies and procedures, especially new or changing policies, and make recommendations to the Chief of Police, Town Manager, and the public;
- 6.** Regularly reviewing the by-law creating this commission and make recommendations to Town Meeting;
- 7.** Providing a yearly report to Town Meeting covering the work and findings of the commission as well as priorities for the upcoming year; and
- 8.** Providing education to the public about policing and the Arlington Police Department, their options for filing complaints and commendations, the complaint process and the various data they are charged with analyzing.

*Section 6. Effective Date*

Following Town Meeting approval of this bylaw, this Title shall take effect upon the approval by the Attorney General of the Commonwealth and compliance with bylaw advertising and notice requirements.

**A true copy of the vote under  
Article 8 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 27, 2022.**

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
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## ARTICLE 9

## BYLAW AMENDMENT/ACHIEVING NET ZERO GREENHOUSE GAS EMISSIONS FROM TOWN FACILITIES CONSISTENT WITH THE TOWN OF ARLINGTON'S NET ZERO PLAN

**VOTED: UNANIMOUSLY**

That no action be taken under Article 9.

**A true copy of the vote under  
Article 9 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 2, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 10 BYLAW AMENDMENT/TREE PRESERVATION AND PROTECTION

**VOTED: YES – 222, NO – 2**

That Title V, Article 16, Sections 2 and 4 be and hereby are amended as follows:

### ARTICLE 16 TREE PROTECTION AND PRESERVATION

**A.** The following definitions shall apply to this By-law:

“Demolition” - Any act of, or commencing the work of, destroying, pulling down, removing or razing a building ~~or commencing the work of total or substantial destruction of a building; or removing the roof structure, or removing two exterior walls, of a building.~~

“Protected Tree” - Any existing healthy tree on private land with a DBH of ~~eight (8)~~ six (6) inches or greater located in the setback area, which does not pose an immediate hazard to persons or property or is not under imminent threat of disease or insect infestation.

“Tree Plan” - A site plan drawn and stamped by a certified land surveyor or engineer, and stamped by a certified arborist or landscape architect, showing all Protected Trees ~~in the setback areas as defined herein and~~ public shade trees near the property, and indicating, on the site plan or in a separate document, which Protected Trees will be retained, which will be removed, and, how critical root zones of each Protected Tree and public shade tree will be protected from damage during site work.

**B.** In all instances of construction or demolition as defined and applicable herein, the owner of the property shall submit a Tree Plan accompanied by a fee of \$50, to the Tree Warden prior to or concurrent with an application for a building or demolition permit. Additionally, if any Protected Trees were removed during the 12 months preceding the application for a building or demolition permit, such trees shall be accounted for on the Tree Plan to the best of the owner's ability and shall be mitigated pursuant to paragraph 4.C. If no Tree Plan is required, the owner shall sign an affidavit on the Building Permit Application that no Tree Plan needs to be filed per the Tree Bylaw.

**A true copy of the vote under  
Article 10 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 2, 2022.**

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## ARTICLE 11 BYLAW AMENDMENT/DOMESTIC PARTNERSHIPS

**VOTED: YES – 162, NO – 68**

That Title I, Article 23 of the Town Bylaws (“General Government”), “Domestic Partnerships” is hereby amended as set forth below:

### *Section 1. Purpose and Intent*

The Town of Arlington (“Town”) recognizes the diverse composition of its citizenry and realizes that a perpetuation of the traditional meaning of “family” can exclude a segment of the Town’s population by: (1) depriving them of recognition and validation; and (2) denying them certain rights and responsibilities that should be afforded to persons who share their ~~homes~~, hearts and lives. Recognizing its commitment to fair treatment of its citizens, the Town adopts this Bylaw that acknowledges domestic partnerships. People in committed relationships who meet the criteria established by the Town as constituting a domestic partnership are provided an opportunity by this Bylaw to register at the office of the Town Clerk, obtain a certificate attesting to their status, and share in certain rights and benefits conferred under this Bylaw.

### *Section 2. Definitions*

- A. “Domestic partnership” shall mean two or more persons who meet all of the following requirements and who register their domestic partnership in accordance with Title I, Article 23, Section 3.
- (1) They have made a commitment of mutual support and caring for their domestic partners;
  - ~~(2) They reside together and intend to do so indefinitely;~~
  - ~~(3) They share basic living expenses;~~
  - (2) They are at least eighteen (18) years of age;
  - (3) They are competent to enter into a contract; and
  - (4) They are not ~~married to anyone or related to each other by~~ blood closer than would bar marriage in the Commonwealth of Massachusetts.
- B. “Dependents” shall mean a child or step-child of any domestic partner.

### *Section 3. Registration, Amendment and Termination*

## A. Registration

### (1) Statement of Domestic Partnership

- (a) Domestic partners who meet the requirements set forth in Title I, Article 23, Section 2(A) of this Bylaw may make an official record of their domestic partnership by completing, signing and submitting to the Town Clerk a statement of domestic partnership. Persons submitting a statement of domestic partnership must declare under penalty of perjury that they meet the requirements set forth in Title I, Article 23, Section 2(A) of this Bylaw.
- (b) The domestic partnership statement shall be on a form prescribed by the Town Clerk, which form shall include, but shall not be limited to, the names of the domestic partners and the date on which they became each other's domestic partners-
- ~~(c) and The~~ the names and dates of birth of any dependents of the domestic partnership.
- (c) If any member of the prospective domestic partnership is married or in another domestic partnership, a notarized Affidavit of Consent is needed from all other current domestic partners or spouses.

## B. Amendments

- (1) To change an address, Domestic partners may file a Domestic Partnership Amendment Form, with the Town Clerk. ~~The to add or delete dependents or change an address. Any~~ amendment shall be signed, under the pains and penalties of perjury, by ~~both~~ all of the domestic partners whose addresses are changing.
- (2) To add or remove dependents, domestic partners may file a Domestic Partnership Amendment Form with the Town Clerk. The amendment shall be signed, under the pains and penalties of perjury, by all of the domestic partners.
- (3) To add domestic partners, the prospective domestic partners may file a Domestic Partnership Amendment Form with the Town Clerk. If any member of the prospective domestic partnership is married or in another domestic partnership, a notarized Affidavit of Consent is needed from all other current domestic partners or spouses in order to add additional partners to an already established domestic partnership. The amendment shall be signed, under the pains and penalties of perjury, by all of the current and new domestic partners.

## C. Withdrawal and Termination

- (1) Any member of a domestic partnership may withdraw from the domestic partnership by filing a withdrawal statement with the Town Clerk. Withdrawal from a domestic partnership shall become effective immediately when the withdrawal statement is filed with the Town Clerk. Any person filing a withdrawal statement must declare under the pains and penalties of perjury that they have withdrawn and that all other domestic partners have been notified of such withdrawal either personally or by mailing a copy of the withdrawal statement to the other domestic partner's last and usual address by

certified mail.

- (2) ~~(1) If only one or zero domestic partner(s) remain(s) after a withdrawal goes into effect, then the domestic partnership is considered terminated immediately. If there are two or more persons remaining in a domestic partnership after a withdrawal goes into effect, then the withdrawal does not terminate the domestic partnership as to the remaining persons in the domestic partnership.~~ Domestic partners shall notify the Town Clerk of the termination of their domestic partnership. Any member of a domestic partnership may terminate the domestic partnership by filing a termination statement with the Town Clerk. Termination of a domestic partnership shall become effective ninety days (90) days after the termination statement is filed with the Town Clerk. Any person filing a termination statement must declare under the pains and penalties of perjury that the domestic partnership is thereby terminated and that the other domestic partner has been notified of such termination either personally or by mailing a copy of the termination statement to the other domestic partner's last and usual address by certified mail.
- (3) ~~(2) The death of a domestic partner functions as an automatic withdrawal from the domestic partnership as to that partner, but not as to the remaining persons in the domestic partnership. Such automatic withdrawal will be effective immediately. No person may file a new statement of domestic partnership until any previous domestic partnership of which he or she was a member has been effectively terminated.~~

#### *Section 4. Town Clerk*

- (1) The Town Clerk shall maintain records of the registration, amendment, withdrawal and termination of domestic partnerships as permanent records. The Town Clerk shall provide appropriate forms for a Statement of Domestic Partnership, for the registration of the Statement and for the amendment, withdrawal and termination of a domestic partnership.
- (2) The Town Clerk shall charge a fee for filing a domestic partnership equal to the fee charged to file a marriage license. Payment of the filing fee shall entitle the person filing the statement on behalf of the domestic partnership to receive one copy of the statement certified by the Town Clerk. The fee for additional certified copies of the statement, or for copies of amendment, withdrawal, or termination statements, shall be the same fee charged for additional certified copies of a marriage license.

#### *Section 5. Rights of Domestic Partners*

Persons who have registered their domestic partnership with the Town Clerk pursuant to Title I, Article 23, Section 3 are entitled to the following rights:

##### **A.** Visitation at health-care facilities.

- (1) A domestic partner shall have the same visitation rights as a spouse or parent of a patient at all health-care facilities operated and maintained by the Town, except to the extent that doing so would conflict with federal or state law. A dependent shall have the same visitation rights as a patient's child.
- (2) The term "health care facilities" includes hospitals, convalescent facilities, mental health care facilities, nursing homes, and other short and long term care facilities operated and maintained by the Town.

**B.** Visitation at correctional facilities.

- (1) A domestic partner shall have the same visitation rights at all correctional facilities operated and maintained by the Town as a spouse or parent of a person in custody, except to the extent that doing so would conflict with federal or state law. A dependent shall have the same visitation rights afforded to the child of a person in custody.
- (2) The term "correctional facilities" includes, but is not limited to, holding cells, jails and juvenile correction centers operated and maintained by the Town.

**C.** Access to children's school records and personnel.

- (1) A domestic partner who is also the custodial parent or legal guardian of a child may file a school authorization form at, or send a letter to, the child's school to indicate that the parent's domestic partner shall have access to the child's records, access to school personnel in matters concerning the child and access to the child, including the right to remove such child from the school for sickness or family emergency. The school shall afford such person access as directed by the child's existing parent or guardian, except to the extent that doing so would conflict with federal or state law.
- (2) When a domestic partnership is withdrawn or terminated pursuant to Title I, Article 23, Section 3(C), it is the responsibility of the parent or guardian to notify the school, in writing, of the termination of rights of the former domestic partner.
- (3) As used herein, the term "school" shall ~~only~~ include facilities owned and operated by the Town and shall include, but shall not be limited to, high schools, vocational schools, junior high and middle schools, elementary schools, preschools and preschool programs, after-school programs and day-care programs, ~~provided that such are owned and operated by the Town.~~

*SECTION 6. Employment Benefits*

- A. Town employees shall be granted bereavement leave, with pay, for the death of a domestic partner or family member of a domestic partner to the same extent as for a spouse or family member of a spouse. Use of the term "in-law" in employee handbooks shall include the relatives of a domestic partner.
- B. Town employees shall be granted sick leave to care for a domestic partner to the same extent permitted to care for a spouse, and to care for a dependent of a domestic partnership to the same extent permitted to care for a child.
- C. Town employees in domestic partnerships shall be entitled to take parental leave, as provided for under the Town's by-laws, to the same extent as married employees.

*SECTION 67. Interpretation and Limitation of Liability*

- A. It is the intention of this Bylaw that its provisions shall be enforceable to the maximum extent permitted by law.
- B. Nothing contained in this chapter shall be construed to impose liability upon a domestic partner for the health or medical expenses of their domestic partner, with the sole exception of the medical insurance contributions assumed by a Town or School Department employee who is a member of a domestic partnership.
- C. Nothing in this chapter shall be construed to create additional legal liabilities greater than those already existing under law or to create new private causes of action.

*SECTION 78. Reciprocity*

All rights, privileges and benefits shall be extended to domestic partnerships registered pursuant to similar laws enacted in other jurisdictions.

*SECTION 89. Non-Discrimination*

No person who seeks the benefit of this Bylaw, registers pursuant to its provisions, or assists another person in obtaining the benefits of this Bylaw shall be discriminated against in any way for doing so.

*SECTION 910. Severability*

The provisions of this Bylaw are severable. If any of its provisions are held invalid by the Attorney General, a court of competent jurisdiction or other reviewing authority, all other provisions shall continue in full force and effect.

**A true copy of the vote under  
Article 11 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 2, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 12 BYLAW AMENDMENT/ SINGLE USE PLASTIC WATER BOTTLES

**VOTED: YES – 199, NO – 42**

That Title VIII of the Town Bylaws (“Public Health and Safety”) be and hereby is amended to add a new Article 11, “Single Use Plastic Water Bottle Regulation” as set forth below:

### ARTICLE 11 SINGLE USE PLASTIC WATER BOTTLE REGULATION

#### *SECTION 1. Purpose and Intent*

The Town of Arlington (“Town”) recognizes that the use and disposal of single use plastic water bottles have significant negative impacts on the marine and land environment, and to public health, including but not limited to:

1. Contributing to the plastic pollution of the land environment, waterways and oceans;
2. Contributing to the harm and premature death of marine animals through ingestion of microplastics;
3. Posing a health risk to humans, including through ingestion of hormone disruptors such as phthalates that leach into plastic water bottles, inhalation of toxic emissions from burning plastic bottles in incinerators, and ingestion of microplastics in the food chain;
4. Exacerbating climate change through the use of millions of gallons of oil every year for the manufacture of single use water bottles in the U.S.

The purpose of this bylaw is to protect the environment and public health through reducing solid waste and unnecessary strains on recycling resources, minimizing litter, reducing the Town’s carbon footprint and climate change impacts, preserving local waterways, and protecting the health of Arlington residents and visitors by reducing the sale and disposal of single use plastic water bottles.

#### *SECTION 2. Definitions*

- A. “Single use plastic water bottle”: Any single serving container, whether sold individually or in bulk, containing non-carbonated, unflavored drinking water with a volume of one liter or less, that is made in whole or in part of plastic material, excluding the cap, with any designated resin codes 1 through 6.

- B.** “Department”: The Arlington Department of Health and Human Services.
- C.** “Director”: The Director of the Arlington Department of Health and Human Services.
- D.** “Retail Establishment”: Any commercial enterprise, whether for or not for profit, including but not limited to the following: restaurants, pharmacies, convenience stores, grocery stores, gas stations, liquor stores, seasonal and temporary businesses, retail stores, and any other businesses that sell single use plastic water bottles to the public.

*SECTION 3. Regulation of Single Use Plastic Water Bottles*

- A.** No retail establishment, as defined in Section 2, shall sell any single use plastic water bottle, as defined in Section 2. The sale of single use plastic water bottles is unlawful and any such sale is subject to the enforcement and penalties set forth in Section 4 of this Article.
- B.** No person shall sell single use plastic water bottles, as defined in Section 2, in any Town owned building.

*SECTION 4. Enforcement and Penalties*

- A.** Each retail establishment, as defined in Section 2, located in the Town, and every person using a Town owned building, shall comply with this bylaw.
  - 1.** If it is determined that a violation has occurred, the Director or their designee shall first issue a warning notice to the retail establishment for a first time violation.
  - 2.** If, after 14 days from receipt of the warning notice, the retail establishment continues to violate this bylaw or commits a second violation, the Director or their designee shall issue a notice of violation and shall impose a penalty against the retail establishment.
  - 3.** The penalty for each violation that occurs after the issuance of the warning notice shall be: no more than:
    - (i)** \$100 for the first offense;
    - (ii)** \$150 for the second offense;
    - (iii)** \$200 for the third and all subsequent offenses.
  - 4.** Retail establishments shall have 15 calendar days after the date that a notice of violation is issued to pay the penalty or request a hearing in writing to the Director.
- B.** The Director may promulgate additional guidelines and regulations necessary for the effective enforcement of this bylaw, consistent with the foregoing.

*SECTION 5. Exemptions for Emergencies*

Sales occurring subsequent to a declaration of an emergency adversely affecting the availability or quality of drinking water to Town residents by the Town's Emergency Management Director or other duly authorized Town, Commonwealth of Massachusetts, or United States official shall be exempt from the bylaw until seven days after such declaration has expired.

*SECTION 6. Effective Date*

The provisions of this bylaw shall take effect on November 1, 2022.

*SECTION 7. Severability*

The provisions of this bylaw are severable. If any of provision or section is held to be invalid by the Attorney General, a court of competent jurisdiction or other reviewing authority, all other provisions and sections shall continue in full force and effect.

**A true copy of the vote under  
Article 12 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 4, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 13 BYLAW AMENDMENT/ PROHIBIT THE USE OF FACE SURVEILLANCE

**VOTED: YES – 213, NO – 16**

That Town Meeting hereby resolves as follows:

*“A Resolution that Government use of Face Surveillance should be Further Limited in Order to Conform with Our Values”*

WHEREAS:

- A.** Facial recognition technology has been proven to be worse at identifying people of color and women and even worse at identifying women of color. This biased inaccuracy has already led to multiple cases of false arrest leading to lawsuits against municipalities; AND
- B.** The rights of free speech and assembly are among our most prized and government use of face surveillance has a chilling effect on free exercise of these rights; AND
- C.** Widespread government use of face surveillance would violate basic expectations of privacy and our Fourth Amendment rights against unreasonable searches and seizures; AND
- D.** The people disproportionately harmed when government surveillance power expands are the segments of our population uniquely vulnerable to any kind of poorly wielded government power: LGBT+, homeless people, people with mental illnesses, people of color, and of course the many people who embody more than one of those categories; AND
- E.** The current state law pertaining to this issue (M.G.L. Ch. 6, Section 220) has several gaps:
  - a.** By regulating only the use of facial recognition by law enforcement, it allows other branches of government free reign to use face surveillance however they wish;
  - b.** It requires only a court order to perform a facial recognition search, which is a lower standard of proof than a warrant; and
  - c.** It defines both facial recognition and facial recognition search but then only legislates the use of facial recognition search. This means that while the limited application of taking an unidentified image and using software to identify it is regulated, there's nothing to prevent any part of government, including law enforcement from doing facial recognition in their day-to-day operations.

THEREFORE BE IT RESOLVED BY TOWN MEETING OF THE TOWN OF  
ARLINGTON, MASSACHUSETTS:

1. Town Meeting calls upon our state representatives to promptly follow the recommendations of the Special Commission to Evaluate Government Use of Facial Recognition Technology in the Commonwealth including amending the current state law to:
  - a. both limit use of facial recognition search to felony cases and by requiring a warrant based on probable cause with the exception of responding to emergency situations or identifying a deceased person; and
  - b. ban the use of face recognition for surveillance, tracking, and emotion recognition; AND
2. We further ask that our state representatives push for additional legislation to address the non-law enforcement government use of this technology; AND
3. We also use this resolution to make our expectations of our own town government clear. We expect that the only use of facial recognition technology by the Town of Arlington be that which is explicitly provided for in state law.

**A true copy of the vote under  
Article 13 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 4, 2022.**

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## ARTICLE 14

## VOTE/ESTABLISH A COMMITTEE ON INSURANCE COSTS AND ISSUES

**VOTED: YES – 213, NO – 11**

That no action be taken on Article 14.

**A true copy of the vote under  
Article 14 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 4, 2022.**

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## ARTICLE 15 BYLAW AMENDMENT/NOISE ABATEMENT

**VOTED: YES – 216, NO – 15**

That Title V Article 12 (“Noise Abatement”) Section 3 (“Daytime-Only Activities”), Subsection (A)(3)(a) (“Authorized Exemptions for Public and Private Way Projects”) be and hereby is amended to provide for a notice provision for application of exemptions for certain roadway and utility projects, to read as follows:

### 3. Authorized Exemptions for Public and Private Way Projects

a. Following transmission of an “abutter notice” as set forth herein Arlington Department of Public Works, public utilities, and/or their contractors may perform non-emergency work in and/or on public and private ways within the Town of Arlington outside of the operating hours set forth in this Section with the permission of the Town Manager.

i. “Abutter notice,” shall be required for non-emergency public works or utility projects in or on public or private ways outside of allowed day-time hours under this bylaw, and may be satisfied by a mail, hand, or electronic delivery of a notice setting forth the date, time, and expected nature of work being permitted by the Town Manager under this section to each residential unit within 500 feet of anticipated work, two (2) business days in advance of such work commencing.

**A true copy of the vote under  
Article 15 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 4, 2022.**

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## ARTICLE 16 BYLAW AMENDMENT/ NOISE REGULATION FOR GAS POWERED LEAF BLOWERS

**VOTED: YES – 187, NO – 44**

That Title V, Article 12 of the Town Bylaws (“Regulations Upon the Use of Private Property”), “Noise Abatement” Section 3(D) “Use of Leaf Blowers Powered By Internal Combustion Engines” is hereby amended as set forth below:

### ARTICLE 12 NOISE ABATEMENT

...

*Section 3. Daytime-Only Activities*

...

**D. Use of Leaf Blowers Powered By Internal Combustion Engines and Transition to Electric Powered Leaf Blowers**

1. ~~For purposes of Paragraphs 1-5 of this subsection, the term, “leaf blowers” shall mean “gas-powered leaf blowers used for commercial or municipal purposes.”~~ For purposes of this subsection, the following terms shall be defined as follows:
  - (a) “Leaf blower”- Any powered machine used to blow leaves, dirt and other matter by forced air for landscape maintenance.
  - (b) “Gas powered leaf blower” – A leaf blower powered by gas or gas and oil.
  - (c) “Electric leaf blower” – A leaf blower powered by attaching a cord to an electricity source or rechargeable batteries.
  - (d) “Commercial landscaper” – A person or entity that receives compensation to utilize landscaping equipment on another’s property.
  - (e) “Resident” – The legal owner of record of real property, as listed by the tax assessor’s records, operating on their own property; tenants operating on the property for which they hold a lease; and condominium associations operating on condominium property.

(f) “The Town” – Town of Arlington municipal employees, operating on municipal property.

2. The use of gas powered leaf blowers is prohibited between ~~June 15th~~ May 31<sup>st</sup> and September 15th except in accordance with the following restrictions, transition and phase out schedule as set forth below, which shall not apply to the use of leaf blowers to perform emergency operations or for clean-up associated with storms, hurricanes and the like:

(a) Commercial and Municipal Users Transition Period May 31, 2022 – March 15, 2025

During the transition period, gas powered leaf blowers may be operated by commercial landscape companies and the Town only between the calendar dates of March 15th – May 31st and September 15th – December 30<sup>th</sup>, during the following times:

- (i) Monday-Friday, 7:30 am – 5:30 pm;
- (ii) Use is prohibited on Saturdays, Sundays and Legal Holidays.

Electric powered leaf blowers may be operated by commercial landscape companies and the Town during the following times:

- (i) The full calendar year;
- (ii) Monday-Friday, 7:30 am – 5:30 pm;
- (iii) Use is prohibited on Saturdays, Sundays and Legal Holidays

(b) Commercial and Municipal Users Phase Out

As of March 15, 2025, all use of all gas powered leaf blowers by commercial landscape companies and the Town shall be prohibited, but for the following exemptions:

- (i) The Town may use wheeled leaf blowers powered by four- stroke engines for the purposes of clearing the Minuteman Bikeway and other municipal property of an acre or more;
- (ii) The Town may use gas powered leaf blowers under emergency conditions.

(c) Resident Users Transition Period May 31, 2022 – March 15, 2026

During the transition period, gas powered leaf blowers may be operated by residents while on their own property only between the calendar dates of March 15th – May 31st and September 15th – December 30<sup>th</sup>, during the following times:

- (i) Mondays through Fridays, 7:30 am – 6 pm;
- (ii) Saturdays, Sundays and Legal Holidays, 8 am – 4 pm.

Electric powered leaf blowers may be operated by residents while on their own property during the following times:

- (i) The full calendar year;
- (ii) Monday – Friday, 7:30 am – 6 pm;
- (iii) Saturdays, Sundays and legal holidays, 8 am – 4 pm.

(d) Resident Users Phase Out

As of March, 15, 2026, all use of all gas powered leaf blowers by residents shall be prohibited.

~~(a) The use of leaf blowers is prohibited on:~~

~~(i) Sundays and legal holidays;~~

~~(ii) Mondays through Fridays except between the hours of 7:30 a.m. and 5:30 p.m.; and~~

~~(iii) Saturdays except between the hours of 8:00 a.m. and 4:00 p.m.~~

~~(b)~~ (e) No more than one leaf blower may be used on any lot of 6,000 square feet or smaller. One additional leaf blower may be used for each additional 6,000 square feet or portion thereof comprising one lot.

~~(c)~~ (f) Gas powered ~~L~~leaf blowers may be used for no more than 30 minutes at a time with shut down time of 15 minutes in between operation.

(g) Post-Transition Electric Leaf Blower Regulation

Following the transition periods set forth in 2(a) and 2(d) of this section, electric powered leaf blowers may be operated by all users at the following times during the full calendar year:

(i) Monday – Friday, 7:30 am – 6 pm;

(ii) Saturdays, Sundays and legal holidays, 8 am – 4 pm.

3. At no time shall any leaf blower be used in such a way as to permit the distribution of leaves, dust, or other debris beyond the vertically extended lines of the property on which the leaf blower is being used.

4. Leaf blowers shall at all times be operated at the lowest possible practical speed necessary to accomplish the task for which they are being used.

5. As of June 15, 2014, or one year after the effective date of this Bylaw, whichever is later, no commercial landscaper, commercial landscape company, or other entity engaged in the business of providing home and yard repair, clean-up, and maintenance services for a fee shall use any leaf blower within the Town in the exercise of that business unless the manufacturer specifies that the sound emitted from said leaf blower is no greater than 74 dB(A) at 50 feet at full throttle.

(ART. 2, STM – 4/24/13)

6. ~~The restrictions set forth herein shall not apply to homeowners and residents using leaf blowers to perform private home and yard repair, clean up, and maintenance on residential property they own or control. Such residential use of leaf blowers of any kind shall be subject to Section 3(A) of this Bylaw (“Daytime Only Activities”).”~~

## 6. Enforcement

- (a) This bylaw shall be enforced by the Board of Health;
- (b) Violations of this bylaw shall be subject to the following penalties:
  - (i) For the first violation in a calendar year, a written warning shall be issued and education on the bylaw will be provided to resident and commercial landscaper, if applicable;
  - (ii) For the second violation, a fine of \$100 shall be given to both the resident and commercial landscaper, if applicable;
  - (iii) For each subsequent violation in a calendar year, a fine of \$200 shall be given to the resident and commercial landscaper, if applicable;
- (c) Reporting of Violations – Violations may be reported by any person who observes a gas powered leaf blower in use in the Town, in violation of this bylaw, with appropriate evidence to support the claim. Witnesses to violations of this bylaw may submit a complaint to the Board of Health that must include:
  - (i) The name of the commercial landscaper or resident alleged to have violated this bylaw;
  - (ii) The location of the alleged violation;
  - (iii) The date and time of the alleged violation;
  - (iv) Any additional identifying information regarding the use of the gas powered leaf blower.

All complaints must be submitted within seven days of the alleged violation. All complaints must be signed by the complainant before an investigation can be initiated. Photographic and recorded evidence in support of the complaint is permitted, but not required.

**A true copy of the vote under  
Article 16 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 9, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 17                      BYLAW AMENDMENT/CONVERSION OF GAS STATION DISPENSING PUMPS TO SELF SERVICE OPERATION

**VOTED:                      YES – 105, NO – 117**

That Title V, Article 5 of the Town Bylaws be and hereby is amended as follows:

Article 5: Self-Service ~~Gas~~ Motor Fuel Dispensing

~~Section 1. Restriction on Sale~~

~~No filling station shall allow the pumping of gasoline for retail sale by any person other than an authorized attendant employee of said filling station.~~

~~Section 2. Customer Pumping Prohibited~~

~~No attendant at any gasoline station shall permit any non-employee to pump gasoline or engage in any distribution of gasoline within the station.~~

Section 1. Customer Pumping Permitted

The dispensing of motor fuel by means of self-service automated dispensing systems shall be permitted at any authorized filling station, provided the station:

- 1) Ensures its installations comply with the regulations promulgated by the Board of Fire Prevention Regulations of the Commonwealth of Massachusetts;
- 2) Complies with the Americans with Disabilities Act requirements for Assistance at Self-Service Gas Stations; and
- 3) Has separate and clearly marked pumps for self-service and attendant service or informs patrons through appropriate signs that they can obtain fueling by an authorized attendant employee of the gasoline station by, for example, call buttons, honking, or otherwise signaling an attendant.

*The rest of the page is left intentionally blank.*

**A true copy of the vote under  
Article 17 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

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## ARTICLE 18                      **BYLAW AMENDMENT/PHASE OUT OF CERTAIN TOXIC RODENTICIDES ON PUBLIC/PRIVATE PROPERTY, WITH REPORTING REQUIREMENT AND PUBLIC EDUCATION**

**VOTED:                      YES – 227, NO – 2**

That Title VIII (“Public Health and Safety”) be and hereby is amended to add a new Article 12 “Use of Second Generation Anti-Coagulant Rodenticides” for the purpose of encouraging Integrated Pest Management practices and documenting the use of Second- Generation Anticoagulant Rodenticides by licensed Pest Management Professionals, as follows:

### Article 12 Use of Second Generation Anti-Coagulant Rodenticides

#### *Section 1. Purpose and Findings*

- A.** The purpose of this bylaw is to protect the health and welfare of Arlington, its residents, and local wildlife, by reducing the use of second-generation anticoagulant rodenticides and promoting Integrated Pest Management strategies.
- B.** The Town finds that it is in the best interest of public health to eliminate the use of toxic rodenticides on town land, ponds and waterways, to encourage the reduction and elimination of the use of toxic rodenticides on private property, and to introduce and promote natural organic management practices.
- C.** The Town further finds that second-generation anticoagulants are more likely than first-generation anticoagulants to kill non-target animals after feeding on poisoned prey or carcasses, and remain longer in animal tissues. As a result, second-generation anticoagulants pose greater risks to non-target species including pets and wildlife. Children are at risk of poisoning when coming into contact with highly toxic second-generation anticoagulants.
- D.** The Town finds that all its citizens, particularly children, have every right to protection from exposure to hazardous chemicals and from rodenticides in particular.
- E.** The Town finds that a balanced and healthy ecosystem is vital to the health of the town and its citizens, and as such it is also in need of protection from exposure to hazardous chemicals including rodenticides.

## *Section 2. Definitions*

The following terms shall, for the purpose of this article, have the following meanings, unless the context otherwise requires.

“Rodenticides” are a subclass of pesticides, defined under the Massachusetts Pesticide Control Act, M.G.L. c. 132B and/or 333 CMR 10.00, as substances or mixtures of substances intended to prevent, destroy, repel, or mitigate rodents that are declared to be pests by the Massachusetts pesticide board.

“Integrated Pest Management” is a decision-making strategy and record-keeping process for managing pests that monitors to determine pest population levels, and combines biological, cultural, mechanical, physical, and chemical tools and other management practices to control pests in a safe, cost effective, and environmentally sound manner that contributes to the protection of public health and sustainability. It prioritizes the use of non- chemical pest control methods and the careful use of least-toxic chemical methods when non- chemical methods have been exhausted or are not feasible, and the selection of rodenticides that are the least toxic product that will be effective on a target pest.

“Second-generation anticoagulant” is a rodenticide that was developed to control rodents that are resistant to first-generation anticoagulants, including but not limited to brodifacoum, bromadiolone, difenacoum, and difethialone.

“Certified applicator”, an individual who is certified under the provisions of 333 CMR 10.00 as authorized to use or supervise the use of any pesticide (including rodenticides) which is classified by the Massachusetts Department of Agriculture as being for restricted use.

“Commercial applicator” is a certified applicator under the provisions of 333 CMR 10.00, whether or not they are a private applicator with respect to some users, who uses or supervises the use of any pesticide (including rodenticides) which is classified by G.L. c. 132B, the Massachusetts Department of Agriculture or any agency of the Commonwealth of Massachusetts being for restricted use for any purpose or on any land other than as provided in the preceding paragraph.

## *Section 3. Integrated Pest Management Education*

- A. Both commercial applicators and the general public are encouraged to utilize Integrated Pest Management strategies on all properties throughout the Town.
- B. Integrated Pest Management shall be encouraged during licensing and permitting processes, including common victualler, demolition, and building permit application processes.

## *Section 4. Registration of Applicators*

- A. All certified and commercial pesticide applicators operating within the Town of Arlington

must register with the Town of Arlington Department of Health and Human Services prior to the application of any second generation anti-coagulant rodenticides within the Town of Arlington.

- B. The applicator must provide proof of licensure for each employee who will be applying second generation anti-coagulant rodenticides within the Town of Arlington.
- C. The Department of Health and Human Services shall be authorized to enact regulations to effectuate this section, including a method to indicate registration by certified and commercial applicators
- D. Failure to produce a Town-issued proof of registration upon request shall be considered a violation of this bylaw, subject to the penalties set forth herein.
- E. Each applicator who registers shall be given a copy of this bylaw as well as any resources highlighting the dangers of second-generation anticoagulants in Arlington and benefits of Integrated Pest Management, and recommended alternatives deemed appropriate by the Department of Health and Human Services.

*Section 5. Notification of Deployment of Second Generation Anti-Coagulant Rodenticides*

- A. All licensed certified and commercial applicators shall provide written notification to the Department of Health and Human Services within forty-eight (48) hours any time second-generation anticoagulant pesticides are utilized or deployed for proactive or reactive pest management services in Arlington.
- B. The Department of Health and Human Services is authorized to enact regulations to effectuate this section, including processes for coordinating the other Town departments, State agencies, and commercial applicators to enable tracing placement, cleanup, and unintended impacts of second generation anti-coagulant rodenticide on non-targeted wildlife and domestic animals.

*Section 6. Fees & Penalties for Non-Compliance*

- A. A fee sufficient to cover the costs of implementing registration, notification, and education systems may be levied by the Department of Health and Human Services.

Any commercial pesticide applicator who fails to register with the Department of Health and Human Services and dispenses or uses second generation anti-coagulant rodenticides in the Town without being registered shall be subject to the following penalties

- a. A fine of one-hundred dollars (\$100.00) for the first offense;
- b. A fine of two hundred dollars (\$200) for the second offense;

- c. Any subsequent failure to register paired with use of second generation anti-coagulant rodenticide shall be punishable by a fine of three hundred dollars (\$300); and/or prohibition from applying pesticides of any kind in Arlington for a period of one year.
- B. Any commercial pesticide applicators' failure to timely notify the Department of Health of use of second generation anti-coagulant rodenticides within the Town regardless of registration status shall be subjected to the following separate penalties:
  - a. A fine of one hundred dollars (\$100.00) for the first offense;
  - b. A fine of two hundred dollars (\$200) for the second offense;
  - c. Any subsequent failure to register paired with use of second generation anti-coagulant rodenticide shall be punishable by a fine of three hundred dollars (\$300); and/or prohibition from applying pesticides of any kind in Arlington for a period of one year.
- C. Any commercial pesticide applicators' failure to timely notify the Department of Health of use of second generation anti-coagulant rodenticides within the Town regardless of registration status shall be subjected to the following separate penalties:
  - a. A fine of one hundred dollars (\$100.00) for the first offense;
  - b. A fine of two hundred dollars (\$200) for the second offense;
  - c. Any subsequent failure to register paired with use of second generation anti-coagulant rodenticide shall be punishable by a fine of three hundred dollars (\$300); and/or prohibition from applying pesticides of any kind in Arlington for a period of one year.

#### *Section 7. Severability*

The invalidity of any section, provision, paragraph, sentence, or clause of this bylaw shall not invalidate any other section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any determination or finding of a violation under this bylaw which has been issued.

AND FURTHER VOTED: That the Town does hereby request and authorize the Select Board to file Home Rule Legislation to provide substantially as follows:

**“AN ACT AUTHORIZING THE TOWN OF ARLINGTON TO PROHIBIT USE OF SECOND GENERATION ANTI-COAGULANT RODENTICIDES BY COMMERCIAL PESTICIDE APPLICATORS”**

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, including G.L. c. 132B, the Town of Arlington may regulate through local bylaw or Board of Health regulation or ordinance the use of second generation anti-coagulant rodenticides within the Town of

Arlington, including prohibiting the use of such pesticides by licensed commercial applicators as defined in 333 C.M.R. 10.00.

SECTION 2. This act shall take effect upon its passage.

**A true copy of the vote under  
Article 18 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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**ARTICLE 19**

**VOTE/STREET NAME "MAGLIOZZI  
BOULEVARD"**

**VOTED: YES – 168, NO – 44**

That no action be taken on Article 19.

**A true copy of the vote under  
Article 19 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

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## ARTICLE 20

## VOTE/CODE ENFORCEMENT

**VOTED: YES – 184, NO – 31**

That no action be taken on Article 20.

**A true copy of the vote under  
Article 20 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

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## ARTICLE 21

## VOTE/ EXTENSION OF YOUTH AND YOUNG ADULT ADVISORY BOARD, COMMISSION, OR COMMITTEE STUDY COMMITTEE

**VOTED: YES – 227, NO – 2**

**That no action be taken on Article 21.**

**A true copy of the vote under  
Article 21 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 22

## VOTE/ ESTABLISHMENT OF TOWN COMMITTEE TO EXAMINE BUDGETARY IMPACT OF OVERNIGHT PARKING

**VOTED:** YES – 227, NO – 2

That no action be taken on Article 22.

A true copy of the vote under  
Article 22 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.

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## ARTICLE 23 VOTE/ BOARD OF YOUTH SERVICES UPDATES

**VOTED: YES – 227, NO – 2**

**That no action be taken on Article 23.**

**A true copy of the vote under  
Article 23 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 24                      HOME RULE LEGISLATION/FINANCIAL ESTIMATES & BUDGET DOCUMENTS

**VOTED:                      YES – 210, NO – 7**

That the Town does hereby request and authorize the Select Board to file Home Rule Legislation to provide substantially as follows:

“AN ACT AMENDING THE ARLINGTON TOWN MANAGER ACT RELATIVE TO  
FINANCIAL ESTIMATES AND BUDGET REPORTING.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Section 31 of Chapter 503 of the Acts of 1952 (The Town Manager Act of Arlington) as subsequently amended, is hereby amended to allow for submission of a “draft” financial estimate report to the Arlington Select Board in advance of a “revised” financial estimate report, which shall have the benefit of further information regarding state aid for the ensuing fiscal year, so as to read in relevant part as follows:

On or before the second business day of January each year, all boards and departments not under the control of the Town Manager shall submit to the Town Manager in writing detailed estimates for their respective boards or departments of the fiscal requirements for the ensuing fiscal year. These submissions shall include detailed estimates of any revenues that support their budgets and shall be in a format as required by the Town Manager or as provided by Town bylaws.

No later than the fifteenth day of January each year, the Town Manager shall submit to the Select Board, with copies to each member of the Finance Committee, a carefully detailed draft estimate in writing of the fiscal requirements for the ensuing fiscal year of each fund and department of the Town along with a detailed draft listing of all projected revenues to support these requirements prior to the receipt of the Governor's Budget outlining projected state aid sources of revenue for the Town for the ensuing fiscal year.

Thereafter, on or before the 31st of January, the Town Manager shall submit to the Select Board, with copies to each member of the Finance Committee, a carefully detailed final estimate in writing of the fiscal requirements for the ensuing fiscal year of each fund and department of the Town along with a detailed final listing of all projected revenues to

support these requirements including any and all state aid revenues for the Town for the ensuing fiscal year projected in the Governor's Budget.

The Town Manager shall state the amount required to meet the interest and maturing bonds and notes or other outstanding indebtedness of the Town. All the estimates required by this section shall include a statement of the budgeted amount for the current year and the actual expenditures for the two preceding years.

SECTION 2: That Section 32 of The Town Manager Act of Arlington as subsequently amended, is hereby amended to allow for transmission of the Town Manager's revised financial estimate, on or before the first Tuesday in February rather than the first day of February , so as to read in relevant part as follows:

Preparation of an Annual Budget and Final Budget Document. Town Manager Act through Chapter 10 of the Acts of 2022 Town of Arlington The Select Board shall consider the estimates submitted by the Town Manager and other department heads, and shall on or before the first ~~day~~ Tuesday of February each year transmit their recommendations relative thereto to each member of the Finance Committee. On or before the first day of September each year, the Comptroller shall prepare and submit to the Select Board, the Town Manager, and all other boards and departments not under the control of the Town Manager, including the School Department, a final budget document setting forth the boards and departments of the Town by name and the categories of expenditures from all sources to be made during the fiscal year. The name of the fund and the amount it contributes to each board and departmental budget shall be identified. A comparison of prior year budgeted to actual expenditures shall be included for each board and department in total. The budget shall include a summary schedule of all major revenues, expenditures and other financing sources of the Town. An update shall be prepared and distributed within thirty days of final adjournment of a Special Town Meeting wherein additional appropriations have been voted.

SECTION 3. This act shall take effect upon its passage.

**A true copy of the vote under  
Article 24 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 25                      HOME RULE LEGISLATION/EARLY VOTING FOR TOWN ELECTIONS

**VOTED:                      YES – 214, NO – 4**

That the Town does hereby request and authorize the Select Board to file Home Rule Legislation to provide substantially as follows:

### “AN ACT AUTHORIZING THE TOWN OF ARLINGTON TO OFFER EARLY VOTING IN TOWN ELECTIONS”

Section 1: Notwithstanding any general or special law to the contrary, the Town of Arlington shall allow any qualified voter, as defined in section 1 of chapter 51 of the general laws, to vote early in person for any regular or special town election. Any voter wishing to vote early in person may do so at the time, manner, and location prescribed in this section.

- (a) The early voting period shall be set by the Select Board in consultation with the Arlington Town Clerk. The early voting period shall include a minimum of three business days during the regular hours of the Arlington Town Clerk’s office, and may include additional days, so long as it ends no later than the date determined by the Town Clerk as necessary to prepare a final voting list for the polls on Election Day. At least one early voting weekday shall extend until at least 7 p.m. For any Town Election held on a weekday, at least one weekend day shall be included in the Early Voting Period.
- (b) The Select Board, in consultation with the Town Clerk, shall establish an early voting site for early in-person voting under this section that is centrally-located, suitable, and in a convenient public building. The early voting site shall be accessible to persons with disabilities. The designation of an early voting site shall be made not less than 14 days prior to the beginning of the voting period established in section (a). Notice of the early voting location, dates, and hours shall be posted in the office of the Town Clerk and on the Town’s website not less than 7 days before the early voting period begins.
- (c) The voting, processing, and counting procedures for early voting ballots shall be consistent with section 25B of chapter 54 of the General Laws and the regulations promulgated by the State Secretary for the administration of early voting appearing at 950 CMR 47.00, to the extent practicable.

Section 2: This act shall take effect upon its passage.

**A true copy of the vote under  
Article 25 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

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## ARTICLE 26

## ENDORSEMENT OF CDBG APPLICATION

**VOTED: YES – 220, NO – 1**

That the Town hereby endorses the application for Federal Fiscal Year 2023 prepared by the Town Manager and the Board of Selectmen under the Housing and Community Development Act of 1974 (PL 93-383), as amended.

**A true copy of the vote under  
Article 26 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 23, 2022.**

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## ARTICLE 27 REVOLVING FUNDS

**VOTED: YES – 216, NO – 1**

That the Town does hereby reauthorize the following Revolving Funds for FY 2023:

Private Way Repairs (3410): Originally established under Article 46, 1992 Annual Town Meeting expenditures not to exceed \$300,000

Beginning Balance 7/1/2020	\$62,223.01
Receipts	25,290.04
Expenditures	32,000.00
Ending Balance, 6/30/21	\$55,513.05

Public Way Repairs (3400): Originally established under Article 45, 1992 Annual Town Meeting expenditures not to exceed \$5,000

Beginning Balance 7/1/2020	\$14,715.06
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/21	\$14,715.06

Fox Library Community Center Rentals (3990): Originally established under Article 49, 1996 Annual Town Meeting expenditures not to exceed \$20,000

Beginning Balance 7/1/2020	\$1,221.47
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/21	\$1,221.47

Robbins House Rentals (4060): Originally established under Article 77, 1997 Annual Town Meeting

expenditures not to exceed \$75,000

Beginning Balance 7/1/2020	\$19,435.94
Receipts	100.00
Expenditures	15,651.66
Ending Balance, 6/30/21	\$3,884.28

Conservation Commission Fees (5290): Originally established under Article 44, 1996 Annual Town Meeting  
expenditures not to exceed \$10,000

Beginning Balance 7/1/2020	\$1,343.03
Receipts	0.00
Expenditures	931.00
Ending Balance, 6/30/21	\$412.03

Uncle Sam Fees (2440): Originally established under Article 31, 2000 Annual Town Meeting  
expenditures not to exceed \$2,000

Beginning Balance 7/1/2020	\$1,526.31
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/21	\$1,526.31

Life Support Services (Ambulance) Fees (3210): Originally established under Article 37, 2001 Annual Town Meeting  
Expenditures not to exceed \$800,000

Beginning Balance 7/1/2020	\$385,824.16
Receipts	325,691.02
Expenditures	462,886.53
Ending Balance, 6/30/21	\$248,628.65

Board of Health Fees (4120): Originally established under Article 30, 2005 Annual Town Meeting  
expenditures not to exceed \$100,000

Beginning Balance 7/1/2020	\$165,953.52
Receipts	59,216.71
Expenditures	71,080.41
Ending Balance, 6/30/21	\$154,089.82

Field User Fees (5275): Originally established under Article 78, 2004 Annual Town Meeting  
expenditures not to exceed \$80,000

Beginning Balance 7/1/2020	\$106,942.01
Receipts	29,119.25

	100,841.73
	***Includes FY20
Expenditures	Encumbrances \$28,680
Ending Balance, 6/30/21	\$35,219.53

Robbins Library Rentals (4250): Originally established under Article 35, 2006 Annual Town Meeting  
expenditures not to exceed \$8,000

Beginning Balance 7/1/2020	\$38,379.82
Receipts (REFUND)	(600.00)
Expenditures	1,037.00
Ending Balance, 6/30/21	\$36,742.82

Town Hall Rentals (4150): Originally established under Article 35, 2006 Annual Town Meeting  
expenditures not to exceed \$175,000

Beginning Balance 7/1/20	\$105,902.38
Receipts (REFUNDS)	(13,754.46)
Expenditures	28,877.23
Ending Balance, 6/30/21	\$63,270.69

White Goods Recycling Fees (3510): Originally established under Article 35, 2006 Annual Town Meeting  
expenditures not to exceed \$80,000

Beginning Balance 7/1/2020	\$42,567.12
Receipts	38,560.96
Expenditures	38,119.26
Ending Balance, 6/30/21	\$43,008.82

Library Vending Fees (4220): Originally established under Article 34, 2009 Annual Town Meeting  
expenditures not to exceed \$25,000

Beginning Balance 7/1/2020	\$6,259.76
Receipts	311.25
Expenditures	2019.04
Ending Balance, 6/30/21	\$4551.97

Gibbs School Energy Fees (2790): Originally established under Article 45, 2010 Annual Town Meeting  
expenditures not to exceed \$120,000

Beginning Balance 7/1/2020	\$4,814.41
Receipts	0.00
Expenditures	0.00

Ending Balance, 6/30/21	\$4,814.41
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Cemetery Chapel Rentals (3435): Originally established under Article 52, 2011 Annual Town Meeting

Expenditures not to exceed \$15,000

Beginning Balance 7/1/2020	\$0.00
Receipts	0.00
Expenditures	0.00
Ending Balance, 6/30/21	\$0.00

Council On Aging Program Fees (3840): Originally established under Article 28, 2013 Annual Town Meeting

Expenditures not to exceed \$100,000

Beginning Balance 7/1/2020	\$19,337.36
Receipts	50.00
Expenditures	16,014.21
Ending Balance, 6/30/21	\$3,373.15

**A true copy of the vote under  
Article 27 of the Warrant for the  
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## ARTICLE 28                      ZONING BYLAW AMENDMENT/ENHANCED BUSINESS DISTRICTS

**VOTED:**                      **COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 203, NO – 11**

That the Zoning Bylaw be and hereby is amended as follows:

Amend SECTION 5.5.2

Add section 5.5.2(B)

---

### **5.5.2(B) Development Standards for Business Districts**

- (1) Purpose. The purpose of this Section 5.5.2(B) is to encourage pedestrian activity, maintain an active street, and to encourage the development of active ground floor uses. The Redevelopment Board may consider the purposes of this Section in determining whether to grant a Special Permit through Section 3.4.
- (2) Applicability. In the Business Districts, applications subject to review by the Arlington Redevelopment Board shall be governed by all requirements of this Section 5.5.2(B) as well as all other applicable provisions of this Bylaw. This Section is not applicable to requests for sign approvals.
- (3) Administration. This Section 5.5.2(B) shall be administered subject to Sections 3.3, Special Permits, and 3.4, Environmental Design Review, by the Arlington Redevelopment Board, including making reasonable exemptions from the standards.
- (4) Standards

Transparency and access. In the Business Districts, the following requirements apply to all new construction, additions over 50% of the existing footprint, or redevelopment:

- The required minimum transparency of the ground floor principal façade visible from a public right-of-way is 60% of the area measured between 2 and 8 feet in height from the level of the finished sidewalk.
- All façades visible from a public right-of-way shall be given equal treatment in terms of architectural detailing. No blank façades that face a public right-of-way are permitted. Façades shall be articulated a minimum of every 30 feet.

- Each ground floor storefront in a building shall have a clearly defined primary entrance that faces the principal street. A corner door may be used for a building that faces two public streets.
- The primary building entry shall be connected by an accessible surface to the public sidewalk.
- Lobby entrances for upper story uses should be optimally located, well defined, and clearly visible. Buildings should use any combination of articulation, a double-height ceiling, a distinctive doorway, a change in wall material, a change in paving material within the frontage area, or other architectural element(s) to make lobbies visually and materially distinctive. Lobby entrances for upper story uses may be located on a side or rear façade of a building.
- Lobbies should be limited in both width and total area to preserve floor space and façade frontage for other ground floor uses.

**A true copy of the vote under  
Article 28 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 25, 2022.**

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
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## ARTICLE 29                      ZONING BYLAW AMENDMENT/STREET TREES

**VOTED:**                      **COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 220, NO – 6**

That the Zoning Bylaw be and hereby is amended as follows:

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Amend Section 2:

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Public Shade Tree: A tree planted within the furnishing zone of a public way as an element of a thoroughfare consistent with G.L c. 87, § 1.

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Amend Section 6:

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### 6.3 PUBLIC SHADE TREES

#### 6.3.1 Purpose

The purpose of this Section 6.3 is to:

- A. Provide for adequate shade tree coverage along Arlington's main corridors;
- B. Implement carbon neutral policies of the Town of Arlington;
- C. Address heat island effects emanating from Arlington's main corridors;
- D. Enhance public health and walkability with proper shading.

#### 6.3.2 Applicability

In the Business Districts, new construction, additions over 50% of the existing footprint, or redevelopment subject to review by the Arlington Redevelopment Board shall provide one public shade tree every 25 linear feet of lot frontage along the public way.

#### 6.3.3 Administration

- A. This Section 6.3 shall be administered subject to Sections 3.3, Special Permits, and 3.4, Environmental Design Review, by the Arlington Redevelopment Board.

- B. After the effective date of this Bylaw, public shade trees shall be provided for any applicable use noted above and subject to Section 3.4, Environmental Design Review, and in accordance with the Standards established in this Section 6.3.

#### 6.3.4 Standards

- A. Street trees shall be planted within existing and proposed planting strips, and in sidewalk tree wells on streets without planting strips.
- B. Trees shall be selected from the approved tree list set forth by the Tree Committee and approved by the Tree Warden.
- C. When planted, trees must be a minimum height of ten (10) feet or two (2) inches in caliper.
- D. All new trees shall be maintained in accordance with American Standard for Nursery Stock standards for a period of no less than 36 months from the date of planting, or other standards the Redevelopment Board may designate. Properties in which there are preexisting public shade trees at the required spacing along the public way are exempt.
- E. Where there is no other suitable location within the public way, shade trees may be proposed in locations within the lot, or in exceptional circumstances the Arlington Redevelopment Board may allow the owner to make a financial contribution to the Arlington Tree Fund.

The Arlington Redevelopment Board may grant an increase in spacing between plantings where a new planting would conflict with existing trees, retaining walls, utilities, and similar physical barriers, or other curbside uses.

#### 6.3.5 Computation

When computation of the number of public shade trees results in a fractional number, any result of 0.5 or more shall be rounded up to the next consecutive whole number. Any fractional result of less than 0.5 may be rounded down to the previous consecutive whole number. The Arlington Redevelopment Board may allow the owner to make a financial contribution to the Arlington Tree Fund in an amount equivalent to the full and fair market value of the additional whole tree.

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## ARTICLE 30 ZONING BYLAW AMENDMENT/SOLAR ENERGY SYSTEMS

**VOTED: COUNTED 2/3 MAJORITY (QUORUM PRESENT)  
YES – 208, NO – 16**

That the Zoning Bylaw be and hereby is amended as follows:

### Amend SECTION 2 by creating category “Definitions Associated with Solar Energy Systems”:

Photovoltaic System (also referred to as Photovoltaic Installation): A solar energy system that converts solar energy directly into electricity.

Roof-Mounted Solar Photovoltaic System: A solar photovoltaic system that is structurally mounted to the roof of a building or structure.

Solar Energy System: A device or structural design feature, a substantial purpose of which is to provide for the collection, storage, and distribution of solar energy for space heating or cooling, electricity generation, or water heating.

Solar Ready Building: A building able to carry the installation of a solar energy system on a designated section of the structure following its construction.

Solar Ready Zone: Fifty percent or more of a roof area that is either flat or oriented between 110 and 270 degrees of true north, exclusive of mandatory access or setbacks required by the Massachusetts Fire Code.

Solar Thermal System: A solar energy system that uses collectors to convert the sun’s rays into useful forms of energy for water heating, space heating, or space cooling.

Amend SECTION 6:

### 6.4 Solar Energy Systems

#### 6.4.1. Requirement for Solar Energy Systems

A project requiring Environmental Design Review per Section 3.4.2 of this Bylaw shall include a solar energy system that is equivalent to at least fifty percent of the roof area of the building or

buildings that are the subject of the review. Where a site includes a parking structure, the structure shall also have a solar energy system that covers at least ninety percent of its top level. The Arlington Redevelopment Board may adopt rules and regulations to specify the information required to be in an application for Environmental Design Review to implement Section 6.4 of this Bylaw.

#### **6.4.2. Exemptions**

A solar energy system on the roof of a building or other structure is not required:

- A. Where there is no solar ready zone; or the solar ready zone is shaded for more than fifty percent of daylight hours annually;
- B. For an existing building or building conversion with insufficient structural load capacity;
- C. For a building in a Historic District when the relevant Historic District Commission has denied a certificate of appropriateness, non-applicability, or hardship to allow a solar energy system on the building under the standards and procedures set forth in the Town Bylaws Title VII, Historic Districts;
- D. When an application for an Environmental Design Review is for
  - (1) A change of use alone;
  - (2) An alteration to the façade that does not affect the architectural integrity of the structure per Section 3.4.2 of this Bylaw;
  - (3) Outdoor uses per Section 3.4.2(H) of this Bylaw;
  - (4) Temporary, seasonal signage per Section 3.4.2(I) of this Bylaw; or
  - (5) Sign approval per Section 6.2 of this Bylaw.
- E. When inconsistent with reasonable regulation of religious, non-profit educational, and childcare facilities used primarily for such purposes as set forth in G.L. c. 40A, §3, as implemented by section 3.5 of this Bylaw and the regulations adopted thereunder.

The requirements of this Section may be reduced or waived when the applicant proposes, and the Arlington Redevelopment Board determines there is a better alternative that meets the goals of this Section 6.4.

#### **6.4.3. Location and Safety**

- A. Emergency Access. Solar energy systems shall be mounted to ensure emergency access to the roof, provide pathways to specific areas of the roof, provide for smoke ventilation systems, and provide emergency egress from the roof, as required by the Massachusetts Fire Code.
- B. Safety. A roof-mounted solar energy system shall be located so that it does not result in shedding of ice or snow from the roof onto a porch, balcony, stairwell, or pedestrian travel area.
- C. Solar Energy Systems shall not be counted in determining the height and gross floor area of buildings.

#### **6.4.4. Neighboring Properties**

The placement of a solar energy system on a building, as required by Section 6.4.1 of this Bylaw, cannot preclude a neighboring property owner from constructing, renovating, or expanding a building to the full extent allowed by zoning, even if the neighboring property owner's building would partially or fully shade the installed solar energy system, subject to any requirements that are set forth in a Special Permit per Section 3.3 of this Bylaw and through Environmental Design Review per Section 3.4 of this Bylaw. Nor can the placement of a solar energy system on a

building, as required by Section 6.4.1 of this Bylaw, require that a neighboring property owner prune an existing shade tree or abstain from planting a shade tree so as to prevent future shading of the installed solar energy system

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## ARTICLE 31                      ZONING BYLAW AMENDMENT/ ADMINISTRATIVE AMENDMENTS

**VOTED:                      COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 229, NO – 1**

That that the Zoning Bylaw be and hereby is amended as follows:

### Amend Section 3.4.3(D):

A. A favorable decision by the Board shall require the votes of at least four members, ~~with the exception~~  
of special permits in compliance with M.G.L. c.40A § 9 requiring a simple majority vote.

### Amend Section 6.1.5(C)(6):

C. Transportation Demand Management (TDM): Any request for parking reduction must include a plan to reduce demand for parking. TDM provides incentives to reduce the use of Single Occupant Vehicles and encourages the use of public transit, bicycling, walking, and ridesharing. All projects requesting a parking reduction must employ at least three TDM methods described below:

- (1) Charge for parking on-site;
- (2) Pay a stipend to workers or residents without cars;
- (3) Provide preferential parking for carpooling vehicles;
- (4) Provide a guaranteed emergency ride home;
- (5) Provide transit pass subsidies;
- (6) Provide covered bicycle parking and storage, if otherwise not required;
- (7) Provide bicycle or car sharing on site;
- (8) Provide showers for business or industrial uses;
- (9) Other means acceptable to the applicable Special Permit Granting Authority.

### Amend Section 8.1.4(E):

~~E. Except as covered under Section 8.1.7, any structure determined to be unsafe may be restored to a safe condition, provided the work on any nonconforming structure shall be completed within one year of the determination that the structure is unsafe and the restoration work shall not place the structure in greater nonconformity. A structure may be exempted from this provision by a special permit from the Board of Appeals or, in cases~~

~~subject to Environmental Design Review in Section 3.4, the Arlington Redevelopment Board.~~

**Amend Section 2 by moving definitions into “Definitions Associated with Dwelling” and striking from current location:**

---

**Definitions Associated with Dwelling**

Accessory Dwelling Unit: A self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling.

Apartment Building: A multi-family building designed or intended or used as the home or residence of four or more households, each in a separate dwelling unit, living independently of each other and who may have a common right in halls and stairways.

Dormitory: A dwelling, under the ownership or control of an educational, charitable or philanthropic organization which provides separate rooms or suites for the semi-permanent occupancy of individuals or groups of up to four individuals per room, with common bath and toilet facilities and without individual cooking facilities.

Dwelling: A privately or publicly owned permanent structure, whether owned by one or more persons or in condominium, or any other legal form which is occupied in whole or part as the home residence or sleeping place of one or more persons. The terms “efficiency,” “single-family,” “two-family,” “duplex”, “three-family” or “multi-family” dwelling, or single-room occupancy building, shall not include hotel/motel, bed and breakfast, hospital, membership club, mixed-use, or mobile home.

Dwelling Unit: A separated portion of a building containing living, sleeping, housekeeping accommodations, and sanitary facilities for occupancy by one household.

Duplex Dwelling: A building containing two dwelling units joined side by side or front to back, sharing a common wall for all or substantially all of its height and depth; that is, in which no part of one dwelling unit is over any part of the other dwelling unit. A duplex shall be considered as one principal building occupying one lot for the purposes of determining yard requirements.

Group Home: A dwelling, owned or leased by a state agency or a non-profit organization on behalf of a state agency, operated as a supervised residence for adults with severe disabilities, which may include educational, social, health care, and other supportive services.

Multi-family Dwelling: A building containing 4 or more dwelling units.

Single-Family Dwelling: A building containing only one dwelling unit.

Single-Room Occupancy Building: A building with four or more rooms for occupancy by individuals not living as a single housekeeping unit, with shared cooking and living facilities and which may have individual or shared sanitation facilities. The term “single-

room occupancy building” shall not include apartment buildings, hotels, nursing homes, dormitories, or assisted living residences

Three-Family Dwelling: A building containing three dwelling units.

Townhouse Structure: A row of at least three single-family attached dwelling units whose sidewalls are separated from other dwelling units by a fire separation wall or walls, and where each unit has its own at-grade access.

Two-Family Dwelling: A building containing two dwelling units, in which part of one dwelling unit is over part of the other dwelling unit

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## ARTICLE 32

## ZONING BYLAW AMENDMENT/ZONING BOARD OF APPEALS RULES AND REGULATIONS

**VOTED:** **COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 174, NO – 45**

That the Zoning Bylaw be and hereby is amended as follows:

### Amend Section 3.2.3:

---

#### **3.2.3 Rules and Regulations**

The Board of Appeals shall adopt rules and regulations for the administration of its powers and shall file a copy of such regulations with the Town Clerk. The Board's regulations shall include rules for hiring outside consultants.

~~A. The Chair of the Board of Appeals, or in their absence the Acting Chair, may administer oaths, but must do so for hearings involving G.L. c. 40B, summon witnesses and call for the production of papers. All hearings shall be open to the public. The Board of Appeals and all permit and special permit granting authorities shall hold hearings and render decisions in accordance with the applicable time limitations as set forth in G.L. c. 40A §§ 9 and 15. The Board of Appeals shall cause to be made a detailed record of its proceedings which in the case of G.L. c. 40B hearings shall require that all testimony be electronically recorded, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and setting forth clearly the reasons for its decisions, and of its other official actions, copies of all of which shall be filed within 14 days in the office of the Town Clerk and the office of the Arlington Redevelopment Board and shall be a public record, and notice or decisions shall be mailed immediately to the petitioner and to the owners of all property deemed by the Board of Appeals to be affected thereby, including the abutters and the owners of land next adjoining the land of the abutters, notwithstanding that the abutting land or the next adjoining land is located in another city or town, as they appear on the most recent local tax list, and to every person present at the hearing who requests that notice be sent to them and states the address to which such notice is to be sent. Upon the granting of a limited or conditional zoning variance or special permit, the~~

~~Board of Appeals shall issue to the land owner a notice, certified by the chair or clerk, containing the name~~

~~and address of the land owner, identifying the land affected, and stating that a limited or conditional variance or special permit has been granted which is set forth in the decision of the Board on file in the office of the Town Clerk. No such variance or permit shall take effect until such notice is recorded in the Middlesex County Registry of Deeds.~~

~~The fee for recording such notice shall be paid by the owner and the notice shall be indexed in the grantor index under the name of the owner of record.~~

~~The concurring vote of all members of the Board shall be necessary to reverse any order or decision of any administrative official, or to decide in favor of the applicant on any matter upon which it is required to pass under this Bylaw, or to effect any variance in the application of this Bylaw.~~

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Article 32 of the Warrant for the  
Annual Town Meeting of the  
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## ARTICLE 33                      ZONING BYLAW AMENDMENT/ HALF STORY

**VOTED:**                      **COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 209, NO – 6**

That the Zoning Bylaw be and hereby is amended as follows:

### Amend Section 2:

---

Story, Half: A story which is under a gable, hipped, gambrel, or other sloped roof with a minimum slope of 2:12, where less than one half the floor area ~~measured from the underside of the roof framing to the finished floor below~~ has a clear height of 7 feet 0 inches or more. The clear height is determined from the underside of the roof structural framing to the top of the finished floor below. The floor area is measured relative to the gross floor area of the story next below excluding porches and decks.

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Article 33 of the Warrant for the  
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## ARTICLE 34                      ZONING BYLAW AMENDMENT/ PORCH

**VOTED:**                      **COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 216, NO – 6**

That the Zoning Bylaw be and hereby is amended as follows:

Amend Section 2:

Porch: A covered area, unenclosed and open to the elements, projecting from and structurally connected to a building.

Amend Section 5.3.9:

### 5.3.9 Projections into Minimum Yards

Projecting eaves, chimneys, bay windows, balconies, open fire escapes, porches, and enclosed entrances not more than 25 square feet in floor area or more than one story high, which do not project more than three and one-half feet beyond the line of the foundation wall may extend beyond the minimum yard regulations otherwise provided for the district in which the structure is built. ~~E-Porches and enclosed entrances~~ larger than that allowed above may extend into the minimum yard regulations otherwise provided for the district by special permit.

**A true copy of the vote under  
Article 34 of the Warrant for the  
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## ARTICLE 35                      ZONING BYLAW AMENDMENT/ YARD ENCROACHMENT

**VOTED:                      COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 229, NO – 1**

That that the Zoning Bylaw be and hereby is amended as follows:

### Amend Section 5.3.9:

---

#### **5.3.9 Projections into Minimum Yards**

- A. Projecting eaves, chimneys, bay windows, balconies, open fire escapes, and enclosed entrances not more than 25 square feet in floor area or more than one story high which do not project more than three and one-half feet beyond the line of the foundation wall may extend beyond the minimum yard regulations otherwise provided for the district in which the structure is built. Enclosed entrances larger than that allowed above may extend into the minimum yard regulations otherwise provided for the district by special permit.
- B. Unenclosed steps, decks, and the like, which do not project more than 10 feet in the front yard, or more than five feet in the side yard beyond the line of the foundation wall may extend beyond the minimum yard regulations otherwise provided for the district in which the structure is built. Unenclosed steps, decks, and the like which do not project more than 10 feet into the required rear yard and are not closer to the lot line than half the size of the required yard, may extend beyond the minimum yard regulations otherwise provided for the district in which the structure is built
- C. Second story additions within the required front yard setback may extend no more than one foot beyond the existing building wall.
- D. Porches, decks, steps, and landings in the required setback are not considered to be within the foundation wall and may not be enclosed, extended, or built upon except by special permit.

**A true copy of the vote under  
Article 35 of the Warrant for the  
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## ARTICLE 36                      ZONING BYLAW AMENDMENT/ LARGE ADDITIONS

**VOTED:                              COUNTED 2/3 MAJORITY (QUORUM PRESENT)**  
**YES – 210, NO – 5**

That the Zoning Bylaw be and hereby is amended as follows:

Amend Section 5.4.2:

---

### 5.4.2 Dimensional and Density Requirements

B. Exceptions to Minimum Lot Area, Minimum Front Yard Lot Width, Frontage, Open Space, Side Yard, and Height Requirements in the R0, R1, and R2 Districts.

- (1) The following applies to any lot shown on a subdivision plan approved by the Board of Survey or on a plan or deed recorded with the Registry of Deeds prior to May 15, 1924. If such lot did not contain a principal building or a building permit was not issued prior to August 28, 1975, the minimum lot size, frontage, open space, and side yard requirements for a residential use shall not apply, and the lot may be built upon with a single- or two-family residential use if permitted in the applicable district, provided that:
  - The lot contains at least 5,000 square feet of area and 50 feet of frontage, and
  - The lot was not held in common ownership with any adjoining land, and
  - The lot conformed to then-existing dimensional and density requirements at the time that it was shown on an approved plan or by recorded deed or plan, and
  - The minimum open space requirements of this section are satisfied.
- (2) Exemption for particular streets. The following shall apply to lots on Sunnyside Avenue, Gardner Street, Silk Street, Marrigan Street, and Fremont Street if shown on separate subdivision plans recorded with the Registry of Deeds prior to August 28, 1975. The minimum lot size, minimum frontage, and minimum side yard requirements for residential uses in the R2 district shall not apply, and a single-family dwelling attached to one other single-family dwelling on an adjoining lot as of August 28, 1975, shall be considered a building lot.
- (3) R0 District Minimum Lot Area Exception. Any lot shown on the Zoning Map as proposed by the zoning bylaw change first advertised on February 21, 1991, as being in the R0 district, and which was recorded with the Registry of Deeds on or before February 21, 1991, and which did not contain a principal building, or for which a building permit

was not issued, may be built upon with a single family residential use provided that the lot contains not less than 6,000 square feet of area and 60 feet of frontage.

- (4) Front Yard Minimum Lot Width Requirements and Exceptions. The minimum front yard lot width shall be 50 feet at all points between the front lot line and the nearest building wall, except that such minimum front yard lot width shall not apply to (i) any lot excepted under Section 5.4.2(B)(1) or 5.4.2(B)(2) or 5.4.2(B)(8) or (ii) restoration of any principal building that existed on a lot or for which a building permit was issued prior to February 1, 1988.
- (5) Calculation of Building Height. On a lot with a slope more than 5%, building height is the vertical distance of the highest point of the roof above the average finished grade of the ground using grade plane as defined in the State Building Code.
- (6) Large Additions. No alteration or addition which increases the gross floor area of a building by the lesser of (a) 750 square feet or more, or by (b) 50% or more of the building's gross floor area on the date of application for a permit, or because of cumulative alterations or additions during the previous two years, shall be allowed unless:
- The addition is constructed entirely within the existing foundation walls, or
  - The Board of Appeals, acting pursuant to Section 3.3, finds that the alteration or addition is in harmony with other structures and uses in the vicinity.

In making its determination, the Board of Appeals shall consider, among other relevant facts, the proposed alteration or addition's dimensions and setbacks in relation to abutting structures and uses. The increase in gross floor area used to determine the applicability of this section shall only include additions outside the existing footprint of the building

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## ARTICLE 40

## ZONING MAP AMENDMENT/ EXPAND BUSINESS DISTRICTS

### VOTED:

COUNTED 2/3 MAJORITY (QUORUM PRESENT)  
YES – 229, NO – 1

That no action be taken on Article 40.

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Article 40 of the Warrant for the  
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## ARTICLE 46

## APPROPRIATION/ PEG ACCESS BUDGET

**VOTED: YES – 227, NO – 2**

**That the Town appropriate the cable revenues projected for Fiscal Year 2023 as follows:**

<b>2023 PEG Access Budget</b>	<b>Amount</b>
<b>Revenues</b>	
Total operating revenue anticipated from cable providers:	<b>\$692,621</b>
Total capital revenue anticipated from cable providers:	<b>\$113,076</b>
Misc. Income (including membership dues, workshops interest & donations):	<b>\$3,580</b>
<b>Total Revenues</b>	<b>\$809,277</b>
<b>Total Operating Expenses (including salaries and taxes)</b>	
Salaries and Taxes:	<b>\$505,557</b>
Expenses:	<b>\$190,640</b>
Capital:	<b>\$113,076</b>
<b>Total Expenses</b>	<b>\$809,273</b>

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JULIANA H. BRAZILE  
TOWN CLERK

EMAIL  
Town Clerk@town.arlington.ma.us

## ARTICLE 47

## ENDORSEMENT OF PARKING BENEFIT DISTRICT EXPENDITURES

**VOTED: YES – 227, NO – 2**

That the Select Board approves the operating and capital expenditures proposed by the Town Manager and Parking Implementation Governance Committee and recommends Town Meeting's endorsement of the votes of the Finance and Capital Planning Committee's respectively.

**A true copy of the vote under  
Article 47 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
730 MASSACHUSETTS AVENUE  
ARLINGTON, MA 02476



TELEPHONE  
781-316-3070

JULIANA H. BRAZILE  
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## ARTICLE 48

## POSITION RECLASSIFICATION

**VOTED: YES – 214, NO – 5**

That the Classification Plan, as established by Title 1, Article 6, Section 1, Schedule A of the By-Laws, be and hereby is amended as follows:

### **1. By reclassifying the following positions:**

A. Administrative Assistant – Planning and C.D. AFSCME OA6 to ATP4 Planning and Community Development	FTE 1 \$1,644
B. Principal Clerk - COA AFSCME OA4 to ATP4 Council On Aging/Health and Human Services	FTE 1 \$1,839
C. Energy and Project Manager MTP8 to MTP11 Planning and Community Development	FTE 1
D. HVAC Technician AFSCME ATP4 to ATP7 Facilities	FTE 1
E. Watchman/Laborer MC1 to MC4 Public Works	FTE 1
F. Recycling Coordinator – MTP5 to MTP7 Public Works	FTE .85 \$897
G. Assistant Director of Human Resources MTP8 to MTP9 Human Resources	FTE 1 \$2,847
H. Park Maintenance Supervisor SEIU7 to SEIU8 Public Works	FTE 1 \$2,769
I. Electrician MC8 to ATP5 Facilities	FTE 2
J. Plumber MC8 to ATP5 Facilities	FTE 1

**Reclassification Appropriation Total: \$9,996**

**2. By adding the following positions:**

A. Office Manager – Planning and C. D. AFSCME ATP4  
Planning and Community Development

B. Office Manager – COA OA4 to AFCSME ATP4  
Council on Aging

C. Sustainability Manager MTP11  
Planning and Community Development

D. Lead HVAC Technician AFSCME ATP7  
Facilities

E. Public Works Dispatcher MC4  
Public Works

F. Recycling/Zero Waste Coordinator MTP7  
Public Works

G. Parking and Collections Manager AFSCME ATP5  
Treasurer

H. Director of GIS/Project Manager MTP12  
Information Technology

I. Add Waste Compliance Inspector MTP1  
Public Works

J. Mental Health Clinician – AYCC MTP7  
Arlington Youth Consultation Center/Health and Human Services

K. Water and Sewer Account Manager SEIU ATP5  
Public Works

FTE 1 \$2,002

L. Senior Building Custodian – Grounds MC6  
Facilities

M. Public Health Nursing Manager MTP10  
Health and Human Services

FTE 1 \$2,662

**New Position Appropriation Total: \$4,664**

**And to fund the \$14,660 appropriation as indicated above, said sum to be raised by general tax and included in the budgets of the departments affected.**

**3. By deleting the following positions:**

A. Administrative Assistant – Planning and Community Development AFSCME OA6  
Planning and Community Development

B. Principal Clerk – AFSCME OA4  
Council On Aging/Health and Human Services

C. Energy and Project Manager MTP8  
Planning and Community Development

D. HVAC Technician AFSCME ATP4

E. Watchman/Laborer MC1  
Public Works

F. Recycling Coordinator MTP5  
Public Works

G. Office Manager –Treasurer (Data Input) AFSCME ATP5  
Treasurer & Collector

H. Systems Analyst/Director of GIS MTP12  
Information Technology

I. Medical Reserve Coordinator MTP6  
Health and Human Services

J. L1 Adult Services/Tech Services Librarian  
Libraries

K. Assistant Director – Recreation MTP9  
Recreation

**A true copy of the vote under  
Article 48 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 11, 2022.**

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
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## ARTICLE 50

## APPROPRIATION/TOWN BUDGETS

**VOTED: YES – 224, NO – 7**

That the appropriations listed in Appendix B of the Finance Committee Report to Town Meeting (attached) are approved.

**A true copy of the vote under  
Article 50 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 16, 2022.**

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

The Finance Committee recommends that the sums be appropriated to defray obligations, outlays, and expenses for the Fiscal Year ending June 30, *Individual Sub-Budgets to be voted separately. Finance Committee votes which were not unanimous are notated (yes-no-abstain).* Stipends and clothing allowances are taxable as income and were moved to the salary accounts in FY 2020.

<b>1 Finance Committee</b>	2020	2021	2022	<b>2023</b>	\$ change	% change
Personnel Services	8,150	8,201	8,201	8,238	37	0.45%
Expenses	2,500	2,500	2,945	3,495	550	18.68%
<b>TAXATION TOTAL</b>	<b>10,650</b>	<b>10,701</b>	<b>11,146</b>	<b>11,733</b>	<b>587</b>	<b>5.27%</b>
	0.95%	0.48%	4.16%	5.27%		
<b>Detail of Personnel Services:</b>						
Executive Secretary* (.2)	5,100	5,151	5,151	5,738	587	11.40%
Chair	650	1,000	1,000	1,000	0	0.00%
Vice-chairs (3)	1,200	1,500	1,500	1,500	0	0.00%
Recording Secretary *	400	550	550	0	(550)	-100.00%
Other members (16)	800	0	0	0	0	
<b>TOTAL PERSONNEL SERVICES</b>	<b>8,150</b>	<b>8,201</b>	<b>8,201</b>	<b>8,238</b>	<b>37</b>	<b>0.45%</b>
* The Executive Secretary is also the Recording Secretary in FY 2023						

  

<b>2 Select Board</b>	2020	2021	2022	<b>2023</b>	\$ change	% change
Personnel Services	390,627	465,690	356,692	311,517	(45,175)	-12.66%
Expenses	124,450	125,370	124,160	100,550	(23,610)	-19.02%
<b>APPROPRIATION TOTAL</b>	<b>515,077</b>	<b>591,060</b>	<b>480,852</b>	<b>412,067</b>	<b>(68,785)</b>	<b>-14.30%</b>
Water & Sewer Ent. Fund offset	(34,317)	(30,337)	(34,812)	(24,025)	10,787	-30.99%
<b>TAXATION TOTAL</b>	<b>480,760</b>	<b>560,723</b>	<b>446,040</b>	<b>388,042</b>	<b>(57,998)</b>	<b>-13.00%</b>
	-13.14%	16.63%	-20.45%	-13.00%		
<b>a. Administration and Licensing</b>						
Personnel Services	296,201	304,499	307,359	311,517	4,158	1.35%
Expenses	22,150	22,550	22,550	22,550	0	0.00%
Water & Sewer Ent. Fund offset	(34,317)	(30,337)	(34,812)	(24,025)	10,787	-30.99%
<b>TOTAL</b>	<b>284,034</b>	<b>296,712</b>	<b>295,097</b>	<b>310,042</b>	<b>14,945</b>	<b>5.06%</b>
<b>Detail of Personnel Services:</b>						
Board Administrator (inc. night stipend)	103,396	106,930	108,930	112,534	3,604	3.31%
Office Manager	70,696	71,403	71,403	72,474	1,071	1.50%
Administrative Assistant	57,993	59,652	59,652	59,451	(201)	-0.34%
Principal Clerk & Typist	42,246	44,267	45,927	44,931	(996)	-2.17%
Longevity	6,370	6,747	5,947	6,627	680	11.43%
<b>SUB TOTAL</b>	<b>280,701</b>	<b>288,999</b>	<b>291,859</b>	<b>296,017</b>	<b>4,158</b>	<b>1.42%</b>
Chair	3,500	3,500	3,500	3,500	0	0.00%
Members (4)	12,000	12,000	12,000	12,000	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>296,201</b>	<b>304,499</b>	<b>307,359</b>	<b>311,517</b>	<b>4,158</b>	<b>1.35%</b>
<b>b. Elections and Town Meeting *</b>						
Personnel Services *	94,426	161,191	49,333	see		0.00%
Expenses *	24,300	24,820	23,610	Clerk's		0.00%
State reimbursement for state elections	0	0	0	Budget		
<b>TOTAL</b>	<b>118,726</b>	<b>186,011</b>	<b>72,943</b>			<b>0.00%</b>
<b>c. Accounting and Auditing</b>						
	78,000	78,000	78,000	78,000	0	0.00%
* Elections moved to Clerk's budget in FY 2023						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>3 Town Manager (16-0-1)</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	822,262	900,493	910,850	921,342	10,492	1.15%
Expenses *	53,000	55,200	63,552	63,552	0	0.00%
APPROPRIATION TOTAL	875,262	955,693	974,402	<b>984,894</b>	10,492	1.08%
Water & Sewer Ent. Fund offset	(159,052)	(167,259)	(182,629)	<b>(186,205)</b>	(3,576)	1.96%
CPA Offsets	(36,721)	(37,088)	(43,554)	<b>(44,609)</b>	(1,055)	2.42%
TAXATION TOTAL	679,489	751,346	748,219	<b>754,080</b>	5,861	0.78%
	5.88%	10.58%	-0.42%	0.78%		
Detail of Personnel Services:						
Town Manager	210,969	213,078	214,383	233,897	19,514	9.10%
Deputy Town Manager - Finances	139,145	145,536	147,536	151,719	4,183	2.84%
Assistant Town Manager - Operations	109,729	0	0	0	0	
Deputy Town Manager - Operations	0	137,860	139,860	143,928	4,068	2.91%
Purchasing Officer	97,987	98,967	98,967	100,452	1,485	1.50%
Exec Sec'y / Admin Ass't	67,393	70,619	73,267	75,735	2,468	3.37%
Management Analyst	73,877	74,616	74,616	75,735	1,119	1.50%
Public Information Officer (.69,.69,1,1)	71,896	105,896	105,896	107,484	1,588	1.50%
Records Access Coordinator		0	0	0		
BASE SALARY + STEPS	770,996	846,572	854,525	888,950	34,425	4.03%
Longevity	6,635	9,103	11,360	7,396	(3,964)	-34.89%
Other benefits **	44,631	44,818	44,965	24,996	(19,969)	-44.41%
TOTAL PERSONNEL SERVICES	822,262	900,493	910,850	921,342	10,492	1.15%
* printing of town reports (\$3,500) moved from Select Board budget in FY 2020						
** no housing stipend in new contract						

<b>4 Human Resources</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	306,790	326,741	326,741	326,328	(413)	-0.13%
Expenses	56,450	56,450	56,450	56,450	0	0.00%
APPROPRIATION TOTAL	363,240	383,191	383,191	<b>382,778</b>	(413)	-0.11%
Water & Sewer Ent. Fund offset	(16,800)	(17,532)	(18,495)	<b>(18,495)</b>	0	0.00%
TAXATION TOTAL	346,440	365,659	364,696	<b>364,283</b>	(413)	-0.11%
	4.35%	5.55%	-0.26%	-0.11%		
Detail of Human Resources:						
Director of Human Resources	125,834	127,092	127,092	128,998	1,906	1.50%
Asst Dir & Benefits Admins (2.5,2.8,2.8,2.8)	174,723	191,894	191,894	189,480	(2,414)	-1.26%
BASE SALARY + STEPS	300,557	318,986	318,986	318,478	(508)	-0.16%
Longevity	6,233	7,755	7,755	7,850	95	1.23%
TOTAL PERSONNEL SERVICES	306,790	326,741	326,741	326,328	(413)	-0.13%

<b>5 Information Technology</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	699,665	703,264	698,926	701,019	2,093	0.30%
Expenses	409,853	563,003	624,213	639,213	15,000	2.40%
APPROPRIATION TOTAL	1,109,518	1,266,267	1,323,139	<b>1,340,232</b>	17,093	1.29%
Water & Sewer Ent. Fund offset	(199,015)	(200,940)	(229,328)	<b>(239,628)</b>	(10,300)	4.49%
TAXATION TOTAL	910,503	1,065,327	1,093,811	<b>1,100,604</b>	6,793	0.62%
	-0.73%	17.00%	2.67%	0.62%		
Detail of Personnel Services:						
Chief Information Officer	149,702	153,699	153,699	157,222	3,523	2.29%
Asst Director of Information Technology	104,848	105,896	105,896	107,484	1,588	1.50%
Production Coordinator	91,172	92,084	90,420	93,005	2,585	2.86%
Senior Programmer	79,127	79,918	79,918	81,928	2,010	2.52%
MUNIS Systems Analyst	97,987	98,967	98,967	100,452	1,485	1.50%
Systems Analyst / Director GIS *	97,987	98,967	98,967	89,948	(9,019)	-9.11%
IT Administrative Assistant	61,738	62,539	62,539	62,539	0	0.00%
BASE SALARY + STEPS	682,561	692,070	690,406	692,578	2,172	0.31%
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	15,679	9,769	7,095	7,016	(79)	-1.11%
Stipends	425	425	425	425		
TOTAL PERSONNEL SERVICES	699,665	703,264	698,926	701,019	2,093	0.30%
* Director GIS moved to Public Works Administration budget						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>6 Comptroller</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	342,941	349,389	349,230	339,896	(9,334)	-2.67%
Expenses	27,600	27,600	27,600	27,600	0	0.00%
APPROPRIATION TOTAL	370,541	376,989	376,830	367,496	(9,334)	-2.48%
Water & Sewer Ent. Fund offset	(29,943)	(30,990)	(31,529)	(31,516)	13	-0.04%
TAXATION TOTAL	340,598	345,999	345,301	335,980	(9,321)	-2.70%
	6.68%	1.59%	-0.20%	-2.70%		
Detail of Personnel Services:						
Comptroller	130,560	134,366	136,366	140,381	4,015	2.94%
Assistant Comptroller	84,761	85,609	85,609	83,238	(2,371)	-2.77%
Senior Accountant	58,291	59,058	59,058	49,183	(9,875)	-16.72%
Principal Account Clerk / Bookkeeper	54,283	55,010	55,010	55,010	0	0.00%
Mail stipend	2,160	2,160	0	0	0	
BASE SALARY + STEPS	330,055	336,203	336,043	327,812	(8,231)	-2.45%
Other benefits & stipends	600	850	850	850	0	0.00%
Part time and overtime	6,000	6,000	6,000	6,000	0	0.00%
Longevity	6,286	6,336	6,337	5,234	(1,103)	-17.41%
TOTAL PERSONNEL SERVICES	342,941	349,389	349,230	339,896	(9,334)	-2.67%

<b>7 Treasurer-Collector</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	675,356	664,314	672,516	653,219	(19,297)	-2.87%
Expenses	159,663	163,663	164,663	164,663	0	0.00%
Out-of-State Travel	3,000	3,000	2,000	2,000	0	0.00%
APPROPRIATION TOTAL	838,019	830,977	839,179	819,882	(19,297)	-2.30%
Water & Sewer Ent. Fund offset	(108,056)	(116,401)	(115,423)	(116,562)	(1,139)	0.99%
TAXATION TOTAL	729,963	714,576	723,756	703,320	(20,436)	-2.82%
	13.68%	-2.11%	1.28%	-2.82%		
Detail of Personnel Services:						
Treasurer	119,800	123,498	125,498	129,350	3,852	3.07%
Deputy Treasurer	87,631	92,084	92,084	86,399	(5,685)	-6.17%
Clerical (8)	427,739	418,827	431,309	422,170	(9,139)	-2.12%
BASE SALARY + STEPS	635,170	634,409	648,891	637,919	(10,972)	-1.69%
Overtime	15,000	15,000	10,000	10,000	0	0.00%
Deputy Tax Collector Wages	15,000	5,000	3,000	0	(3,000)	-100.00%
Stipends (training)	3,400	3,400	3,400	3,400	0	0.00%
Longevity	6,786	6,505	7,225	1,900	(5,325)	-73.70%
TOTAL PERSONNEL SERVICES	675,356	664,314	672,516	653,219	(19,297)	-2.87%

<b>8 Postage</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	33,265	33,847	33,847	36,473	2,626	7.76%
Expenses	190,883	190,883	190,883	188,257	(2,626)	-1.38%
APPROPRIATION TOTAL	224,148	224,730	224,730	224,730	0	0.00%
Water & Sewer Ent. Fund offset	(36,457)	(38,761)	(38,861)	(38,861)	0	0.00%
TAXATION TOTAL	187,691	185,969	185,869	185,869	0	0.00%
	7.64%	-0.92%	-0.05%	0.00%		
Detail of Personnel Services:						
Output Media Handler (.66)	32,711	33,160	33,160	33,160	0	0.00%
BASE SALARY + STEPS	32,711	33,160	33,160	33,160	0	0.00%
Stipends	225	225	225	225	0	0.00%
Auto allowance *				2,626	2,626	
Longevity	329	462	462	462	0	0.00%
TOTAL PERSONNEL SERVICES	33,265	33,847	33,847	36,473	2,626	7.76%
* Auto allowance moved from Expenses line						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>9 Board of Assessors</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	298,723	308,615	311,837	291,393	(20,444)	-6.56%
Expenses	33,248	33,248	33,248	32,248	(1,000)	-3.01%
<b>TAXATION TOTAL</b>	<b>331,971</b>	<b>341,863</b>	<b>345,085</b>	<b>323,641</b>	<b>(21,444)</b>	<b>-6.21%</b>
	3.84%	2.98%	0.94%	-6.21%		
Detail of Personnel Services:						
Director of Assessments	113,932	117,571	119,571	97,892	(21,679)	-18.13%
Office Manager	71,528	72,427	72,427	72,427	0	0.00%
Data Collector	60,222	62,539	62,539	62,539	0	0.00%
Sr. Clerk Typist	34,427	37,427	38,129	39,560	1,431	3.75%
Board Members (3)	14,700	14,700	14,700	14,700	0	0.00%
<b>BASE SALARY + STEPS</b>	<b>294,809</b>	<b>304,664</b>	<b>307,366</b>	<b>287,118</b>	<b>(20,248)</b>	<b>-6.59%</b>
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	1,639	1,676	2,196	1,000	(1,196)	-54.46%
Auto allowance *				1,000	1,000	
Stipends	1,275	1,275	1,275	1,275	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>298,723</b>	<b>308,615</b>	<b>311,837</b>	<b>291,393</b>	<b>(20,444)</b>	<b>-6.56%</b>
<i>* Auto allowance moved from Expenses line</i>						

<b>10 Legal</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	476,875	467,157	450,314	466,454	16,140	3.58%
Expenses	136,665	136,665	136,665	136,665	0	0.00%
<b>APPROPRIATION TOTAL</b>	<b>613,540</b>	<b>603,822</b>	<b>586,979</b>	<b>603,119</b>	<b>16,140</b>	<b>2.75%</b>
Water & Sewer Ent. Fund offset	(115,736)	(117,651)	(115,788)	(112,558)	3,230	-2.79%
<b>TAXATION TOTAL</b>	<b>497,804</b>	<b>486,171</b>	<b>471,191</b>	<b>490,561</b>	<b>19,370</b>	<b>4.11%</b>
	1.80%	-2.34%	-3.08%	4.11%		
Detail of Personnel Services:						
Town Counsel	137,506	143,881	145,881	150,039	4,158	2.85%
Benefits Atty./ Workers' Compensation Agent	162,365	140,000	117,144	122,901	5,757	4.91%
Asst Admin / Claims Coordinator	63,761	66,815	69,319	72,997	3,678	5.31%
Paralegals & Asst Claims Coordinator (2)	103,700	114,322	115,811	118,317	2,506	2.16%
<b>BASE SALARY + STEPS</b>	<b>467,332</b>	<b>465,018</b>	<b>448,155</b>	<b>464,254</b>	<b>16,099</b>	<b>3.59%</b>
Longevity	9,543	2,139	2,159	2,200	41	1.90%
<b>TOTAL PERSONNEL SERVICES</b>	<b>476,875</b>	<b>467,157</b>	<b>450,314</b>	<b>466,454</b>	<b>16,140</b>	<b>3.58%</b>

<b>11 Town Clerk (16-0-1)</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	248,875	238,959	241,716	438,194	196,478	81.28%
Expenses	28,260	29,260	29,260	81,060	51,800	177.03%
<b>TAXATION TOTAL</b>	<b>277,135</b>	<b>268,219</b>	<b>270,976</b>	<b>519,254</b>	<b>248,278</b>	<b>91.62%</b>
	3.91%	-3.22%	1.03%	91.62%		
<b>a. Town Clerk's Office</b>						
Personnel Services	248,875	238,959	241,716	256,199	14,483	5.99%
Expenses	28,260	29,260	29,260	17,310	(11,950)	-40.84%
<b>TOTAL</b>	<b>277,135</b>	<b>268,219</b>	<b>270,976</b>	<b>273,509</b>	<b>2,533</b>	<b>0.93%</b>
Detail of Personnel Services:						
Town Clerk	96,555	97,521	97,521	98,984	1,463	1.50%
Ass't Town Clerk	60,536	61,141	61,141	62,679	1,538	2.52%
Other Clerks (2)	79,485	73,501	76,258	87,052	10,794	14.15%
<b>BASE SALARY + STEPS</b>	<b>236,576</b>	<b>232,163</b>	<b>234,920</b>	<b>248,715</b>	<b>13,795</b>	<b>5.87%</b>
Overtime	3,500	3,500	3,500	3,500	0	0.00%
Stipends	850	850	850	850	0	0.00%
Longevity	7,949	2,446	2,446	3,134	688	28.13%
<b>TOTAL PERSONNEL SERVICES</b>	<b>248,875</b>	<b>238,959</b>	<b>241,716</b>	<b>256,199</b>	<b>14,483</b>	<b>5.99%</b>
<b>b. Elections and Town Meeting *, **</b>						
Personnel Services *, **		see		181,995	132,662	
Expenses *, **		Select Board		63,750	40,140	
State reimbursement for state elections ***		Budget		0	0	
<b>TOTAL</b>	<b>118,726</b>	<b>186,011</b>	<b>72,943</b>	<b>245,745</b>	<b>172,802</b>	<b>236.90%</b>
<i>* Elections moved to Clerk's budget in FY 2023</i>						
<i>** Three elections in FY 2023 (local, state primary, state &amp; national)</i>						
<i>*** For state mandated additional expenses</i>						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>12 Board of Registrars</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	58,858	59,562	59,762	59,612	(150)	-0.25%
Expenses	13,250	13,250	13,250	15,250	2,000	15.09%
<b>TOTAL</b>	<b>72,108</b>	<b>72,812</b>	<b>73,012</b>	<b>74,862</b>	<b>1,850</b>	<b>2.53%</b>
	4.26%	0.98%	0.27%	2.53%		
Detail of Personnel Services:						
Registrar of Voters	1,500	1,500	1,500	1,500	0	0.00%
Registrars of Voters (3 PT)	1,500	1,500	1,500	1,500	0	0.00%
Moderator	500	500	500	500	0	0.00%
Assistant Registrar of Voters	51,983	52,687	52,687	52,687	0	0.00%
Election tech support	150	150	150	150	0	0.00%
<b>BASE SALARY + STEPS</b>	<b>55,633</b>	<b>56,337</b>	<b>56,337</b>	<b>56,337</b>	<b>0</b>	<b>0.00%</b>
Overtime	2,500	2,500	2,500	2,500	0	0.00%
Stipends	425	425	425	425	0	0.00%
Longevity	300	300	500	500	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>58,858</b>	<b>59,562</b>	<b>59,762</b>	<b>59,762</b>	<b>0</b>	<b>0.00%</b>

<b>13 Parking</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	74,553	74,352	74,552	74,552	0	0.00%
Expenses	20,780	20,780	20,780	20,780	0	0.00%
<b>APPROPRIATION TOTAL</b>	<b>95,333</b>	<b>95,132</b>	<b>95,332</b>	<b>95,332</b>	<b>0</b>	<b>0.00%</b>
Parking meter offset	(36,314)	(37,176)	(37,276)	(36,564)	712	-1.91%
<b>TAXATION TOTAL</b>	<b>59,019</b>	<b>57,956</b>	<b>58,056</b>	<b>58,768</b>	<b>712</b>	<b>1.23%</b>
	-22.70%	-1.80%	0.17%	1.23%		
Detail of Personnel Services:						
Data Input Operator / Clerk	71,528	72,427	72,427	72,427	0	0.00%
<b>BASE SALARY + STEPS</b>	<b>71,528</b>	<b>72,427</b>	<b>72,427</b>	<b>72,427</b>	<b>0</b>	<b>0.00%</b>
Overtime	1,000	1,000	1,000	1,000	0	0.00%
Longevity	1,100		700	700	0	0.00%
Parking meter stipend	0	0	0	0	0	0.00%
Stipends	925	925	425	425	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>74,553</b>	<b>74,352</b>	<b>74,552</b>	<b>74,552</b>	<b>0</b>	<b>0.00%</b>

<b>14 Planning &amp; Community Development (17-2-0)</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	649,825	678,337	699,731	781,248	81,517	11.65%
Expenses	27,830	27,821	27,821	35,021	7,200	25.88%
<b>APPROPRIATION TOTAL</b>	<b>677,655</b>	<b>706,158</b>	<b>727,552</b>	<b>816,269</b>	<b>88,717</b>	<b>12.19%</b>
Central School Allocation	(24,348)	(10,000)	(10,000)	(10,000)	0	0.00%
School offset *	(39,952)	(40,352)	(40,352)	(42,425)	(2,073)	5.14%
Conservation Comm. Fees & Fines Account	(4,971)	(6,932)	(7,192)	(7,036)	156	-2.17%
CDBG Planning Offset	(40,000)	(40,000)	(40,000)	(53,702)	(13,702)	34.26%
CDBG Administrator offset **				(71,918)		
CDBG Affordable Housing ***	(12,335)	(12,335)	(12,335)		12,335	-100.00%
HOME Fund (grants & private donations)	0	0	0	0	0	
<b>TAXATION TOTAL</b>	<b>556,049</b>	<b>596,539</b>	<b>617,673</b>	<b>631,188</b>	<b>13,515</b>	<b>2.19%</b>
	11.30%	7.28%	3.54%	2.19%		
Detail of Personnel Services:						
Director	121,034	127,295	129,295	133,204	3,909	3.02%
Ass't Director	89,388	93,668	97,180	100,452	3,272	3.37%
Economic Dev't Coordinator	91,033	95,392	98,967	100,452	1,485	1.50%
Energy / Project Manager *	79,904	80,703	80,703	84,848	4,145	5.14%
Environmental Planner	66,153	69,319	71,918	70,359	(1,559)	-2.17%
Senior Planner	71,548	74,975	77,784	69,420	(8,364)	-10.75%
Senior Transportation Planner	81,244	85,133	88,325	93,012	4,687	5.31%
Office Manager	48,696	51,027	52,941	54,926	1,985	3.75%
CDBG Administrator *				71,918	71,918	
<b>BASE SALARY + STEPS</b>	<b>649,000</b>	<b>677,512</b>	<b>697,113</b>	<b>778,591</b>	<b>81,478</b>	<b>11.69%</b>
Longevity	0	0	1,793	1,832	39	2.18%
Stipends	825	825	825	825	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>649,825</b>	<b>678,337</b>	<b>699,731</b>	<b>781,248</b>	<b>81,517</b>	<b>11.65%</b>

\* Position 1/2 funded through school offset

\*\* Position previously not listed because it is funded through CDBG. Now included with corresponding offset

\*\*\* CDBG Affordable Housing offset rolled into CDBG Planning Offset in FY 2023

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>15 Redevelopment Board</b>	2020	2021	2022	2023	\$ change	% change
Parmenter expenses *	0	0	0	0	0	
Dallin expenses *	0	0	0	0	0	
Other expenses	10,800	10,800	10,800	10,800	0	0.00%
<b>TAXATION TOTAL</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>	<b>10,800</b>	0	0.00%
	-64.94%	0.00%	0.00%	0.00%		

*\* Parmenter & Dallin Expenses moved to the Facilities budget in FY 2020.*

<b>16 Zoning Board of Appeals</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	24,391	22,834	22,834	53,400	30,566	133.86%
Expenses *	10,100	10,100	10,300	10,300	0	0.00%
<b>TAXATION TOTAL</b>	<b>34,491</b>	<b>32,934</b>	<b>33,134</b>	<b>63,700</b>	30,566	92.25%
	6.72%	-4.51%	0.61%	92.25%		
<b>Detail of Personnel Services:</b>						
Principal Clerk & typist (.29,.29,.29,.89)	24,391	22,834	22,834	53,400	30,566	133.86%
BASE SALARY + STEPS	24,391	22,834	22,834	53,400	30,566	133.86%
Longevity	0	0	0	0	0	
<b>TOTAL PERSONNEL SERVICES</b>	<b>24,391</b>	<b>22,834</b>	<b>22,834</b>	<b>53,400</b>	30,566	133.86%

*\* FY 2018-FY 2022 Expenses include \$6,000 for a stenographer related to Mugar hearings*

<b>17 Public Works</b>	2020	2021	2022	2023	\$ change	% change
<b>All Public Works</b>						
Personnel Services	4,269,315	4,266,538	4,221,599	4,445,138	223,539	5.30%
Expenses	6,977,488	7,059,340	7,109,288	7,424,825	315,537	4.44%
<b>APPROPRIATION TOTAL</b>	<b>11,246,803</b>	<b>11,325,878</b>	<b>11,330,887</b>	<b>11,869,963</b>	539,076	4.76%
Water & Sewer Ent. Fund offset	(1,047,356)	(1,143,987)	(1,186,943)	(1,179,751)	7,192	-0.61%
Other offsets and transfers	(235,000)	(185,000)	(185,000)	(215,000)	(30,000)	16.22%
<b>TAXATION TOTAL</b>	<b>9,964,447</b>	<b>9,996,891</b>	<b>9,958,944</b>	<b>10,475,212</b>	516,268	5.18%
	6.11%	0.33%	-0.38%	5.18%		
<b>For fiscal year 2023, the Director of Public Works is hereby authorized to transfer funds within this budget.</b>						
<b>a. Public Works Administration</b>						
Personnel Services	481,717	523,220	507,674	594,933	87,259	17.19%
Expenses	20,600	20,600	20,600	20,600	0	0.00%
<b>APPROPRIATION TOTAL</b>	<b>502,317</b>	<b>543,820</b>	<b>528,274</b>	<b>615,533</b>	87,259	16.52%
Recycling fund offset	(35,000)	(35,000)	(35,000)	(35,000)	0	0.00%
Water & Sewer Ent. Fund offset	(240,781)	(251,159)	(271,910)	(264,137)	7,773	-2.86%
<b>TAXATION TOTAL</b>	<b>226,536</b>	<b>257,661</b>	<b>221,364</b>	<b>316,396</b>	95,032	42.93%
	10.48%	13.74%	-14.09%	42.93%		
<b>Detail of Personnel Services:</b>						
Director of Public Works	147,068	151,039	153,039	157,260	4,221	2.76%
Assistant Director of Public Works	97,987	98,967	98,967	100,452	1,485	1.50%
Recycling Coordinator (.86)	60,597	61,203	61,203	62,121	918	1.50%
Administrative Assistant	53,749	55,371	55,371	55,371	0	0.00%
Principal Accounting Clerk / Bookkeeper	51,983	44,589	47,126	48,894	1,768	3.75%
Principal Clerk / Stenographer	51,983	52,687	52,687	46,259	(6,428)	-12.20%
Waste diversion & curbside enforcement		21,861	21,861	27,495	5,634	
School Sustainability Coordinator		20,123			0	
Syestms Analyst / Director GIS *				77,633		
BASE SALARY + STEPS	463,367	505,840	490,254	575,485	85,231	17.39%
Longevity	6,420	5,850	5,890	7,918	2,028	34.43%
Overtime & out-of-grade pay	10,255	10,255	10,255	10,255	0	0.00%
Clothing allowance and stipends	1,675	1,275	1,275	1,275		
<b>TOTAL PERSONNEL SERVICES</b>	<b>481,717</b>	<b>523,220</b>	<b>507,674</b>	<b>594,933</b>	87,259	17.19%

*\* Director GIS moved from Information Technology*

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

ENGINEERING	<b>b. Engineering</b>						
	Personnel Services	352,150	359,118	355,319	360,396	5,077	1.43%
	Expenses *	83,500	92,407	88,500	88,500	0	0.00%
	APPROPRIATION TOTAL	435,650	451,525	443,819	448,896	5,077	1.14%
	Water & Sewer Ent. Fund offset	(214,550)	(270,103)	(279,946)	(275,168)	4,778	-1.71%
	TAXATION TOTAL	221,100	181,422	163,873	173,728	9,855	6.01%
		64.20%	-17.95%	-9.67%	6.01%		
	Detail of Personnel Services:						
	Town Engineer	114,283	115,426	115,426	117,157	1,731	1.50%
	Assistant Town Engineer	87,876	92,084	92,084	93,005	921	1.00%
CEMETERY	Jr. Engineer	74,708	75,639	75,639	75,639	0	0.00%
	Jr. Engineer	68,633	69,319	64,399	66,815	2,416	3.75%
	BASE SALARY + STEPS	345,500	352,468	347,548	352,616	5,068	1.46%
	Longevity	1,800	1,800	2,921	2,930	9	0.31%
	Overtime	3,800	3,800	3,800	3,800	0	0.00%
	Clothing allowance	1,050	1,050	1,050	1,050		
	TOTAL PERSONNEL SERVICES	352,150	359,118	355,319	360,396	5,077	1.43%
	* includes \$60,000 for mobility improvements starting in FY 2020						
	<b>c. Cemetery</b>						
	Personnel Services	266,895	269,001	272,180	271,310	(870)	-0.32%
SPECIAL SERVICES	Expenses	202,500	162,500	162,500	192,500	30,000	18.46%
	APPROPRIATION TOTAL	469,395	431,501	434,680	463,810	29,130	6.70%
	Transfer from Cemetery Fund (see Article 73)	(200,000)	(150,000)	(150,000)	(180,000)	(30,000)	20.00%
	TAXATION TOTAL	269,395	281,501	284,680	283,810	(870)	-0.31%
		6.27%	4.49%	1.13%	-0.31%		
	Detail of Personnel Services:						
	Supervisor	79,127	79,918	79,918	81,928	2,010	2.52%
	Working Foreman	61,246	61,826	61,826	61,826	0	0.00%
	Motor Equip. Operator	49,686	49,026	50,947	47,168	(3,779)	-7.42%
	Principal Clerk	49,778	50,460	50,460	50,460	0	0.00%
NATURAL RESOURCES	BASE SALARY + STEPS	239,837	241,230	243,151	241,382	(1,769)	-0.73%
	Longevity	4,983	5,196	5,397	6,296	899	16.66%
	Overtime, double-time & out-of-grade pay	20,600	21,100	22,157	22,157	0	0.00%
	Stipends and clothing allowance	1,475	1,475	1,475	1,475		
	TOTAL PERSONNEL SERVICES	266,895	269,001	272,180	271,310	-870	0%
	<b>d. Natural Resources (inc. field maintenance)</b>						
	Personnel Services	1,163,402	1,065,088	1,071,799	1,197,760	125,961	11.75%
	Expenses	544,000	549,000	549,000	549,000	0	0.00%
	APPROPRIATION TOTAL	1,707,402	1,614,088	1,620,799	1,746,760	125,961	7.77%
	Field maintenance	50,000	50,000	50,000	60,000	10,000	20.00%
RECREATION	TAXATION TOTAL	1,757,402	1,664,088	1,670,799	1,806,760	135,961	8.14%
		8.04%	-5.31%	0.40%	8.14%		
	Detail of Personnel Services:						
	Operations Manager						
	Forestry Supervisor	79,127	79,918	79,918	81,928	2,010	2.52%
	Parks Maintenance Supervisor	77,575	78,351	78,351	79,135	784	1.00%
	Working Foreman / Tree Climber	63,048	63,642	63,642	63,642	0	0.00%
	Working Foreman / Laborer	61,246	61,826	61,826	61,826	0	0.00%
	Motor Equip. Operator (4,4,2,2)	216,643	113,461	113,461	113,461	0	0.00%
	Park Maintenance Craftsman (3,3,5,5)	160,449	272,164	275,421	272,164	(3,257)	-1.18%
	Tree Climber (3)	163,320	168,731	164,859	166,663	1,804	1.09%
	Tree Warden	69,920	73,779	75,639	75,735	96	0.13%
	Laborer (3)	140,863	139,041	139,908	143,760	3,852	2.75%
	BASE SALARY + STEPS	1,032,187	1,050,913	1,053,025	1,058,314	5,289	0.50%
	Longevity	9,165	6,300	10,899	11,268	369	3.39%
	Overtime, double-time & out-of-grade pay	114,300	0	0	120,303	120,303	
	Clothing allowance	7,750	7,875	7,875	7,875		
	TOTAL PERSONNEL SERVICES	1,163,402	1,065,088	1,071,799	1,197,760	125,961	11.75%

## Fiscal Year 2023 Budgets

e. Sanitation/Highway Div. (inc. snow & ice)						
Personnel Services	1,565,205	1,606,465	1,614,642	1,572,569	(42,073)	-2.61%
Expenses	608,000	623,000	638,000	653,000	15,000	0.0
APPROPRIATION TOTAL	2,173,205	2,229,465	2,252,642	2,225,569	(27,073)	-1.20%
Water & Sewer Ent. Fund offset	(413,970)	(434,641)	(445,893)	(450,528)	(4,635)	1.04%
Highway total	1,759,235	1,794,824	1,806,749	1,775,041	(31,708)	-1.75%
Sanitation expenses (detail below)	3,889,875	3,972,820	4,011,675	4,272,212	260,537	6.49%
Removal of ice & snow *	1,172,013	1,172,013	1,172,013	1,172,013	0	0.00%
TAXATION TOTAL	6,821,123	6,939,657	6,990,437	7,219,266	228,829	3.27%
	4.30%	1.74%	0.73%	3.27%		
Detail of Personnel Services:						
Operations Manager	100,433	101,437	101,437	103,988	2,551	2.51%
Sup. of Highway/Water/Sewer	83,099	83,930	83,930	87,762	3,832	4.57%
Fuel depot stipend	3,000	3,000	3,000	3,000	0	0.00%
Working Foreman Highway (2)	126,096	127,284	127,284	127,284	0	0.00%
Working Foreman / Mason	61,246	61,826	61,826	61,826	0	0.00%
Licensed Mason	55,607	56,167	56,167	56,167	0	0.00%
Motor Equipment Operator (12)	631,533	645,773	650,576	607,993	(42,583)	-6.55%
Crane Operator	58,688	59,257	59,257	59,257	0	0.00%
Working Foreman / Painter	61,246	61,826	61,826	61,826	0	0.00%
Carpenter	55,607	56,167	56,167	56,167	0	0.00%
Dispatcher	55,607	56,167	56,167	56,167	0	0.00%
Laborer / Watchman	47,412	47,920	47,920	41,551	(6,369)	-13.29%
Temporary/Seasonal Laborers	46,250	65,000	65,000	65,000	0	0.00%
BASE SALARY + STEPS	1,385,821	1,425,754	1,430,557	1,387,988	(42,569)	-2.98%
Longevity	15,769	15,936	15,436	15,932	496	3.21%
Overtime, double-time & out-of-grade pay	153,365	153,750	157,624	157,624	0	0.00%
Clothing allowance	10,250	11,025	11,025	11,025	0	0.00%
TOTAL PERSONNEL SERVICES	1,565,205	1,606,465	1,614,642	1,572,569	(42,073)	-2.61%
Sanitation expenses						
Curbside collection	2,469,675	2,569,070	2,569,450	2,800,000	230,550	8.97%
Rubbish Disposal (tip fee)	948,200	981,750	1,012,225	1,037,212	24,987	2.47%
Yard waste disposal	107,000	107,000	115,000	115,000	0	0.00%
Solid Fill Disposal	180,000	180,000	180,000	180,000	0	0.00%
Recycling	50,000	50,000	50,000	50,000	0	0.00%
Food scrap diversion program **	100,000	50,000	50,000	50,000	0	0.00%
Hazardous Waste (collection & disposal)	35,000	35,000	35,000	40,000	5,000	14.29%
TOTAL SANITATION EXPENSES	3,889,875	3,972,820	4,011,675	4,272,212	260,537	6.49%
* Snow & ice is budgeted at approximately 80% of the 10-year average of expenditures						
** New program to remove compostable garbage from the waste stream						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

M T R  E Q U I P  R E P  L I G H T I	<b>f. Motor Equipment Repair</b>						
	Personnel Services	439,946	443,646	399,985	448,170	48,185	12.05%
	Expenses	187,000	187,000	187,000	187,000	0	0.00%
	APPROPRIATION TOTAL	626,946	630,646	586,985	<b>635,170</b>	48,185	8.21%
	Water & Sewer Ent. Fund offset	(178,055)	(188,084)	(189,194)	<b>(189,918)</b>	(724)	0.38%
	TAXATION TOTAL	448,891	442,562	397,791	<b>445,252</b>	47,461	11.93%
		5.50%	-1.41%	-10.12%	11.93%		
	Detail of Personnel Services:						
	Supervisor of Motor Equip. Repair	78,351	79,135	79,918	81,928	2,010	2.52%
	Working Foreman Motor Equip. Repair	63,048	63,642	63,642	63,642	0	0.00%
	Motor Equipment Repairman (4)	244,984	247,304	247,304	247,304	0	0.00%
	BASE SALARY + STEPS	386,381	390,081	390,864	392,874	2,010	0.51%
	Longevity	4,865	4,865	6,496	6,596	100	1.54%
	Overtime & out-of-grade pay	46,075	46,075	0	46,075	46,075	
	Clothing allowance	2,625	2,625	2,625	2,625	0	0.00%
	TOTAL PERSONNEL SERVICES	439,946	443,646	399,985	448,170	48,185	12.05%
	<b>g. Street lighting, traffic signals</b>						
	Street lighting - maintenance	25,000	35,000	35,000	35,000	0	0.00%
	Street lighting - energy	80,000	80,000	80,000	80,000	0	0.00%
	Traffic signals - maintenance	90,000	90,000	90,000	90,000	0	0.00%
	Traffic signals - energy	25,000	25,000	25,000	25,000	0	0.00%
	TAXATION TOTAL	220,000	230,000	230,000	<b>230,000</b>	0	0.00%
		7.32%	4.55%	0.00%	0.00%		

<b>18 Facilities</b>		2020	2021	2022	2023	\$ change	% change
Personnel Services		462,049	489,787	496,263	489,151	(7,112)	-1.43%
Expenses		395,044	425,044	425,044	484,044	59,000	13.88%
APPROPRIATION TOTAL		857,093	914,831	921,307	<b>973,195</b>	51,888	5.63%
Salary offsets		(104,581)	(106,133)	(108,458)	<b>(104,761)</b>	3,697	-3.41%
TAXATION TOTAL		752,512	808,698	812,849	<b>868,434</b>	55,585	6.84%
		27.11%	7.47%	0.51%	6.84%		
Detail of Personnel Services:							
Director of Facilities		130,083	136,350	141,000	141,000	0	0.00%
Building Craftsman		63,048	63,642	63,642	63,642	0	0.00%
Sr. Building Custodian		53,658	54,204	54,204	54,204	0	0.00%
Administrative Assistant		73,877	74,616	74,616	69,022	(5,594)	-7.50%
Custodian		53,658	54,204	54,204	54,204	0	0.00%
Sr. Building Custodian (.6,.88,.88,.88)		27,579	41,272	42,898	42,258	(640)	-1.49%
Saturday Custodian (.23)		12,341	12,467	12,467	12,389	(78)	-0.63%
BASE SALARY + STEPS		414,243	436,755	443,031	436,719	(6,312)	-1.42%
Overtime		43,556	43,556	43,556	43,556	0	0.00%
Clothing allowance		1,450	1,450	1,450	1,450		
Auto allowance			4,826	4,826	4,826		
Longevity		2,800	3,200	3,400	2,600	(800)	-23.53%
TOTAL PERSONNEL SERVICES		462,049	489,787	496,263	489,151	(7,112)	-1.43%

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>19 Police Services (16-1-0)</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
Personnel Services	7,592,073	7,804,505	8,053,973	8,160,655	106,682	1.32%
Expenses **	713,070	714,070	754,050	726,050	(28,000)	-3.71%
<b>APPROPRIATION TOTAL</b>	<b>8,305,143</b>	<b>8,518,575</b>	<b>8,808,023</b>	<b>8,886,705</b>	<b>78,682</b>	<b>0.89%</b>
Parking meter offset	(64,575)	(66,827)	(67,384)	(67,384)	0	0.00%
<b>TAXATION TOTAL</b>	<b>8,240,568</b>	<b>8,451,748</b>	<b>8,740,639</b>	<b>8,819,321</b>	<b>78,682</b>	<b>0.90%</b>
	1.02%	2.56%	3.42%	0.90%		
<b>Detail of Personnel Services</b>						
Police Chief	168,823	171,902	184,900	184,900	0	0.00%
Captains (3)	368,067	398,139	398,139	396,876	(1,263)	-0.32%
Lieutenants (6)	675,260	714,239	714,304	712,558	(1,746)	-0.24%
Sergeants (9)	825,509	879,542	875,631	849,342	(26,289)	-3.00%
Patrol Officers (49)	3,397,757	3,440,085	3,650,534	3,788,750	138,216	3.79%
Parking Control Officers (2.65, 2.8,2.8,2.8)	129,165	132,978	132,978	132,978	0	0.00%
Administrative Assistant	61,719	64,673	67,099	69,017	1,918	2.86%
Principal Clerk	54,283	55,010	55,010	55,010	0	0.00%
Senior Clerk (.71.71.71,.69)	30,012	30,439	30,439	30,439	0	0.00%
Detention Attendant/Spec Projects Clerk (1.6)	85,473	86,622	86,622	86,622	0	0.00%
Animal Control Officer	50,975	51,485	53,415	63,173	9,758	18.27%
Social Workers (1,1,75,.75)	66,629	69,819	60,512	47,086	(13,426)	-22.19%
Communications Supervisor	74,236	74,236	74,978	75,728	750	1.00%
Dispatchers (9)	509,076	509,076	506,797	512,435	5,638	1.11%
<b>SALARIES AND OTHER BENEFITS</b>	<b>6,496,983</b>	<b>6,678,245</b>	<b>6,891,358</b>	<b>7,004,914</b>	<b>113,556</b>	<b>1.65%</b>
Longevity	144,725	173,870	176,900	170,026	(6,874)	-3.89%
Overtime	629,442	629,442	659,167	659,167	0	0.00%
Minuteman Bikeway Patrol	21,018	21,018	21,018	21,018	0	0.00%
Holiday pay	222,503	222,503	222,503	222,503	0	0.00%
School Credits	5,100	5,100	5,100	5,100	0	0.00%
Court Time	37,142	37,142	37,142	37,142	0	0.00%
Differential & out-of-grade pay	3,382	3,382	3,382	3,382	0	0.00%
Accreditation stipend	7,344	7,344	7,344	7,344	0	0.00%
Emergency dispatch stipend	2,809	2,809	2,809	2,809	0	0.00%
Stipends	21,625	23,650	23,650	23,650	0	0.00%
Clothing allowance *			3,600	3,600		
<b>TOTAL PERSONNEL SERVICES</b>	<b>7,592,073</b>	<b>7,804,505</b>	<b>8,053,973</b>	<b>8,160,655</b>	<b>106,682</b>	<b>1.32%</b>
* in FY 2020 this item was moved from Expenses to Stipends						
* new in FY 2022						
** includes increase to purchase body cameras & support in FY 2022						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>20 Fire Services</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	7,450,346	7,545,625	7,517,039	7,530,039	13,000	0.17%
Expenses	415,800	420,400	437,400	427,400	(10,000)	-2.29%
APPROPRIATION TOTAL	7,866,146	7,966,025	7,954,439	7,957,439	3,000	0.04%
Ambulance Revolving Fund offset	(209,504)	(211,296)	(211,296)	(213,234)	(1,938)	
TAXATION TOTAL	7,656,642	7,754,729	7,743,143	7,744,205	1,062	0.01%
	6.05%	1.28%	-0.15%	0.01%		
<b>Detail of Personnel Services</b>						
Fire Chief	170,389	153,674	153,151	160,229	7,078	4.62%
Chief Officer (5)	530,517	540,840	540,840	540,840	0	0.00%
Captain (7)	643,616	652,880	655,166	655,166	0	0.00%
Lieutenant (15)	1,196,620	1,133,534	1,218,626	1,218,626	0	0.00%
Firefighter (50)	3,319,429	3,437,148	3,331,423	3,331,423	0	0.00%
Office Manager	68,161	69,026	69,026	69,026	0	0.00%
Emergency Management Stipend	6,000	6,000	6,000	6,000	0	0.00%
Master Mechanic	81,896	82,715	82,715	84,795	2,080	2.51%
Motor Equipment Repairman	61,246	61,826	61,826	61,826	0	0.00%
BASE SALARY + STEPS	6,077,874	6,137,643	6,118,773	6,127,931	9,158	0.15%
Longevity	164,710	155,996	148,469	153,230	4,761	3.21%
Overtime	473,753	478,491	478,491	473,781	(4,710)	-0.98%
Holiday pay	185,008	186,858	186,858	186,858	0	0.00%
Vacation, personal time, double time	122,313	123,537	123,537	123,537	0	0.00%
School Credits	189,583	191,562	191,698	194,416	2,718	1.42%
EMT Pay	203,255	234,188	234,263	234,386	123	0.05%
Stipends	24,350	27,850	25,450	26,400	950	3.73%
Captains working as Chief Officers	9,500	9,500	9,500	9,500	0	0.00%
TOTAL PERSONNEL SERVICES	7,450,345	7,545,625	7,517,039	7,530,039	13,000	0.17%

<b>21 Inspections</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	505,042	519,048	527,414	483,872	(43,542)	-8.26%
Expenses	15,200	15,200	15,200	15,200	0	0.00%
TAXATION TOTAL	520,242	534,248	542,614	499,072	(43,542)	-8.02%
	4.89%	2.69%	1.57%	-8.02%		
<b>Detail of Personnel Services:</b>						
Director of Inspectional Services	134,901	138,750	140,750	106,466	(34,284)	-24.36%
Wire Inspector	75,991	79,628	81,093	81,904	811	1.00%
Plumbing & Gas Inspector	80,290	81,093	81,093	73,342	(7,751)	-9.56%
Building Inspector (2,1.6,1.6,1.5)	142,970	116,049	119,801	117,666	(2,135)	-1.78%
Zoning Assistant	51,983	52,687	52,687	52,687	0	0.00%
Principal Clerk & Typist		31,720	31,720	37,562	5,842	
BASE SALARY + STEPS	486,135	499,927	507,144	469,627	(37,517)	-7.40%
Longevity	9,857	10,071	11,220	3,195	(8,025)	-71.52%
Stipends and clothing allowance	1,050	1,050	1,050	1,050	0	0.00%
Temporary workers	4,000	4,000	4,000	6,000	2,000	50.00%
Overtime	4,000	4,000	4,000	4,000	0	0.00%
TOTAL PERSONNEL SERVICES	505,042	519,048	527,414	483,872	(43,542)	-8.26%

<b>22 Education (17-3-0)</b>	2020	2021	2022	2023	\$ change	% change
a. Instructional Service Programs	39,094,712	41,802,198		48,642,028	48,642,028	
b. Special Education & Pupil Services	13,338,148	15,378,124		17,211,483	17,211,483	
c. Instructional Support Programs	1,831,932	1,935,284		3,570,185	3,570,185	
d. Management Services	2,951,232	3,093,131		2,481,776	2,481,776	
e. Operation / Maintenance Programs	6,012,334	6,718,896		7,938,338	7,938,338	
f. Student Out of Dist Tuition & Trans	7,598,781	6,642,898		4,604,060	4,604,060	
TAXATION TOTAL *	70,827,139	75,570,531	80,104,634	84,447,869	4,343,235	5.42%
	6.90%	6.70%	6.00%	5.42%		

\* These appropriations do not include other funds which go directly to the schools without appropriation.

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>23 Libraries</b>	2020	2021	2022	2023	\$ change	% change
Personnel Services	1,984,238	2,048,445	2,130,989	2,141,051	10,062	0.47%
Expenses	538,880	538,880	538,880	517,880	(21,000)	-3.90%
APPROPRIATION TOTAL	2,523,118	2,587,325	2,669,869	2,658,931	(10,938)	-0.41%
Friends of Fox offset	(25,200)	(25,200)	(25,200)	(25,200)	0	0.00%
TAXATION TOTAL	2,497,918	2,562,125	2,644,669	2,633,731	(10,938)	-0.41%
	4.02%	2.57%	3.22%	-0.41%		
<u>Detail of Personnel Services:</u>						
Library Director	123,114	126,845	128,845	132,748	3,903	3.03%
Ass't Director/Head of Adult Services	76,230	79,483	83,495	86,626	3,131	3.75%
Head of Children's Services	81,094	81,499	82,518	82,518	0	0.00%
Head of Technical Services	71,179	74,218	75,146	75,146	0	0.00%
Head of Circulation	58,110	60,892	63,173	63,236	63	0.10%
Branch Librarian/Technical Librarian (2,2,2.5,2.5)	148,555	187,888	203,634	206,405	2,771	1.36%
Adult Service Librarians (5.2,4.7,5.7,5)	354,804	318,146	331,699	317,330	(14,369)	-4.33%
Children's Librarian (3.11,3.11,4.11,4.11)	192,114	249,011	258,751	258,210	(541)	-0.21%
Senior Library Ass'ts (9.6)	495,500	504,742	504,742	505,539	797	0.16%
Library Assistants & Intern (3.1, 3.3,3.6,3.6)	146,142	149,352	148,556	147,340	(1,216)	-0.82%
Office Manager	58,291	59,058	59,058	69,026	9,968	16.88%
Senior Clerk Typist (.5,.5,0,0)	21,468	0	0	0	0	0.00%
Pages (PT)	76,648	76,648	107,393	113,198	5,805	5.41%
BASE SALARY + STEPS	1,903,249	1,967,783	2,047,010	2,057,322	10,312	0.50%
Overtime	60,000	60,000	60,000	60,000	0	0.00%
Night Time Differential	1,142	1,142	1,142	1,142	0	0.00%
Longevity	14,772	14,445	17,762	17,512	(250)	-1.41%
Stipends and clothing allowance	5,075	5,075	5,075	5,075	0	0.00%
TOTAL PERSONNEL SERVICES	1,984,238	2,048,445	2,130,989	2,141,051	10,062	0.47%

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>24 Health &amp; Human Services</b>		2020	2021	2022	2023	\$ change	% change
<b>All Health and Human Services</b>							
	Personnel Services	932,430	1,020,387	1,299,645	1,482,784	183,139	14.09%
	Expenses	456,168	524,668	544,968	550,448	5,480	1.01%
	APPROPRIATION TOTAL	1,388,598	1,545,055	1,844,613	2,033,232	188,619	10.23%
	Total offsets (see below)	0	0	(174,191)	(360,984)	(186,793)	
	TAXATION TOTAL	1,388,598	1,545,055	1,670,422	1,672,248	1,826	0.11%
		12.03%	11.27%	8.11%	0.11%		
<b>a. Health and Human Services Administration</b>							
	Personnel Services	574,570	624,434	742,757	785,115	42,358	5.70%
	Expenses *	109,200	153,200	190,900	196,380	5,480	2.87%
	APPROPRIATION TOTAL	683,770	777,634	933,657	981,495	47,838	5.12%
	Medical Reserve Corp			(26,470)	0		
	ARPA, Public Health				(190,915)		
	Board of Health Fees Revolving Fund			(12,302)	0		
	Bureau of Substance Abuse			(20,176)	(19,738)		
	CARES Act funding			(63,692)	0		
	TAXATION TOTAL	683,770	777,634	811,017	770,842	(40,175)	-4.95%
		29.02%	13.73%	4.29%	-4.95%		
Detail of Personnel Services:							
	Director of Health and Human Services	125,834	127,092	127,092	142,930	15,838	12.46%
A	Public Health Director	72,584	91,637	91,637	107,484	15,847	17.29%
D	HHS Administrative Assistant	58,291	59,058	59,058	69,026	9,968	16.88%
M	Health Compliance Officer	77,014	80,703	80,703	81,914	1,211	1.50%
I	Health Comp Officer / Sealer & Weights (.11, .11, .26, 0)	8,080	8,160	18,361		(18,361)	-100.00%
N	Health Compliance Inspector	71,721	75,155	77,973	65,837	(12,136)	-15.56%
	Public Health Nurse (.47, .47, .8, 1)	37,667	38,043	64,562	81,914	17,352	26.88%
	Program Coordinator - AYHSC (.75, .75, 1, 1)	55,675	58,338	80,703	78,951	(1,752)	-2.17%
	Mgr of Diversity, Equity & Inclusion **	55,170	72,263			0	
	Public Health Nurse				73,347	73,347	
	Health Compliance Officer ***			64,864	67,295	2,431	3.75%
	Health Compliance Officer ***			62,520	0	(62,520)	-100.00%
	BASE SALARY + STEPS	562,035	610,450	727,473	768,698	41,225	5.67%
	Overtime	7,500	7,500	7,500	7,500	0	0.00%
	Longevity	5,035	6,484	6,484	7,617	1,133	17.47%
	Auto allowance			1,300	1,300	0	0.00%
	TOTAL PERSONNEL SERVICES	574,570	624,434	742,757	785,115	42,358	5.70%
* Function moved from staff to contract services							
** Position moved to Director of Diversity, Equity & Inclusion							
*** COVID-related positions							
<b>b. Veterans' Services</b>							
	Personnel Services	74,950	75,728	75,728	76,485	757	1.00%
V	Expenses	5,268	5,268	11,268	11,268	0	0.00%
E	Veteran's aid & assistance *	300,000	300,000	240,000	240,000	0	0.00%
T	TAXATION TOTAL	380,218	380,996	326,996	327,753	757	0.23%
E		-7.34%	0.20%	-14.17%	0.23%		
Detail of Personnel Services:							
A	Director of Veterans' Services	74,236	74,978	74,978	75,728	750	1.00%
N	BASE SALARY + STEPS	74,236	74,978	74,978	75,728	750	1.00%
S	Longevity	714	750	750	757	7	0.93%
	TOTAL PERSONNEL SERVICES	74,950	75,728	75,728	76,485	757	1.00%
* 75% of veterans's aid & assistance is reimbursed by state.							

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>c. Council on Aging</b>							
C	Personnel Services	282,910	320,225	379,599	433,990	54,391	14.33%
O	Expenses	41,700	66,200	64,800	64,800	0	0.00%
U	APPROPRIATION TOTAL	324,610	386,425	444,399	498,790	54,391	12.24%
N	Executive Office of Elder Affairs offset			(51,551)	(96,115)	(44,564)	
C	TAXATION TOTAL	324,610	386,425	392,848	402,675	9,827	2.50%
I		8.51%	19.04%	1.66%	2.50%		
L	Detail of Personnel Services:						
	Executive Director	91,172	82,453	80,964	84,838	3,874	4.78%
O	Social Worker ( 1.54,1.54,1.54, 2)	112,605	113,731	155,946	158,286	2,340	1.50%
N	Principal Clerk & Secretary	47,518	49,794	52,687	52,687	0	0.00%
	Nurse (.17,,.8,.8,.86) *	11,822	53,708	55,722	62,869	7,147	12.83%
A	Receptionist (.5,.5,.5,1.6) **	17,859	18,714	30,355	71,042	40,687	134.04%
G	BASE SALARY + STEPS	280,976	318,400	375,674	429,722	54,048	14.39%
I	Longevity	1,509	1,400	2,100	2,443	343	16.33%
N	Stipends	425	425	425	425	0	0.00%
G	Auto allowance			1,400	1,400		
	TOTAL PERSONNEL SERVICES	282,910	320,225	379,599	433,990	54,391	14.33%
* Represents the Town portion only. This position are partially funded by State and other grants.							
** Positions partially grant-funded, now included in budget with increased offset for visibility							
<b>d.Diversity, Equity &amp; Inclusion *</b>							
D	Personnel Services			101,561	187,194	85,633	84.32%
I	Expenses			38,000	38,000	0	0.00%
V	APPROPRIATION TOTAL			139,561	225,194	85,633	61.36%
E	ARPA Equity and Outreach offset				(54,216)		
R	TAXATION TOTAL			139,561	170,978	31,417	22.51%
S	Detail of Personnel Services:						
I	Div., Eq. & Inc. Director			77,598	78,762	1,164	1.50%
T	ADA Coordinator				54,216		
Y	Community Outreach Coordinaror				54,216		
	Div., Eq. & Inc. Assistant			23,963		(23,963)	-100.00%
	BASE SALARY + STEPS	0	0	101,561	187,194	85,633	
* New department in FY 2022. Director moved from Health & Human Services Administration.							

<b>25 Retirement (17-0-1)</b>	2020	2021	2022	<b>2023</b>	\$ change	% change
a Contributory Pensions	12,543,872	13,246,911	14,041,972	14,846,687	804,715	5.73%
b Non-Contributory Pensions *	18,468	18,468	19,367	0	(19,367)	-100.00%
APPROPRIATION TOTAL	12,562,340	13,265,379	14,061,339	14,846,687	785,348	5.59%
Water & Sewer Ent. Fund offset	(1,206,394)	(1,344,140)	(1,425,766)	(1,478,854)	(53,088)	3.72%
TAXATION TOTAL	11,355,946	11,921,239	12,635,573	13,367,833	732,260	5.80%
	5.48%	4.98%	5.99%	5.80%		

\* The last recipient of a non-contributory pension has recently passed away.

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>26 Insurance</b>	2020	2021	2022	<b>2023</b>	\$ change	% change
Total insurance costs (health + other - offsets)	17,891,836	18,858,788	20,212,725	<b>21,772,313</b>	1,559,588	7.72%
	4.27%	5.40%	7.18%	7.72%		
<b>For FY 2023 , the Town Manager is hereby authorized to transfer funds within this budget.</b>						
Group Insurance Commission *	15,859,137	16,762,497	18,046,412	19,321,552	1,275,140	7.07%
Medicare payroll tax	1,358,923	1,415,143	1,490,992	1,659,715	168,723	11.32%
Flexible Benefit Plan	33,000	38,880	38,880	38,880	0	0.00%
Medicare penalty	18,000	18,000	15,000	15,000	0	0.00%
Employee mitigation **				50,000	50,000	
Opt-out program	217,996	219,997	217,996	205,996	(12,000)	-5.50%
<b>TOTAL GROUP HEALTH</b>	<b>17,487,056</b>	<b>18,454,517</b>	<b>19,809,280</b>	<b>21,291,143</b>	<b>1,443,863</b>	<b>7.29%</b>
Recreation Enterprise Fund	(73,402)	(65,161)	(54,189)	(65,980)	(11,791)	21.76%
Ed Burns Arena Enterprise Fund	(19,347)	(34,605)	(28,240)	(32,117)	(3,877)	13.73%
Contributory Retirement	(41,693)	(42,993)	(45,238)	(48,665)	(3,427)	7.58%
Water & Sewer Ent. Fund offset	(568,826)	(565,330)	(646,332)	(612,166)	34,166	-5.29%
<b>TOTAL OFFSETS</b>	<b>(703,268)</b>	<b>(708,089)</b>	<b>(773,999)</b>	<b>(758,928)</b>	<b>15,071</b>	<b>-1.95%</b>
<b>NET GROUP HEALTH</b>	<b>16,783,788</b>	<b>17,746,428</b>	<b>19,035,281</b>	<b>20,532,215</b>	<b>1,496,934</b>	<b>7.86%</b>
	4.74%	5.74%	7.26%	7.86%		
Group Life Insurance	86,230	90,542	95,069	99,823	4,754	5.00%
Liability Insurance	55,000	55,000	55,000	55,000	0	0.00%
Property Indemnity Insurance	297,443	297,443	358,000	375,900	17,900	5.00%
Unemployment Insurance	150,000	150,000	150,000	150,000	0	0.00%
Workers' Compensation Insurance	540,000	540,000	540,000	580,000	40,000	7.41%
<b>TOTAL OTHER INSURANCE</b>	<b>1,128,673</b>	<b>1,132,985</b>	<b>1,198,069</b>	<b>1,260,723</b>	<b>62,654</b>	<b>5.23%</b>
Municipal Building Trust Fund	(20,625)	(20,625)	(20,625)	(20,625)	0	0.00%
<b>NET OTHER INSURANCE</b>	<b>1,108,048</b>	<b>1,112,360</b>	<b>1,177,444</b>	<b>1,240,098</b>	<b>62,654</b>	<b>5.32%</b>
* All funds required to be paid for post employment benefits shall be transferred by the Comptroller, as needed, from this budget to the OPEB account established by Chapter 161 of the Acts of 2005 and Article 44 of the 2008 Annual Town Meeting for the purpose of paying OPEB costs from said fund.						
** Estimate of funds to help cover higher than expected "out of pocket" employee hospital expenses						

<b>27 Reserve Fund</b>	2020*	2021*	2022*	<b>2023*</b>	\$ change	% change
Reserve Fund *	1,604,584	1,556,724	1,720,145	1,753,178	33,033	1.92%
School Reserve Fund **			1,094,055	0	(1,094,055)	-100.00%
<b>TAXATION TOTAL</b>	<b>1,604,584</b>	<b>1,556,724</b>	<b>2,814,200</b>	<b>1,753,178</b>	<b>(1,061,022)</b>	<b>-37.70%</b>
	3.30%	-2.98%	80.78%	-37.70%		

\* The Finance Committee recommends a policy of dedicating 1% of the non-exempt budget to the Reserve Fund. This will allow the Reserve Fund to cover snow and ice deficits for each year without requiring these to be raised on the next year's tax levy.

\*\* The School Reserve Fund was created for FY 2022 in case of unexpected enrollment growth.

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>A Water &amp; Sewer Enterprise Fund</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
<b>EXPENSES</b>						
Personnel services	2,408,112	2,534,167	2,485,141	2,554,878	69,737	2.81%
Expenses	872,555	872,555	1,022,555	1,072,555	50,000	4.89%
MWRA Assessment	14,342,325	14,883,919	15,227,173	15,232,669	5,496	0.04%
Indirect charges	699,376	719,872	766,866	767,850	984	0.13%
Capital and debt	1,477,399	1,645,695	1,611,595	1,775,586	163,991	10.18%
Capital outlay and water main rehab	762,000	382,000	394,000	379,500	(14,500)	-3.68%
Health insurance	568,826	565,330	646,332	612,166	(34,166)	-5.29%
Retirement	1,206,394	1,344,140	1,425,766	1,478,994	53,228	3.73%
Workers compensation & unemployment	9,500	9,500	9,500	9,500	0	0.00%
<b>TOTAL WATER &amp; SEWER EXPENSES</b>	<b>22,346,487</b>	<b>22,957,178</b>	<b>23,588,928</b>	<b>23,883,698</b>	<b>294,770</b>	<b>1.25%</b>
	4.73%	2.73%	2.75%	1.25%		
<b>REVENUES</b>						
User charges	16,199,396	18,895,221	21,372,698	23,193,698	1,821,000	8.52%
From general fund (debt shift) *	5,593,112	3,691,454	1,845,727	0	(1,845,727)	-100.00%
Liens	200,462	200,462	200,462	200,000	(462)	-0.23%
Interest & penalties	50,054	50,054	50,054	50,000	(54)	-0.11%
Connection fees	119,987	119,987	119,987	120,000	13	0.01%
User of retained earnings	183,476	0	0	320,000	320,000	
<b>TOTAL WATER &amp; SEWER REVENUES</b>	<b>22,346,487</b>	<b>22,957,178</b>	<b>23,588,928</b>	<b>23,883,698</b>	<b>294,770</b>	<b>1.25%</b>
	4.73%	2.73%	2.75%	1.25%		
<i>* The debt shift to property taxes has been eliminated in FY 2023</i>						
<b>FUND INCREASE (DECREASE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
(Deficit to be funded through General Fund)						
<b>Water Distribution Expenses</b>						
MWRA assessment	5,390,060	5,618,325	5,984,120	5,698,095	(286,025)	-4.78%
Salaries and wages	1,333,231	1,363,079	1,270,247	1,347,176	76,929	6.06%
Health Insurance	284,413	282,665	323,166	306,083	(17,083)	-5.29%
Retirement	603,197	672,070	712,883	739,497	26,614	3.73%
Workers compensation & unemployment	2,000	2,000	2,000	2,000	0	0.00%
Stipends, clothing and cleaning allowance	27,525	27,100	27,950	27,950	0	0.00%
Indirect costs	349,688	359,936	383,433	383,925	492	0.13%
Maintenance, training, supplies	353,955	353,955	448,955	448,955	0	0.00%
Water main rehabilitation	100,000	100,000	100,000	100,000	0	0.00%
Debt service	1,068,650	1,209,063	1,196,113	1,385,165	189,052	15.81%
Capital outlay	562,000	182,000	194,000	179,500	(14,500)	-7.47%
<b>TOTAL WATER DISTRIBUTION EXPENSES</b>	<b>10,074,719</b>	<b>10,170,193</b>	<b>10,642,867</b>	<b>10,618,346</b>	<b>(24,521)</b>	<b>-0.23%</b>
<b>Sewer Collection Expenses</b>						
MWRA assessment	8,952,265	9,265,594	9,243,053	9,534,574	291,521	3.15%
Salaries and wages	523,678	571,994	593,472	589,876	(3,596)	-0.61%
Health Insurance	284,413	282,665	323,166	306,083	(17,083)	-5.29%
Retirement	603,197	672,070	712,883	739,497	26,614	3.73%
Workers compensation & unemployment	7,500	7,500	7,500	7,500	0	0.00%
Indirect costs	349,688	359,936	383,433	383,925	492	0.13%
Expenses	125,000	125,000	130,000	130,000	0	0.00%
Sewer rehab	100,000	100,000	100,000	100,000	0	0.00%
Debt service	408,749	436,632	415,482	390,421	(25,061)	-6.03%
<b>TOTAL SEWER EXPENSES</b>	<b>11,354,490</b>	<b>11,821,391</b>	<b>11,908,989</b>	<b>12,181,876</b>	<b>272,887</b>	<b>2.29%</b>
<b>Water &amp; Sewer Properties Expenses</b>						
Salaries and wages	523,678	571,994	593,472	589,876	(3,596)	-0.61%
Heating fuel and electricity	63,600	63,600	63,600	63,600	0	0.00%
Great Meadows expenses	4,000	4,000	4,000	4,000	0	0.00%
<b>TOTAL WATER &amp; SEWER PROP. EXPENSES</b>	<b>591,278</b>	<b>639,594</b>	<b>661,072</b>	<b>657,476</b>	<b>(3,596)</b>	<b>-0.54%</b>
<b>Storm Sewers Collection System</b>						
Maintenance	71,000	71,000	71,000	71,000	0	0.00%
Storm sewer rehabilitation	5,000	5,000	5,000	5,000	0	0.00%
Supplies	250,000	250,000	300,000	350,000	50,000	16.67%
<b>TOTAL STORM SEWER EXPENSES</b>	<b>326,000</b>	<b>326,000</b>	<b>376,000</b>	<b>426,000</b>	<b>50,000</b>	<b>13.30%</b>

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>B Recreation Enterprise Fund</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
<b>EXPENSES</b>						
Personnel Services	862,595	870,342	741,086	785,329	44,243	5.97%
Expenses	1,023,102	1,014,861	930,806	1,106,398	175,592	18.86%
Debt Service	0	49,000	49,000	0	(49,000)	-100.00%
<b>TOTAL EXPENSES</b>	<b>1,885,697</b>	<b>1,934,203</b>	<b>1,720,892</b>	<b>1,891,727</b>	<b>170,835</b>	<b>9.93%</b>
	<b>5.57%</b>	<b>2.57%</b>	<b>-11.03%</b>	<b>9.93%</b>		
<b>REVENUES</b>						
User fees and charges	1,872,697	1,821,203	1,714,392	1,878,727	164,335	9.59%
Other state revenue	13,000	13,000	6,500	13,000	6,500	100.00%
Use of retained earnings		100,000	0	0	0	
<b>TOTAL REVENUES</b>	<b>1,885,697</b>	<b>1,934,203</b>	<b>1,720,892</b>	<b>1,891,727</b>	<b>170,835</b>	<b>9.93%</b>
	<b>5.57%</b>	<b>2.57%</b>	<b>-11.03%</b>	<b>9.93%</b>		
<b>FUND INCREASE (DECREASE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
(Deficit to be funded through General Fund)						
<b>Personnel Services Detail</b>						
Director of Recreation (.8)	72,278	77,582	101,674	103,199	1,525	1.50%
Assistant Director (.8,.8,.8,0)	63,769	64,406			0	
Recreation Facilities Supervisor	72,069	75,519	68,892	63,453	(5,439)	-7.89%
Administrative Assistant (.5)	24,651	26,344	26,344	26,344	0	0.00%
Administrative Asst - Payroll (.8)	41,586	42,150	42,150	42,150	0	0.00%
Afterschool Program Director	50,975	53,415	55,418	58,355	2,937	5.30%
Asst Afterschool (.8.8,.8,1)	35,928	37,649	39,060	47,767	8,707	22.29%
Preschool Director	50,975	53,415	55,418	58,355	2,937	5.30%
Asst Preschool (.8,.8,.68,0)	33,378	24,171			0	
Asst. Facilities Coordinator (.2)	11,979	10,683	10,490	10,883	393	3.75%
<b>SUB-TOTAL</b>	<b>457,587</b>	<b>465,334</b>	<b>399,446</b>	<b>410,506</b>	<b>11,060</b>	<b>2.77%</b>
Temporary staff	178,000	178,000			0	
Reservoir staff	220,000	220,000			0	
Kids After School			106,000	109,180	3,180	3.00%
Summer program staff			169,600	184,913	15,313	9.03%
Reservoir beach			63,600	77,990	14,390	22.63%
Stipends	850	850	850	850	0	0.00%
Longevity	1,158	1,158	1,590	1,390	(200)	-12.58%
Overtime	5,000	5,000		500	500	
<b>TOTAL PERSONNEL SERVICES</b>	<b>862,595</b>	<b>870,342</b>	<b>741,086</b>	<b>785,329</b>	<b>44,243</b>	<b>5.97%</b>
<b>Operating Expenses Detail</b>						
Office Supplies	2,200	3,000	3,000	3,000	0	0.00%
Electricity	31,000	55,700	55,700	85,000	29,300	52.60%
Vehicle maintenance	1,000	500	500	250	(250)	-50.00%
Travel allowance	1,000	1,000	1,500	1,500	0	0.00%
Health Insurance	73,402	65,161	56,156	64,883	8,727	15.54%
Maintenance reserve	25,000	15,000	5,000	15,000	10,000	200.00%
Program and other expenses	889,500	923,500	857,950	936,765	78,815	9.19%
<b>TOTAL OPERATING EXPENSES</b>	<b>1,023,102</b>	<b>1,063,861</b>	<b>979,806</b>	<b>1,106,398</b>	<b>126,592</b>	<b>12.92%</b>

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>C Ed Burns Arena Enterprise Fund</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
<b>EXPENSES</b>						
Personnel Services	259,736	261,153	268,845	279,395	10,550	3.92%
Expenses	279,366	283,624	267,903	276,317	8,414	3.14%
Debt Service	101,278	58,881	56,256	56,256	0	0.00%
<b>TOTAL EXPENSES</b>	<b>640,380</b>	<b>603,658</b>	<b>593,004</b>	<b>611,968</b>	<b>18,964</b>	<b>3.20%</b>
	<b>3.59%</b>	<b>-5.73%</b>	<b>-1.76%</b>	<b>3.20%</b>		
<b>REVENUES</b>						
Public Skating	55,000	55,000	59,000	59,000	0	0.00%
Ice time	490,572	470,864	441,504	475,000	33,496	7.59%
Concession Stand	25,000	25,000	25,000	15,000	(10,000)	-40.00%
Capital & Miscellaneous	85,750	69,500	50,335	49,586	(749)	-1.49%
Use of retained earnings *			17,165	13,382		
<b>TOTAL REVENUES</b>	<b>656,322</b>	<b>620,364</b>	<b>593,004</b>	<b>611,968</b>	<b>18,964</b>	<b>3.20%</b>
	<b>3.76%</b>	<b>-5.48%</b>	<b>-4.41%</b>	<b>3.20%</b>		
<b>FUND INCREASE (DECREASE)</b>	<b>15,942</b>	<b>16,706</b>	<b>0</b>	<b>0</b>		
(Deficit to be funded through General Fund)						
<u>Personnel Services Detail</u>						
Director of Recreation (.2)	18,069	19,396	25,418	25,800	382	1.50%
Rink Facility Supervisor	72,069	75,519	78,351	79,135	784	1.00%
Administrative Assistant (.5)	24,651	26,344	26,344	26,344	0	0.00%
Administrative Asst - Payroll (.2)	10,397	10,537	10,537	10,537	0	0.00%
Asst. Facilities Coordinator (.8)	47,914	42,732	41,960	43,533	1,573	3.75%
<b>SUB-TOTAL</b>	<b>173,101</b>	<b>174,528</b>	<b>182,610</b>	<b>185,349</b>	<b>2,739</b>	<b>1.50%</b>
Temporary staff	78,000	78,000	78,000	85,020	7,020	9.00%
Longevity	610	600	210	1,001	791	376.67%
Stipends	525	525	525	525	0	0.00%
Overtime	7,500	7,500	7,500	7,500	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>259,736</b>	<b>261,153</b>	<b>268,845</b>	<b>279,395</b>	<b>10,550</b>	<b>3.92%</b>
<u>Operating Expenses Detail</u>						
Office Supplies	500	500			0	
Utilities (Electricity & Gas)	138,000	138,000	138,000	138,000	0	0.00%
Security	5,909	5,909	6,500	7,000	500	7.69%
Marketing	2,000	2,000	1,500	1,500	0	0.00%
Refrigeration contract	7,500	7,500	10,000	10,000	0	0.00%
Health Insurance	19,347	34,605	28,753	29,667	914	3.18%
Concession Stand	19,000	19,000	10,000	10,000	0	0.00%
DCR Lease Payment	13,100	13,100	13,100	13,100	0	0.00%
Equipment/Buildings/Grounds	46,500	46,500	46,500	50,000	3,500	7.53%
Repairs and Maintenance	25,000	14,000	10,000	10,000	0	0.00%
Otherwise Unclassified	2,510	2,510	3,550	7,050	3,500	98.59%
<b>TOTAL OPERATING EXPENSES</b>	<b>279,366</b>	<b>283,624</b>	<b>267,903</b>	<b>276,317</b>	<b>8,414</b>	<b>3.14%</b>
* Use of retained earnings broken out in 2022 for transparency						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>D Council on Aging Trans. Enterprise Fund</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
<b>EXPENSES</b>						
Personnel Services	113,407	115,653	108,000	162,344	54,344	50.32%
Expenses	29,500	24,300	32,300	32,300	0	0.00%
<b>TOTAL EXPENSES</b>	<b>142,907</b>	<b>139,953</b>	<b>140,300</b>	<b>194,644</b>	<b>54,344</b>	<b>38.73%</b>
	59.31%	-2.07%	0.25%	38.73%		
<b>REVENUES</b>						
Dial-A-Ride-Taxi (DART) fees	6,000	6,000	8,500	8,500	0	0.00%
CDBG	36,500	36,500	31,540	85,000	53,460	169.50%
Vans	11,400	11,400	6,700	4,700	(2,000)	-29.85%
Donations	21,000	21,000	31,000	0	(31,000)	-100.00%
User of Retained Earnings	18,007	15,053	12,560	46,444	33,884	269.78%
General fund subsidy	50,000	50,000	50,000	50,000	0	0.00%
<b>TOTAL REVENUES</b>	<b>142,907</b>	<b>139,953</b>	<b>140,300</b>	<b>194,644</b>	<b>54,344</b>	<b>38.73%</b>
	59.31%	-2.07%	0.25%	38.73%		
<b>FUND INCREASE (DECREASE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<u>Personnel Services Detail</u>						
Info & Referral Specialist (.8)	35,572	37,276	38,673	40,725	2,052	5.31%
Supervisor of Volunteers (0,0,0,.8)				52,292		
On call van driver	77,835	78,377	69,327	69,327	0	0.00%
<b>BASE SALARY</b>	<b>113,407</b>	<b>115,653</b>	<b>108,000</b>	<b>162,344</b>	<b>54,344</b>	<b>50.32%</b>
Longevity	0	0	0	0	0	
<b>TOTAL PERSONNEL SERVICES</b>	<b>113,407</b>	<b>115,653</b>	<b>108,000</b>	<b>162,344</b>	<b>54,344</b>	<b>50.32%</b>
* \$40,000 increase as part of 2019 override						

**APPENDIX B**  
**Fiscal Year 2023 Budgets**

<b>E Arlington Youth Counseling Ctr. Ent. Fund</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>\$ change</b>	<b>% change</b>
<b>EXPENSES</b>						
Personnel Services	447,658	532,139	583,635	1,167,240	583,605	99.99%
Expenses *	292,700	295,700	320,500	50,500	(270,000)	-84.24%
<b>TOTAL EXPENSES</b>	<b>740,358</b>	<b>827,839</b>	<b>904,135</b>	<b>1,217,740</b>	<b>313,605</b>	<b>34.69%</b>
	13.55%	11.82%	9.22%	34.69%		
<b>REVENUES</b>						
Client Fees & insurance reimbursements	410,358	450,000	490,000	695,740	205,740	41.99%
School contracts	40,000	40,000	40,000	40,000	0	0.00%
Other state revenue (earmark from MA DMH)	160,000	175,000	175,000	175,000	0	0.00%
Intergovernmental (CDBG)	10,000	10,000	15,000	19,000	4,000	26.67%
General fund subsidy	120,000	120,000	120,000	120,000	0	0.00%
ARPA funds				100,000		
Use of retained earnings				68,000		
Gifts & Donations		32,839	64,135		(64,135)	-100.00%
<b>TOTAL REVENUES</b>	<b>740,358</b>	<b>827,839</b>	<b>904,135</b>	<b>1,217,740</b>	<b>313,605</b>	<b>34.69%</b>
	13.55%	11.82%	9.22%	34.69%		
<b>FUND INCREASE (DECREASE)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<u><b>Personnel Services Detail</b></u>						
Director of Youth Services	104,848	105,896	105,896	107,484	1,588	1.50%
Psychiatrist (1 PT)	7,280	7,280	0	123,500	0	
Psychiatric Nurse	45,500	45,500	99,180	0	24,320	24.52%
Psychologist (.86)	67,119	70,334	71,652	76,843	5,191	7.24%
Clinical Director	85,595	86,451	86,451	87,748	1,297	1.50%
Medical Record Clerk (.51)	26,760	27,028	27,028	27,433	405	1.50%
Asst. Clinical Director (.6)	47,942	48,422	48,422	49,148	726	1.50%
Admin Asst / Billing agent	60,289	63,173	65,545	69,026	3,481	5.31%
Community Resource Specialist (.8)		60,124	61,251		(61,251)	-100.00%
Mental Health Clinicians (7.5)				512,236		
Hourly Mental Health Clinicians				95,000		
Case Manager / Homeless Outreach (.25)		15,406	15,128	15,637	509	3.36%
<b>BASE SALARY</b>	<b>445,333</b>	<b>529,614</b>	<b>580,553</b>	<b>1,164,055</b>	<b>583,502</b>	<b>100.51%</b>
Longevity	1,900	2,100	2,657	2,760	103	3.88%
Stipends	425	425	425	425	0	0.00%
<b>TOTAL PERSONNEL SERVICES</b>	<b>447,658</b>	<b>532,139</b>	<b>583,635</b>	<b>1,167,240</b>	<b>583,605</b>	<b>99.99%</b>
<u><b>Operating Expenses Detail</b></u>						
Administrative fees	32,000	35,000	40,000	40,000	0	0.00%
Fee for service clinicians *	250,000	250,000	270,000		(270,000)	-100.00%
Professional licenses	500	500	500	500	0	0.00%
Office Supplies	4,200	4,200	4,000	4,000	0	0.00%
Car Allowance	0	0	0	0	0	
Unclassified	6,000	6,000	6,000	6,000	0	0.00%
<b>TOTAL OPERATING EXPENSES</b>	<b>292,700</b>	<b>295,700</b>	<b>320,500</b>	<b>50,500</b>	<b>(270,000)</b>	<b>-84.24%</b>
* Clinician salaries moved from Expenses to Personnel Services						

# OFFICE OF THE TOWN CLERK

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## ARTICLE 51 CAPITAL BUDGET

**VOTED: YES – 222, NO – 3**

(1) That the sum of \$24,537.45 is hereby transferred from amounts previously appropriated and borrowed under the following warrant articles and for the purposes set forth below:

Amount to be Transferred	Warrant Article	Meeting Date	Original Purpose
\$1,207.56	58	5/6/19	Voting Machines
\$1,125.92	30	4/25/18	Building Security Updates
\$2,124.33	36	5/16/16	School Bus #106
\$20,000.00	36	5/16/16	Gateway Project Phases 2 & 3
\$79.64	24	4/29/15	Robbins House Replace HVAC
\$24,537.45			

which amounts are no longer needed to complete the projects for which they were initially borrowed, to pay costs of the following:

Amount	New Purpose
\$ 24,537.45	Clerk's Office Election Poll Pads

as permitted by Chapter 44, Section 20 of the General Laws.

*Remainder of this page is intentionally blank.*

**(2) That the sum of \$3,426,277 be and hereby is appropriated for various capital projects and equipment as shown below, and expended under the direction of the Town Manager, \$3,425,331 of said sum to be raised by general tax and \$946 from the Sale of Assets:**

Item	Amount	Project	Department
1	\$ 29,480	Election Poll Pads	CLERK
2	\$ 25,000	Firefighter Protective Gear	FIRE
3	\$ 22,000	Bullet Proof Vest Program	POLICE
4	\$ 35,000	Fingerprint Machines Livescan	POLICE
5	\$ 140,000	Vehicle Replacement Program	POLICE
6	\$ 75,000	Town Hall - Renovations	FACILITIES
7	\$ 400,000	School - Replacement Academic PC's District Wide	IT
8	\$ 40,000	School - Software Licensing	IT
9	\$ 50,000	Town Software Upgrades & Standardization	IT
10	\$ 40,000	School - Admin Computers and Peripherals	IT
11	\$ 60,000	Town Microcomputer Program	IT
12	\$ 80,000	School - Network Infrastructure	IT
13	\$ 79,719	MLN Equipment Schedule	LIBRARY
14	\$ 25,000	Bike Rack Installation	PLANNING
15	\$ 100,000	Townwide ADA accessibility upgrades	PLANNING
16	\$ 50,000	Design and engineering consultants	PLANNING
17	\$ 25,000	Roadway Consulting Services	ENGINEERING
18	\$ 17,500	Sander Body	PUBLIC WORKS HIGHWAY
19	\$ 12,000	Snow Plow Replacement	PUBLIC WORKS HIGHWAY
20	\$ 60,000	Traffic Signal Upgrades	PUBLIC WORKS HIGHWAY
21	\$ 350,000	Roadway Reconstruction	PUBLIC WORKS HIGHWAY
22	\$ 512,033	Roadway Reconstruction Override 2011	PUBLIC WORKS HIGHWAY
23	\$ 300,000	Sidewalks and Curbstones	PUBLIC WORKS HIGHWAY
24	\$ 65,000	Sidewalk Ramp Installation	PUBLIC WORKS HIGHWAY
25	\$ 210,125	Accessibility Improvements (Override 2019)	PUBLIC WORKS HIGHWAY
26	\$ 60,000	Tree Chipper	PUBLIC WORKS NATURAL RESOURCES
27	\$ 7,500	Mower Trailer	PUBLIC WORKS NATURAL RESOURCES
26	\$ 65,920	Photocopier Replacement Program	PURCHASING
27	\$ 50,000	ADA Study Implementation Program	RECREATION
28	\$ 10,000	Feasibility Study	RECREATION
29	\$ 75,000	Playground Audit and Safety Improvements	RECREATION
30	\$ 100,000	All Schools - Security Updates	SCHOOLS
31	\$ 120,000	All Schools - Photocopier Lease Program	SCHOOLS
32	\$ 10,000	All Schools - Ceiling Tile Replacement	SCHOOLS
33	\$ 50,000	Brackett School Victaulic Fittings	SCHOOLS
34	\$ 75,000	Big Belly Solar-Powered Trash Compactors	TOWN MANAGER
	<b>\$ 3,426,277</b>	<b>Cash Total</b>	

*Remainder of this page is intentionally blank.*

(3) That the sum of \$19,144,620 be and hereby is appropriated for debt service of the Town, and expended under the direction of the Town Manager, \$18,524,562 of said sum to be raised by general tax and \$94,231 from the Ambulance Fund, \$198,584 from the Antenna Fund, \$25,000 from the Parking Fund, \$44,144 from the Urban Renewal Fund, and \$258,099 from capital carryforwards for a total of \$620,058 to be raised by transfers and capital carry forwards:

<b>General Fund Debt Service</b>		
Non-Exempt, Prior	\$ 6,906,168	
Non-Exempt, New	\$ 97,600	
Rink Debt subsidized by General Fund	\$ 11,150	
Non-Exempt Debt Service Subtotal		\$ 7,014,918
Exempt Debt Service		\$ 12,129,702
<b>Total General Fund Debt Service Appropriation</b>		<b>\$ 19,144,620</b>
<i>LESS: Transfers and other sources: Non-Exempt Debt</i>		
Ambulance Fund	\$ 94,231	
Antenna Fund	\$ 198,584	
Parking Fund	\$ 25,000	
Urban Renewal Fund	\$ 44,144	
Capital Carryforwards	\$ 258,099	
<i>LESS: Transfers and other sources Subtotal</i>		<i>\$ 620,058</i>
Net General Fund Non-Exempt Debt Service Expense		\$ 6,394,860
Transfers and other sources: Exempt Debt Service		
Net General Fund Exempt Debt Service Expense		\$ 12,129,702
NET General Fund Debt Service Expense Total		\$ 18,524,562
(Total GF Exempt & Non-Exempt Debt Service, less Transfers & other sources)		

(4) That the various capital projects and equipment purchases shown below shall be undertaken and financed by grants or other funds as shown below, such grants to be expended under the direction of the Town Manager.

Item	Amount	Project	Department
1	\$ 32,000	Parking Control Vehicle(s)	POLICE
2	\$ 15,000	Van Replacement Program	COUNCIL ON AGING TRANSPORTATION
3	\$ 10,000	Headstone Cleaning & Repair	PUBLIC WORKS CEMETERY DIVISION
	\$ 750,000	Chapter 90 Roadway	PUBLIC WORKS HIGHWAY DIVISION
	\$ 125,000	Install Sidewalk Ramps - CDBG	PUBLIC WORKS HIGHWAY DIVISION
4	\$ 110,000	Compressor Truck	PUBLIC WORKS WATER/SEWER DIVISION
5	\$ 14,500	Mini-Excavator Trailer	PUBLIC WORKS WATER/SEWER DIVISION
6	\$ 100,000	Hydrant and Valve replacement program	PUBLIC WORKS WATER/SEWER DIVISION
	\$ 900,000	Sewer System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
	\$ 1,400,000	Water System Rehabilitation	PUBLIC WORKS WATER/SEWER DIVISION
7	\$ 350,000	Drainage Rehab - Regulatory Compliance (Ch-308)	PUBLIC WORKS WATER/SEWER DIVISION
	\$ 3,806,500	<b>Total</b>	

*Remainder of this page is intentionally blank.*

**(5) That the sum of \$2,252,100 be and hereby is appropriated for extraordinary repairs to public facilities, acquisition of land and the purchase and installation of equipment and for costs incidental and related thereto as follows:**

Item	Amount	Project	Department
1	\$ 144,000	Replace vehicle #1015 and #1016	FIRE
2	\$ 126,000	Zetron Upgrade	FIRE
3	\$ 697,000	Engine Pumper to Replace #1025.	FIRE
4	\$ 120,000	Boiler Replacement	POLICE
5	\$ 135,000	Backhoe	PUBLIC WORKS CEMETERY
6	\$ 100,000	Fork Lift	PUBLIC WORKS HIGHWAY
7	\$ 250,100	Street Sweeper	PUBLIC WORKS HIGHWAY
8	\$ 100,000	Gibbs School Drainage Repairs	SCHOOLS
9	\$ 100,000	Peirce School Additional Classrooms	SCHOOLS
10	\$ 80,000	Brackett School Playground Renovation	SCHOOLS
11	\$ 400,000	Hardy School Roof Replacement	SCHOOLS
	\$ 2,252,100	Total	

**and that the Treasurer, with the approval of the Select Board, is hereby authorized to borrow not exceeding the sum of \$2,252,100 under and pursuant to M.G.L. Chapter 44 (requires a 2/3 vote), and any other enabling authority, and to issue bonds or notes of the Town therefor, said sum to be expended under the direction of the Town Manager.**

**(6) That the Town Manager is authorized and directed to apply for and accept any further federal, state or other grants that may be available for any one or more of the foregoing projects and equipment.**

**(7) Notwithstanding the foregoing, in the event that monies are not expended for the purposes delineated above, then the Comptroller is authorized and directed not to transfer these excess funds to available funds, but said funds shall remain and be accounted for in the warrant article pending further vote of the Town Meeting, except as otherwise provided by law, and,**

**(8) That any amounts appropriated under Sections (3 or 5) above for a particular purpose under a specified section of Chapter 44 and not needed for such purpose may be expended by the Town Manager, with the approval of the Capital Planning Committee, for any other purpose listed in Sections (3 or 5) above under the same section of Chapter 44.**

*Remainder of this page is intentionally blank.*

**(9) That any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.**

**A true copy of the vote under  
Article 51 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 16, 2022.**

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## ARTICLE 52                      AMENDMENTS TO FY22 BUDGETS

**VOTED:**                      YES – 227, NO – 2

That no action be taken on Article 52.

**A true copy of the vote under  
Article 52 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 53

## APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF SEWERS AND SEWERAGE FACILITIES

### VOTED:

**COUNTED 2/3 MAJORITY (QUORUM PRESENT)  
YES – 223, NO – 0**

That the sum of \$800,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of sewers and sewerage facilities, inflow/infiltration reduction or system rehabilitation, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$800,000 under and pursuant to Chapter 44, Section 7, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Select Board and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.

**A true copy of the vote under  
Article 53 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 16, 2022.**

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## **ARTICLE 54                      APPROPRIATION/FINANCING OF CONSTRUCTION OR RECONSTRUCTION OF WATER MAINS AND WATER FACILITIES**

**VOTED:                      COUNTED 2/3 MAJORITY (QUORUM PRESENT)  
YES – 218, NO – 0**

That the sum of \$1,300,000 be and hereby is appropriated for the purpose of financing the construction or reconstruction of water mains and water facilities, including costs incidental and related thereto; that to raise this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow \$1,300,000 under and pursuant to Chapter 44, Section 8, of the General Laws, as amended, or any other enabling authority and to issue bonds or notes of the Town therefor; and that the Select Board and the Town Manager be and hereby are authorized to enter into any agreements they determine to be necessary in connection with the project and its financing and are further authorized to accept and expend in addition to the foregoing appropriation any grants that may become available from the Massachusetts Water Resources Authority or other sources.

**A true copy of the vote under  
Article 54 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 16, 2022.**

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## **ARTICLE 52                      APPROPRIATION/MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL AND OUT OF DISTRICT VOCATIONAL PLACEMENTS**

**VOTED:                      YES – 235, NO – 0**

That the sum of \$7,947,939 be and hereby is appropriated for the purpose of paying the Town's apportioned share of the operating and maintenance costs, including capital costs, of the Minuteman Regional Vocational Technical High School District Budget; said sum to be raised by general tax and expended under the direction of the Minuteman Regional Vocational High School Committee.

**A true copy of the vote under  
Article 55 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 9, 2022.**

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## ARTICLE 56                      APPROPRIATION/COMMITTEES AND COMMISSIONS

**VOTED:                      YES – 227, NO – 2**

That the sum of \$103,675 be and hereby is appropriated to be expended by the following commissions, committees, and boards in the amounts indicated:

A. Arlington Historical Commission – \$5,000

B. Historic District Commissions – \$5,100

(Avon Place Historic District Commission, Broadway Historic District Commission, Central Street Historic District commission, Jason/Gray Historic District Commission, Russell Historic District Commission, Pleasant Street Historic District Commission and Mount Gilboa/Crescent Hill Historic District Commission)

C. Capital Planning Committee – \$0

D. Commission on Disability – \$25,000

(Under state law, the Town is authorized to allocate to the Disability Commission all fines collected by the Town for Handicap Parking violations. Since FY20, the Town has appropriated \$25k per year to the Disability Commission, an amount approximately equal to the fines collected by the Town for Handicap Parking violations in FY19. This \$25k appropriation is in lieu of the Town allocating such fines to the Disability Commission as it is authorized to do pursuant to MGL c. 40, Sec. 22G. The Disability Commission has used the majority of its appropriations since FY20 on repairs to Town Hall to improve accessibility, software to improve the accessibility of the Town website, and for ADA and MCAD training for Town staff. The Finance Committee has offered to provide a liaison the Disability Commission to assist with planning, and any budgeting questions and/or questions related to potential expenses under the Town's 2020 ADA Transition Plan.)

E. Zero Waste Committee – \$3,000

F. Human Rights Commission – \$7,500

G. Arlington Tourism and Economic Development Committee - \$4,275

H. Envision Arlington - \$3,000

I. Transportation Advisory Committee - \$2,000

J. Scenic By-Way - \$2,000

K. Open Space Committee - \$300

L. LGBTQIA + Rainbow Commission - \$4,000

M. Arlington Commission on Arts and Culture - \$35,000

(This appropriation will also fund Public Arts, Poet Laureate and Arlington Alive activities at the discretion and under the supervision of the Arlington Commission on Arts and Culture. The Commission will also be raising additional funds from their various activities).

N. Council on Aging Harry Barber Community Service Program - \$7,500

Said sums to be raised by general tax and expended under the direction of the various commissions, committees, and boards. All consultant services shall be supervised under the direction of the Town Manager.

**A true copy of the vote under  
Article 56 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 57                      APPROPRIATION/TOWN CELEBRATIONS AND EVENTS

**VOTED:                      YES – 218, NO – 1**

That the sum of \$15,167 be and hereby is appropriated for the following celebrations and memorials in the amounts indicated:

- A. Patriots' Day Celebration, Veteran's Day Parade and the Memorial Day Observation - \$5,667
- B. Display of American Flags on Massachusetts Avenue - \$0
- C. Placing of American Flags on the Graves of Veterans - \$4,500
- D. Town Day Celebration - \$5,000

Said sum to be raised by general tax and expended under the direction of the Town Manager.

**A true copy of the vote under  
Article 57 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 16, 2022.**

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## ARTICLE 58

## APPROPRIATION/MISCELLANEOUS

**VOTED: YES – 227, NO – 2**

That the sum of \$10,941 be and hereby is appropriated for the following purposes:

A. Legal Defense - To appropriate a sum of money to replenish the Legal Defense Fund established under Article 13 of Title I of the Town By-Laws - \$0

B. Indemnification of Medical Costs – \$10,941

(To indemnify certain retired Police Officers and Firefighters for all reasonable medical and surgical expenses which they incurred during the previous calendar year that are the proximate result of the disability for which they were retired; and to defray the expenses of the Medical Panel required by law; provided, incurred expenses shall be considered for indemnification thereunder except only those such as are excess over covered benefits of any plan of Hospital, Surgical or other coverage which the retiree has or had available to him, either directly or through a member of his immediate family, which benefits shall be considered primary, and which must be disclosed by such plan, or by the physician, hospital or other medical personnel or facility with or without the consent of the retiree.)

Said sums to be raised by general tax and expended under the direction of the Town Manager.

**A true copy of the vote under  
Article 58 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 59                      APPROPRIATION/TRANSPORTATION INFRASTRUCTURE FUND

**VOTED:                      YES – 227, NO – 2**

That the Town appropriate the sum of \$13,807.20 received by the Town from the Commonwealth Transportation Infrastructure Fund to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the Town including, but not limited to, the Complete Streets Program, accepted by Town Meeting on May 4, 2015, established in Massachusetts General Laws Chapter 90I, Section 1 and other programs that support alternative modes of transportation.

**A true copy of the vote under  
Article 59 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 60

## APPROPRIATION/BLUEBIKES

**VOTED: YES – 144, NO – 76**

That the sum of \$100,000 be and hereby is appropriated for the support of “BLUEBikes” operations, including storage, relocation, and maintenance of bicycles and docking stations, and a pilot program assisting income-eligible users with bicycle access, including costs incidental and related thereto; said sum to be raised by general tax and expended under the direction of the Town Manager.

**A true copy of the vote under  
Article 60 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 18, 2022.**

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## ARTICLE 61

## APPROPRIATION/WATER BODIES FUND

**VOTED: YES – 227, NO – 2**

That the sum of \$15,000 be and hereby is appropriated to the Water Bodies Fund for the purpose of testing, maintaining, treating and oversight of the Town's water bodies. Said sum to be raised by the general taxes and expended under the direction of the Town Manager.

**A true copy of the vote under  
Article 61 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

# OFFICE OF THE TOWN CLERK

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## ARTICLE 62                      APPROPRIATION/COMMUNITY PRESERVATION FUND

**VOTED:                      YES – 194, NO – 25**

(1) That the Town take the following actions regarding dedicated CPA project area reserves:

- (a) Transfer the sum of \$249,075 from FY2023 Community Preservation Fund revenues to a CPA Community Housing Reserve account for later Town Meeting appropriation for community housing purposes.
- (b) Transfer the sum of \$249,075 from FY2023 Community Preservation Fund revenues to a CPA Open Space and Recreation Reserve account, for later Town Meeting appropriation for open space and recreational land purposes;
- (c) Transfer the sum of \$249,075 from FY2023 Community Preservation Fund revenues to a CPA Historic Preservation Reserve account for later Town Meeting appropriation for historic preservation purposes; and

(2) That the Town take the following actions to appropriate funds for FY2023 CPA projects, with each project considered a separate appropriation:

- (a) Appropriate the sum of \$600,000 for the Menotomy Manor Window Replacement Project for the preservation of community housing, with \$586,414 being appropriated from the Community Housing Reserve Account and \$13,586 being appropriated from Community 12 Preservation Fund revenues, subject to the condition that a grant agreement between the Arlington Housing Authority and the Town be executed, said funds to be expended under the direction of the Arlington Housing Authority and the Community Preservation Act Committee;
- (b) Appropriate the sum of \$16,290 from the Community Preservation Fund revenues for the Leasing Differential Program for Arlington Tenants project for the support of community housing, subject to the condition that a grant agreement between the Somerville Homeless Coalition and the Town be executed, said funds to be expended under the direction of the Somerville Homeless Coalition and the Community Preservation Act Committee;
- (c) Appropriate the sum of \$250,000 from the Community Preservation Fund revenues for the Arlington Affordable Housing Trust Fund project for the support of community

housing, subject to the condition that a grant agreement between the Arlington Affordable Housing Trust Board and the Town be executed, said funds to be expended under the direction of the Arlington Affordable Housing Trust Board and the Community Preservation Act Committee;

(d) Appropriate the sum of \$200,000 from the Community Preservation Fund revenues for the Houser Building Electrical Panel Upgrade project for the support of community housing, subject to the condition that a grant agreement between the Arlington Housing Authority and the Town be executed, said funds to be expended under the direction of the Arlington Housing Authority and the Community Preservation Act Committee;

(e) Appropriate the sum of \$664,244 for the Hurd Field Renovation, Phase II project for the preservation of open space and the rehabilitation of recreational land, with \$249,075 being appropriated from the Open Space and Recreation Reserve Account and \$415,169 being appropriated from the Community Preservation Fund revenues, said funds to be expended under the direction of the Town of Arlington Recreation Department and the Community Preservation Act Committee;

(f) Appropriate the sum of \$997,993 from Community Preservation Fund revenues for the Robbins Farm Playground project for the rehabilitation of recreational land, said funds to be expended under the direction of the Town of Arlington Recreation Department and the Community Preservation Act Committee;

(g) Appropriate the sum of \$57,000 from Community Preservation Fund revenues for the Mt. Gilboa Feasibility Study for the preservation of open space, said funds to be expended under the direction of the Arlington Conservation Commission and the Community Preservation Act Committee;

(h) Appropriate the sum of \$70,000 from Community Preservation Fund revenues for the Cooke's Hollow Restoration and Rehabilitation project for the rehabilitation of recreational land, said funds to be expended under the direction of the Town of Arlington Department of Planning and Community Development and the Community Preservation Act Committee;

(i) Appropriate the sum of \$190,000 from the Historic Preservation Reserve Account for the Jarvis House Preservation and Restoration project for the rehabilitation and restoration of 13 historic resources, said funds to be expended under the direction of the Town of Arlington Legal Department and the Community Preservation Act Committee;

(j) Appropriate the sum of \$31,785 from the Community Preservation Fund revenues for the Dallin Museum Collections Preservation and Rehousing project for the preservation of historic resources, subject to the condition that a grant agreement between the Cyrus E. Dallin Art Museum, Inc. and the Town be executed, said funds to be expended under the direction of the Cyrus E. Dallin Art Museum, Inc. and the Community Preservation Act Committee;

(k) Appropriate the sum of \$150,816 for the Historic Preservation of the Jason Russell House project for the preservation of historic resources, \$64,742 from the Historic

Preservation Reserve Account and \$86,074 from the Community Preservation Fund revenues subject to the condition that a grant agreement between the Arlington Historical Society and the Town be executed, said funds to be expended under the direction of the Arlington Historical Society and the Community Preservation Act Committee;

(l) Appropriate the sum of \$100,000 from the Community Preservation Fund revenues for the Covenant Church Accessibility Improvements project for the preservation of historic resources, subject to the condition that a grant agreement between the Christian Life Fellowship, Inc. and the Town be executed, said funds to be expended under the direction of the Christian Life Fellowship, Inc. and the Community Preservation Act Committee;

(m) Appropriate the sum of \$20,000 from the Community Preservation Fund revenues for the Old Schwamb Mill Barn Preservation Envelope Preservation & Structural Engineering Report project for the preservation of historic resources, subject to the condition that a grant agreement between the Schwamb Mill Preservation Trust and the Town be executed, said funds to be expended under the direction of the Schwamb Mill Preservation Trust and the Community Preservation Act Committee;

(n) Appropriate the sum of \$25,000 from the Community Preservation Fund revenues for the Historic Planning Records Preservation project for the preservation of historic resources, said funds to be expended under the direction of the Department of Planning and Community Development and the Community Preservation Act Committee;

(3) That the Town take the following action regarding administrative expenses:

Appropriate \$68,496 from FY2023 Community Preservation Fund revenues to the CPA Administrative Expenses account for eligible FY2023 administrative expenses, such funds to be expended under the direction of the Community Preservation Act Committee.

**A true copy of the vote under  
Article 62 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 18, 2022.**

# OFFICE OF THE TOWN CLERK

TOWN OF ARLINGTON  
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## ARTICLE 63

## APPROPRIATION/HARRY BARBER COMMUNITY SERVICE PROGRAM

**VOTED: YES – 227, NO – 2**

That no action be taken under Article 63.

**A true copy of the vote under  
Article 63 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## **ARTICLE 64                      APPROPRIATION/PENSION ADJUSTMENT FOR FORMER TWENTY-FIVE YEAR/ ACCIDENTAL DISABILITY EMPLOYEES**

**VOTED:                      YES – 227, NO – 2**

That the sum of \$0 be and hereby is appropriated to implement the provisions of Chapter 32 of Massachusetts General Laws Section 90A, 90C, 90D and 90E, pursuant to which the Town pays up to fifty percent of the maximum salary as set forth in the Compensation and Pay Plan for the position formerly held by retired employees with twenty-five or more years of service to the Town and those employees who retired under an Accidental Disability; provided, however, that no one who retires after May 1, 2010 shall be eligible under this vote unless they qualify for at least a fifty percent pension, without this vote, upon their retirement. This adjustment to be paid to those who qualify and administered in accordance with prior practice and understanding relating to the retirement allowance of said retirees; said sum to be expended under the direction of the Retirement Board.

**A true copy of the vote under  
Article 64 of the Warrant for the  
Annual Town Meeting of the  
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held April 25, 2022.**

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## ARTICLE 65

## APPROPRIATION/DESIGN STANDARDS

**VOTED: YES – 199, NO – 27**

That the sum of \$50,000 be and hereby is appropriated for the purpose of funding development of design standards to enhance the economic vitality of Massachusetts Avenue and Broadway through attractive and consistent design in alignment with the Arlington Master Plan, including payment of consultant fees in furtherance of the process; said sum to be raised by general tax and expended under the direction of the Town Manager.

**A true copy of the vote under  
Article 65 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 18, 2022.**

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## ARTICLE 66

## LOCAL OPTIONS TAX

**VOTED:** YES – 227, NO – 2

That no action be taken under Article 66.

**A true copy of the vote under  
Article 66 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 67

## APPROPRIATION/OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST FUND

**VOTED: YES – 227, NO – 2**

That the Town takes the following actions:

- a. appropriates into said Other Post-Employment Benefits Fund (OPEB), authorized by Chapter 161 of the Acts of 2005, for investment and expenses the sum of \$500,000 representing that amount of money that was previously appropriated for the Non-Contributory Pension when this funding program started; said sum to be raised by the general tax.
- b. appropriates into said fund the sum of \$155,000 representing the increased share of retiree HMO contributions as voted by the Select Board on November 6, 2006; said sum to be raised by the general tax.
- c. appropriates into said fund the sum of \$300,000 to be transferred from the remaining balance in the health benefit trust fund.

**A true copy of the vote under  
Article 67 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 68

## TRANSFTER OF FUNDS/CEMETERY

**VOTED: YES – 227, NO – 2**

That the Town transfers \$180,000 to the Cemetery Commissioners for the care of Town cemeteries and \$10,000 to the Capital Budget for headstone cleaning and repair, said sums to be taken from the Perpetual Care Fund.

**A true copy of the vote under  
Article 68 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 69

## APPROPRIATION/OVERLAY RESERVE

**VOTED: YES – 227, NO – 2**

That the sum of \$650,000 be and hereby is appropriated, to be transferred from Overlay Reserve Surplus Accounts of previous fiscal years, said sum to be utilized in the determination of the tax rate.

**A true copy of the vote under  
Article 69 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 70

## APPROPRIATION/LONG TERM STABILIZATION FUND

**VOTED:** YES – 227, NO – 2

That the sum of \$100,000 be and hereby is appropriated to the Long Term Stabilization Fund, said sum to be raised by general tax.

**A true copy of the vote under  
Article 70 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held April 25, 2022.**

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## ARTICLE 71                      USE OF FREE CASH

**VOTED:                      YES – 219, NO – 1**

That the sum of \$5,539,215 be taken from available funds in the treasury, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.

**A true copy of the vote under  
Article 71 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 18, 2022.**

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## ARTICLE 72

## APPROPRIATION/FISCAL STABILITY STABILIZATION FUND

**VOTED:** YES – 213, NO – 5

That the sum of \$3,046,037 be and hereby is appropriated from the Fiscal Stability Stabilization Fund, and that the Board of Assessors is instructed to use said amount in the determination of the tax rate.

**A true copy of the vote under  
Article 72 of the Warrant for the  
Annual Town Meeting of the  
Town of Arlington at the session  
held May 18, 2022.**